

## 2025 GRADUATION INSTRUCTIONS

1. For the ceremony, everyone is to meet by **6:00 PM on Friday, May 30th, 2025** inside the Broward Center for Performing Arts. Parking is available at the A&E Parking Garage located on the corner of SW 5th Avenue and SW 2nd Street. **Parking is \$15 per vehicle** flat rate on graduation day. Parking is strictly paid through the ParkMobile App, Zone 12333. Pay-for-parking via ParkMobile is strictly enforced and subject to ticketing!
2. Staff will distribute name cards to the graduates, which will have been previously printed with program name, students' names, and seat row letter.
3. Wear light, comfortable attire under your gown. Men should wear long dark pants and dark shoes and socks (no sneakers). Jackets are not encouraged. Women should wear a dress or nice pants and dress shoes. Be wary of shoes that are difficult to walk stairs in. Any wrinkles in your gown from packing should straighten out if the gown has been hung on a hanger. If you need help with your gown or hood, we will be happy to assist you during the line-up. If your gown comes with a white collar, do NOT wear it. Students are not permitted to wear any items on their gown that have not been approved by the graduation coordinator. This means no flowers.
4. Caps should be worn with the top flat, level with the ground, not tilted to the right or left. Tassels should be worn on the right side of the cap before the ceremony and are then moved to the left when directed to do so once students are conferred as graduates.
5. Upon arriving, please line-up in your assigned pink or green area.
6. EVERYONE entering the Broward Center for the Performing Arts MUST have a ticket unless he/she is wearing a gown. There will be no exceptions. The staff will be collecting the tickets at the Broward Center for the Performing Arts' entrance.
7. Guests are asked to delay leaving the theater until after the faculty and graduates have exited. BCPS request that all students, parents, and guests conduct themselves in a respectful manner. Students and attendees may be removed from the graduation ceremony if their behavior or conduct is inappropriate and disruptive.
8. Adult Graduates are required to purchase a cap, gown, tassel, and cord from the McFatter **Bookstore (Student Affairs Building) prior to May 28, 2025.**
9. Four (4) tickets will be provided to graduates at the Post-secondary Graduation **Ticket Pick-up from the Office of Admissions the week of May 19th, 2025, until 5:00 PM** We will provide live streaming of the ceremony for families and guests not present.

## SAVE THE DATES:

- May 2, 2025 → Basic Skills Deadline
- May 9, 2025 → RSVP Deadline
- May 9, 2025 → High School Decorum Letters due to Senior Counselor
- Week of May 19, 2025 - May 28, 2025 → Cap/Gown Purchase from our bookstore
- Week of May 19, 2025 → Post-secondary (Adult) Graduates Ticket Pick-up
- May 28, 2025 → High School Seniors' Graduation Rehearsal (ARC)
- May 30, 2025, at 7:00 PM → Graduation/Commencement Ceremony (Arrive at 6 PM)

### McFatter Technical College & High School

Main Campus

6500 Nova Drive | Davie, FL 33317 | 754.321.5700

Broward Fire Academy Campus

2600 SW 71 Terrace | Davie, FL 33314 | 754.321.1300

Celeste R. Johnson, Director

Darryl B. Harris, Assistant Director

Kurt McNabb, Assistant Director

Larry Rothman, Assistant Director

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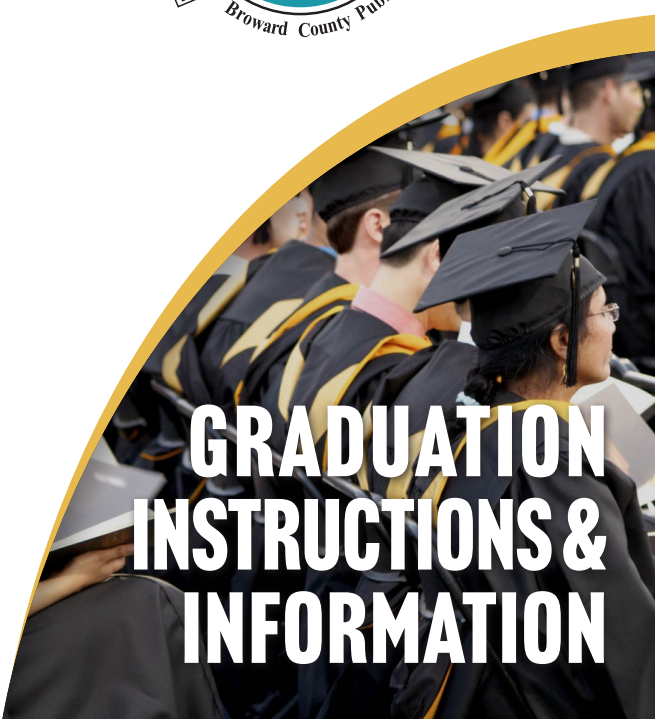
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[www.BrowardSchools.com](http://www.BrowardSchools.com)

# Class of 2025

## Graduation

## McFatter Technical College and Technical High School



# GRADUATION INSTRUCTIONS & INFORMATION

## GRADUATION CEREMONY

- The ceremony will be held at Broward Center for the Performing Arts, 201 SW 5th Ave, Fort Lauderdale, FL 33312, on May 30th, 2025, at 7:00 PM.
- Graduates will arrive one hour early, or by 6:00 P.M. and find their assigned row.
- Graduates will have four (4) guests/tickets for their guests. Every guest must have a ticket regardless of age (including 1-day old infants) to enter the facility. NO EXCEPTIONS!
- Tickets will be provided to adult graduates at the Post-secondary Graduation Ticket Pick-up from the Office of Admissions the week of May 19th, 2025, until 5:00 PM

## PARKING INFORMATION

- Graduates will be required to pay for local parking during their graduation. The Arts & Entertainment Garage charges \$15 for graduation parking.
- Parking payments are strictly done via the ParkMobile App, Location 12333 at the A&E Garage. Rates are strictly held to a 4-hour maximum flat event rate per graduation.
- Please visit <https://www.browardcenter.org/visit/parking/> for more information regarding parking procedures.

## GRADUATION INVITATIONS

- Please conveniently fill out the RSVP link <https://forms.office.com/r/1VXFde9S0M>
- Let us know if you plan to participate in the upcoming graduation ceremony, so we can ensure that you receive all the necessary graduation information.
- Accommodations for disabilities can identify needs on the RSVP link or card.
- This link is posted on our MTC website banner, [www.mcfattertechnicalcollege.edu](http://www.mcfattertechnicalcollege.edu) and added to your class Canvas Announcements. Sent via voicemails and texts messages.
- You will also have an option to completing the actual RSVP response card and mailing it to the Office of Admissions when you receive the invitation by mail.



## LIVE STREAMING

- Live streaming of the ceremony will be available on May 30, 2025, at 7:00 PM for families and guests not present at <https://bcpsgraduations.edu/vision.tv/LiveEvents>



## POST-SECONDARY GRADUATES' CAP AND GOWN ORDER

- Adult Graduates are required to purchase a cap, gown, tassel, and cord from the McFatter bookstore (Student Affairs, Building 1) the week the week of May 19th, 2025. Graduates will keep their gowns.

- Post-secondary graduation cords:

|                    |   |                        |
|--------------------|---|------------------------|
| GOLD               | → | Academic Achievement   |
| ORANGE             | → | Culinary Arts          |
| SILVER             | → | Community Service      |
| MAROON             | → | Medical Technology     |
| RED                | → | Information Technology |
| BROWN              | → | Industrial Arts        |
| SKY BLUE           | → | Communication Arts     |
| MAIZE              | → | Adult Education        |
| WHITE              | → | Education and Training |
| ROYAL BLUE         | → | Business Education     |
| RED WHITE AND BLUE | → | Veterans               |

## GRADUATION PORTRAITS

- Scan the QR code below to schedule a graduation portrait appointment with Mrs. Danielle McColgin in the Communications Building, Room 149. [bit.ly/mtc-gradphotobooking2025](http://bit.ly/mtc-gradphotobooking2025)
- For more info, email [danielle.mccolgin@browardschools.com](mailto:danielle.mccolgin@browardschools.com)
- A \$15 base package includes one 8"X10" and two 5"X7".



## CERTIFICATES AND TRANSCRIPTS

- Please make sure your address is updated in your Broward Focus Student Portal account, [browardfocus.com](http://browardfocus.com)
- Technical certificates and unofficial transcripts of graduates will be available for pick-up from the program department secretary over the summer. Certificates are not distributed at the graduation ceremony.
- Please expect a call or email from your program secretary to arrange a pick-up appointment or call your following technical program department:

Architecture & Construction → 754-321-5845

Arts, A/V Technology & Communications → 754-321-5735

Business Management & Administration → 754-321-5734

Education & Training → 754-321-5734

Health Science → 754-321-5741

High School → 754-321-5850  
(Registration Office)

Hospitality and Tourism → 754-321-5710

Information Technology → 754-321-5734

Law, Public Safety & Security → 754-321-1300  
(Broward Fire Academy)

Manufacturing → 754-321-5845

Nursing → 754-321-5754

Transportation, Distribution & Logistics → 754-321-5845

- Technical program official transcripts will be upon request via Parchment at the end of your technical program via <https://www.mcfattertechnicalcollege.edu/transcript-request-form2/> or call 754-321-5742 for assistance.

