

# HOW TO APPLY FOR FINANCIAL AID 2024-2025



## THINGS TO REMEMBER

**LINK YOUR TAXES**

**OFFICIAL HIGH SCHOOL/GED® TRANSCRIPT**

**REFER TO THE FINANCIAL AID CHECKLIST FOR A COMPLETE LIST OF REQUIRED DOCUMENTS**

## CONTACT US

### LOCATION

Student Services Department

### FINANCIAL AID OFFICE HOURS

Monday to Thursday 8:00 - 4:00

Friday 8:00 - 3:00

No appointment necessary

### FINANCIAL AID PHONE NUMBERS

754.321.5744

754.321.5738

754.321.5899

### 1. Create an FSA ID

The FSA ID allows users to electronically access personal information on Federal Student Aid websites as well as electronically sign a FAFSA. If you are a parent of a dependent student, you will need your own FSA ID if you want to sign your child's FAFSA electronically. Please go to <https://studentaid.gov/fsa-id/create-account/launch> to create an FSA ID.

For assistance with your FSA ID, please contact 1.800.557.7394. Do not give your FSA ID to anyone—not even to someone helping you fill out the FAFSA.

### 2. Complete and Submit the FAFSA Application

Complete and submit the 2024-25 FAFSA application online at <https://studentaid.gov/h/apply-for-aid/afsa>. For assistance contact USDOE's Help Desk at 1.800.433.3243. We encourage you to use the IRS Data Retrieval Tool.

Your 2022 tax return will be directly transferred to your FAFSA application. This results in fewer errors and quicker processing times. If you do not link your taxes, you must request a 2022 tax return transcript from the IRS. Non Tax Filers must request a Verification of Non-filing Letter and Wage and Income Statement (instructions on back).

### 3. Confirm Receipt of Application

After submitting the FAFSA application online, please allow 3-5 days and then email [kim.calliste@browardschools.com](mailto:kim.calliste@browardschools.com) to confirm receipt of the application. The advisor will let you know if additional documentation is required once the application is reviewed.

### 4. Meet with a Financial Aid Advisor

Once McFatter Technical College has confirmed receipt of your FAFSA application, visit our Campus to meet with a Financial Aid Advisor. No appointment is necessary. Please note additional documentation may be required once your FAFSA application is reviewed.



**MTC SCHOOL CODE - 030036**  
**STC SCHOOL CODE - 009902**

6500 Nova Drive  
Davie, FL 33317  
Tel 754.321.5700

[www.mcfattertechnicalcollege.edu](http://www.mcfattertechnicalcollege.edu)



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Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.



## ADDITIONAL RESOURCES

### FAFSA

- [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- <https://studentaid.ed.gov/sa/resources>
- 1-800-4-FED-AID (1-800-433-3243)
- 1-800-730-8913 TTY

### FSA ID

- <https://fsaid.ed.gov>
- 1.800.557.7394

### IRS

- [www.irs.gov](http://www.irs.gov)
- 1.800.908.9946 or 1.800.829.1040

### YOUTUBE

- [www.youtube.com/FederalStudentAid](http://www.youtube.com/FederalStudentAid)

### MTC FINANCIAL AID

- <http://www.mcfattertechnicalcollege.edu/financial-aid>

### GET FAXBURNER APP

- Send and receive faxes for FREE
- Download in the AppStore or get it on Google Play
- Go to [www.faxburner.com](http://www.faxburner.com)

## FINANCIAL AID CHECKLIST

### EACH STUDENT NEEDS TO PROVIDE THE FOLLOWING TO THE OFFICE OF FINANCIAL AID

- 2022 IRS Tax Return Transcript for student and spouse or student and parent(s)
- 2022 Verification of non filing and wage and income statement for student and spouse or student and parent
- Official High School Transcript
- Official General Equivalency Diploma (GED)<sup>®</sup> Transcript (**obtain at <http://ged.com>**)
- Foreign Diploma, evaluation done by one of the School Board of Broward County, FL approved agencies
- Homeschooled Transcript
- Proof of Name Change, if applicable
- Any other documentation that may be necessary to complete verification or resolve any conflicting data in a student's file such as Child Support Received/Paid, SNAP benefits, proof of marital separation, household members, etc.**

## TAX FILERS

**IRS Tax Return Transcript AND/OR IRS Account Transcript:** All tax filers must provide an official 2022 Tax Return Transcript from the IRS. A 2022 IRS Tax Return Transcript may be obtained through: **\*Online Request** - Go to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click "Get a Tax Transcript", click "Get Transcript by MAIL"; **\*Telephone Request** - call 1-800-908-9946 or 1-800-829-1040; or **\*Paper Request Form** - complete IRS Form 4506T-EZ or IRS Form 4506-T and mail to the IRS.

**Identity Theft Victims: Students/Parents:** If you, your spouse, or your parent(s) are a **victim of tax-related identity theft** and are unable to obtain a 2022 IRS Tax Return Transcript, the following items must be provided: a 2022 Tax Return Data Base View (TRDBV) transcript obtained from the IRS at 1-800-908-4490 or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified **AND** a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

**Amended Returns:** Students/Parents: If you **amended** your tax return after you filed, the following items must be provided: a 2022 IRS Tax Return Transcript AND a signed copy of the 2022 IRS Form 1040X, "Amended U.S. Individual Income Tax Return".

## NON TAX FILERS

**IRS Non Tax Filer:** Students/Parents must provide documentation from the IRS or other relevant tax authority **dated on or after October 1, 2023** that indicates a 2022 IRS income tax return was not filed with the IRS or other relevant tax authority. You may complete a 4506-T and request a **2022 Verification of Nonfiling Letter (Box 7) AND Wage and Income Transcript (Box 8)** or contact the IRS at 1-800-829-1040 to request the required documentation.

If you are a non tax filer and claim you have no income or an income below poverty level for your household size, you must show how you are able to meet common living expenses. If the income information you submit is not reasonable, we will consider your application incomplete.

