

McFatter Technical College Scholarship Foundation

Application Form

Fall/Winter 2019- 2020

The McFatter Foundation Scholarship Fund awards dollars (a minimum of \$500) to current McFatter Technical College students for the purpose of continuing their education at McFatter Technical College. Students will only be able to receive scholarship dollars one time.

The criterion for selection is:

- Good moral character and community involvement,
- Academic achievement in their technical program/ academic program,
- Two letters of recommendations. They may be from an instructor, counselor, family friend or employer.

Scholarships will be granted for enrollment at McFatter Technical College and must be expended by December 30, 2019. Funding will be paid directly to the Registration Office or Bookstore.

McFatter Foundation Scholarship Application Information

Section A - Personal Information

Section B - Letter of Recommendation Process

Section C- Letter of Recommendation Directions

Each applicant will need to include a summary page printout of their grades (from the unofficial transcript or Focus) and two letters of recommendation (see suggestions on what to include in Section C) from instructors, counselors, family friend or employer. Once completed, the instructor/counselor/employer will place the Letter of Recommendation in the sealed envelope and sign across the seal.

Signature Page certifies the application and documentation are complete and accurate.

IMPORTANT: This original application must be typed for legibility purposes, the hard copy, and original signature page, will be submitted to Lynn Goldman, the McFatter Foundation Scholarship Coordinator, no later than 12:00 p.m. on December 13, 2019 (Admission's Office). Incomplete, handwritten or late applications will not be considered. Award notification will be made on December 19, 2019.

Section C: Letter of Recommendation Directions

(Share this information with the person writing a letter of recommendation)

Please read carefully

On your business letterhead, please write a letter of recommendation for the McFatter Technical College Scholarship Applicant. Be sure to include your name, title and contact information; phone number and email address. Keep your comments to one page. **Your comments will carry a significant amount of weight in the judging process to awarding scholarship dollars.**

When you have completed your letter, kindly place it in a sealed envelope, sign the envelope across the seal.

This Scholarship is awarded to students based on good moral character, community involvement and academic/technical aptitude, so your words help to give insight to the committee which awards the dollars.

Financial need is not criteria to be reviewed.

Below are some suggestions of items to include in your letter:

- Date:
- Name of Scholarship Applicant:
- How do you know the applicant and for how long?
- To what extent does the applicant participate in classroom discussions and/ extra extracurricular activities or in employee meetings?
- List one or two areas of strength you have witnessed involving this applicant.
- Indicate the applicant's character and personality and provide an example.
- Indicate the applicant's scholastic attendance, participation, teamwork, grades, achievement and technical proficiency and provide an example. How effective is the employee with regard to training or working with co-workers?
- Indicate the applicant's leadership potential (both inside and outside of the school/work/community environment) and provide an example.