

2019 **Catalog** 2020

6500 Nova Drive | Davie, FL 33317 | 754.321.5700 Phone | 754.321.5980 Fax | www.mcfattertechnicalcollege.edu

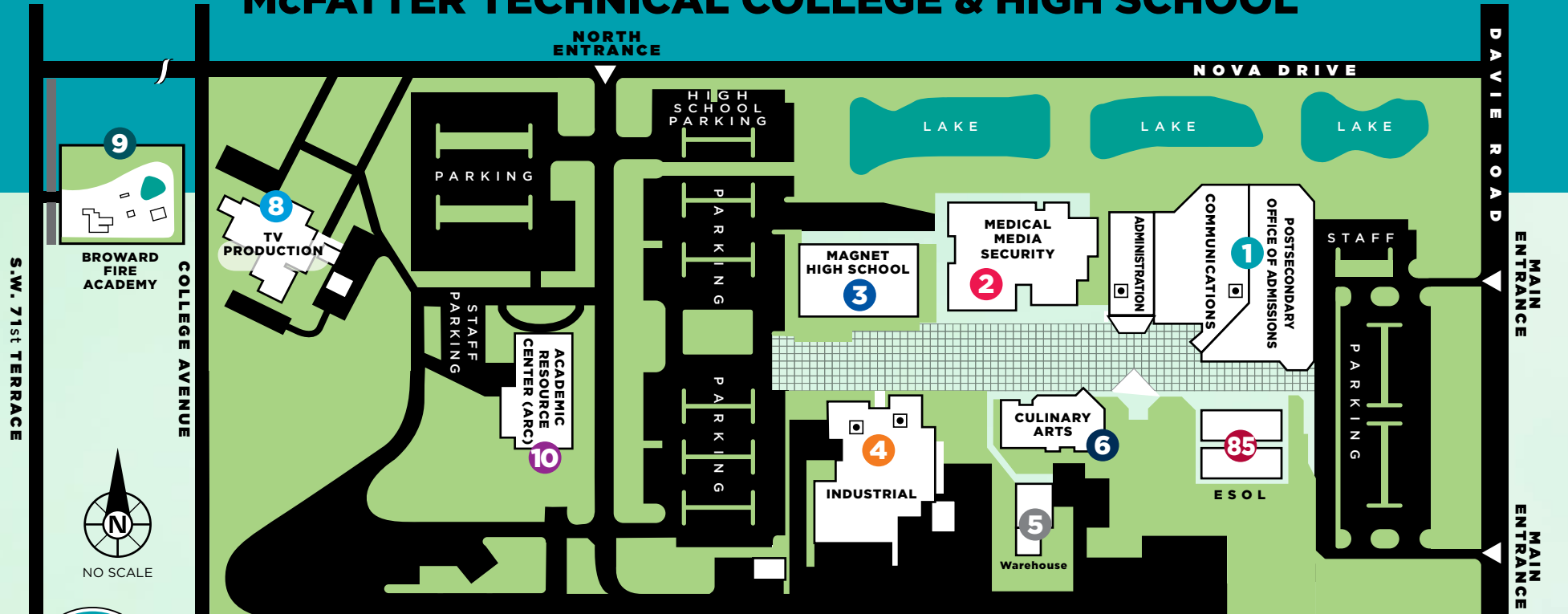


McFatter Technical College & High School

Where Your Next Chapter Begins...



McFATTER TECHNICAL COLLEGE & HIGH SCHOOL



McFatter Technical
College & High School
Main Campus
6500 Nova Drive • Davie, FL 33317

CAMPUS SITE MAP

1 ADMINISTRATION BUILDING Rooms 100-149

- Administrators' Offices

COMMUNICATIONS

- Digital Media/Multimedia Design
- Digital Photography Technology
- Digital Printing Technology
- Graphic Communications and Printing Technology

EDUCATION & TRAINING

- Principles of Teaching

INFORMATION TECHNOLOGY

- Applied Cybersecurity
- Game/Simulation/Animation Programming
- Java Development & Programming
- Network Support Services
- Web Development

OFFICE OF ADMISSIONS

- Postsecondary School Counselors
- Exceptional Student Education (ESE) Services/Disability Services

OFFICE OF STUDENT AFFAIRS

- Alumni Services
- Bookstore
- Career Center
- Industry Credentialing
- International Students
- Marketing & Recruiting
- Registration
- Student Information Systems
- Student Surveys
- Testing & Intervention Services
- Veterans Students

2 MEDICAL BUILDING Rooms 200-237

- Dental Lab Technology
- Electrocardiograph Technology (EKG)
- Medical Assisting
- Media Center
- Optometric Assisting
- Vision Clinic
- Patient Care Technician
- Pharmacy Technician - ATD
- Practical Nursing
- Security

3 TECHNICAL HIGH SCHOOL Rooms 300-370

BUSINESS EDUCATION

- Accounting Operations
- Administrative Office Specialist
- Legal Administrative Specialist
- Medical Administrative Specialist

4 INDUSTRIAL BUILDING Rooms 400-423

- Administrators' Offices
- Automotive Collision Technology Technician
- Automotive Service Technology
- Drafting
- Electricity
- Marine Service Technologies
- Welding Technology
- Welding Technology - Advanced

5 RECEIVING / FACILITIES Rooms 500-508

6 CULINARY ARTS BUILDING Rooms 600-618

- High School Student Services
- Baking & Pastry Arts
- Bistro
- Cafe/Cafeteria

- Chef's Table
- Professional Culinary Arts & Hospitality
- Culinary Vegetarian & Plant-Based Specialty
- Early Childhood Education

85 INTERNATIONAL VILLAGE (ESOL) Rooms 850-863

- ESOL - English for Speakers of Other Languages

8 TELEVISION PRODUCTION TECHNOLOGY/ BECON, 6600 Nova Drive, Davie, FL 33317

9 BROWARD FIRE ACADEMY CAMPUS Located West of Main Campus- 2600 S.W. 71 Terrace, Davie, FL 33314

- Emergency Medical Technician - ATD
- Fire Fighter I/II

10 ACADEMIC RESOURCE CENTER (ARC) 6596 Nova Drive, Davie, FL 33317

- AAAE - Advanced Academics for Adult Education
- ABE - Adult Basic Education
- GED® - General Educational Development
- Career Placement
- School Resource Officer



McFatter Technical College and High School Administration

Jeanette L. Johnson, *Director* | Master's Degree | Florida Atlantic University
 Cara A. Daniel, *Assistant Director* | Master's Degree | University of South Florida
 Darryl Harris, *Assistant Director* | Master's Degree | Florida Atlantic University
 Larry Rothman, *Assistant Director* | Master's Degree | Florida Atlantic University

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Most programs are approved for Veteran's training.

Prices published in this catalog are for Florida residents. Fees are subject to change without notice.



About McFatter Technical College



**The William T. McFatter
Technical College
and Technical High School
has a vision to change
the lives of people from
all backgrounds through
innovative education.**

**In working to achieve this vision,
it is our mission to promote
excellence in academic,
career, and technical studies
in order to prepare students
to enter and remain competitive
in a global workforce.**

Opened in 1985 with the addition of the Hospitality Building in 1996 and the Technical High School in 1998, McFatter Technical College operates on a \$26 million complex on 24 acres at the corner of Davie Road and Nova Drive, in the Town of Davie, Florida.

A major event occurred on June 24, 2014, when the School Board of Broward County officially changed our name to McFatter Technical College. Hence, a new era in career, technical and adult education was launched.

McFatter Technical College was established as an area postsecondary technical college of the School Board of Broward County, Florida to offer technical education to both adults and secondary students in over thirty-five program areas. In addition, McFatter holds membership, partnership or affiliation with over fifteen local, state and national organizations.

Industry-validated curriculum, complemented by state-of-the-art laboratories and equipment were designed to meet current and future employment needs of South Florida business and industry.

The curriculum and specialized practical laboratory experiences have enabled students to acquire, refine and upgrade occupational skills on a full-time or part-time basis in day and evening classes, distance, hybrid or face-to-face delivery.

Accreditations/Approvals

■ Accredited by the Commission of the Council on Occupational Education (COE)

770.396.3898 | 800.917.2081
FAX: 770.396.3790



McFatter Technical College is accredited by the accrediting commission of the

Council on Occupational Education
7840 Roswell Road, NE,
Building 300, Suite 325
Atlanta, GA 30350
770.396.3898 • 800.917.2081
www.council.org

■ AdvancED

Alpharetta Office
9115 Westside Parkway
Alpharetta, GA 30009
(888) 413-3699
www.advanc-ed.org

■ American Welding Society

■ Automotive Service Technology ASE Education Foundation (NATEF)

■ Commission of Allied Health Education Programs

■ Dental Lab Technology

American Dental Association Commission on Dental Accreditation

■ Department of Veterans' Affairs Bureau of State Approving for Veterans' Benefits (VA)

■ Emergency Medical Technician

Florida Department of Health Bureau of Emergency Medical Services (FDHBEMS)

■ Florida Board of Nursing

■ Florida Department of Education

■ Graphic Communications & Printing Technology

Graphic Arts Education and Research Foundation
PrintEd

■ Medical Assisting

Commission on Accreditation of Allied Health Programs on the recommendation of the Curriculum Review Board of the American Association of Medical Assistants

■ Optometric Assisting

American Optometric Association,
Paraoptometric Division

■ Pharmacy Technician

American Society of Health-System Pharmacists
ACPE- Accreditation Council for Pharmacy Education

4500 East-West Hwy
Suite 900
Bethesda MD, 20814



■ Practical Nursing

Accreditation Commission for Education in Nursing, Inc. (ACEN)

3343 Peachtree Road NE, Suite 850
Atlanta, Georgia 30326
P.404.975.5000
F.404.975.5020
www.acenursing.org



■ Professional Culinary Arts & Hospitality

American Culinary Federation Education Foundation (ACFEF) Accrediting Commission
180 Center Place Way
St. Augustine, FL 32095
800.624.9458



Office of Admissions Student Advisement

For additional information contact the appropriate individual listed below:

Franzie Williams
Office of Admissions Director
High School • Postsecondary
(754) 321-5732
franzie.williams@browardschools.com
• GED® Test Preparation

Mary Barone
Certified School Counselor
(754) 321-5840
mary.barone@browardschools.com
• Accounting Operations
• Administrative Office Specialist
• Automotive Collision Technology
• Automotive Service Technology
• Drafting
• Electricity
• Legal Administrative Specialist
• Marine Service Technology
• Medical Administrative Specialist
• Welding Technology
• Welding Technology, Advanced

Meghan Emerson
Certified School Counselor
(754) 321-5891
meghan.emerson@browardschools.com
• Dental Laboratory Technology
• Digital Media/Multimedia Design
• Digital Printing Technology
• Digital Photography Technology
• Early Childhood Education
• Electrocardiograph Technology
• Graphic Communications and Printing Technology
• Medical Assisting
• Optometric Assisting
• Pharmacy Technician - ATD
• Principles of Teaching
• Television Production Technology

Daniel Larsen
Broward Fire Academy
(Located at: 2600 SW 71st Terrace, Davie, FL 33314)
(754) 321-1306 • (754) 321-1300
daniel.larsen@browardschools.com
• Emergency Medical Technician
(EMT) - ATD
• Firefighter I/II

Edwidge Ryan
Postsecondary ESE Specialist
(754) 321-5822
edwidge.ryan@browardschools.com
• Baking and Pastry Arts
• Culinary Vegetarian & Plant Based Specialty
• Disability Services
• Professional Culinary Arts & Hospitality

Rachel Victor
Certified School Counselor
(754) 321-5753
rachel.victor@browardschools.com
• Applied Cybersecurity
• Career Dual Enrollment
• Game/Simulation/Animation Programming
• Java Development & Programming
• Network Support Services
• Patient Care Technician
• Practical Nursing
• Web Development



Office of Student Affairs

Roger Barnhart
Director, Student Affairs Department
(754) 321-5774
roger.barnhart@browardschools.com

- Alumni Services
- Bookstore
- Employment Services
- Financial Aid
- Industry Credentialing
- International Students
- Marketing & Recruiting
- Registration
- Student Information Systems
- Testing & Intervention Services
- Veterans Students

Vera Fernandez, International Student Advisor
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Kevin Frye, Testing Coordinator
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Jill Holste, Employment Service Specialist
(754) 321-5750
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Judith Kane, Financial Aid Director
(754) 321-5738
judith.kane@browardschools.com

Jennifer Long, Alumni Coordinator
(754) 321-5802
jennifer.long@browardschools.com

Kim Calliste, Financial Aid Advisor
(754) 321-5899
kim.calliste@browardschools.com

Steven Perry, Employment Service Advisor
(754) 321-5750
steven.perry@browardschools.com

Maggie Remek, Recruiter
(754) 321-5844
maggie.remek@browardschools.com

Joanne Santana, Veteran's Certifying Official
(954) 614-1608
joanne.santana@browardschools.com

Preston Selvanik, Employment Service Specialist
(754) 321-5750
preston.selvanik@browardschools.com

Department Secretaries

For additional information on a specific department call the number listed below:

Adult General Education (754) 321-5768

Architecture & Construction (754) 321-5845

Arts, A/V Technology & Communications (754) 321-5870

Broward Fire Academy (754) 321-1300

Business Management & Administration (754) 321-5835

Education & Training (754) 321-5734

English for Speakers of Other Languages (ESOL) (754) 321-5837

General Education Development (GED®) (754) 321-5726

Health Science (754) 321-5741

Hospitality & Tourism (754) 321-5710

Information Technology (754) 321-5734

Manufacturing (754) 321-5845

Transportation, Distribution & Logistics (754) 321-5845

General Information

Admissions

Eligibility

Applicants are accepted on a non-discriminatory basis from anyone having interest, ability and desire to benefit from an occupational training program.

McFatter Technical College (MTC) admits postsecondary students who have completed their secondary school education, or who are 16 years of age or older and have officially withdrawn from high school.

Admissions Requirements

Schedule the Tests of Adult Basic Education (see Testing) or provide official documentation for a TABE exemption (see Basic Skills Exemption) to your program counselor.

Schedule an appointment with your program counselor/advisor for TABE results and/or a program specific orientation. Please note, programs under the following career clusters may have additional requirements for program admission:

- Education & Training
- Law, Public Safety & Security
- Health Science
- Information Technology

Register for classes during open enrollment. Please be advised that registration runs on a first come, first served basis.

For additional information, please contact the Office of Admissions at (754) 321-5700.

Testing

The State of Florida has mandated that all students enrolled in a postsecondary program consisting of 450 clock hours or more must meet a minimum basic skills level in reading, math and language. The State of Florida Department of Education Curriculum Frameworks has established the minimum standards for each program. Students who do not meet the minimum skill level must remediate and be re-tested before being eligible to receive a postsecondary adult certificate of program completion or an Applied Technology Diploma. There is a \$15.00 non-refundable assessment fee for testing.

Testing Schedule:

Tuesday & Thursday	8:00 am
Tuesday	5:00 pm

Testing begins promptly at the scheduled times. Doors will close at the beginning of each testing session to ensure an uninterrupted testing environment.

McFatter Technical College reserves the right to ask any applicant to retest to validate test scores.

Please bring a jacket or sweater and photo ID.

Basic Skills Requirements and Program Prerequisites

Individuals interested in enrolling in a career and technical program must take the TABE (Tests of Adult Basic Education) academic assessment, unless exemption criteria have been met.

There is a fee for the initial assessment. Once results are received, students meet with a program counselor/advisor to discuss educational options. State Board policies provide for testing exemptions. Please see your counselor/advisor for the most current exemption policies.

In addition, per State Board Rule 6A-10.040, Section 4, a student may apply for a waiver for meeting the minimum basic skills for the technical program in which they are enrolled. This provision allows for program completion by students with disabilities who meet the requirements of their career education program, even if they cannot meet the basic skills requirements. Program prerequisites may vary because of occupational requirements, School Board policy, and/or licensing regulations. Licensure programs that require a high school diploma or equivalent for entry do not accept correspondence diplomas or diplomas from non-accredited schools.

In accordance with requirements set forth by the Joint Commission and the Jessica Lunsford Act, students applying for entrance to any health science education program that requires a clinical experience in a hospital, nursing home, or other health care facility must submit to a Level II criminal background check and a drug screening test. The applicant is responsible for paying the costs of both tests. The results of these tests may prevent the applicant from entering the program. The denial of entry into a program would be necessary due to the student's inability to access clinical

facilities for training purposes required as a part of the instructional program. In addition to the background check and drug screening, all students registering for any of the Health Science programs are required to have current immunizations and a yearly physical examination. Other programs may also require drug screenings or fees for liability or other insurance. Applicants are responsible for paying these costs.

Experiential Credit

Students entering Workforce Education Certificate and Applied Technology Diploma programs may be eligible to receive Experiential Performance Awards within their program of choice. Experiential Performance Awards will allow students to accelerate their instructional process by applying past experiences toward competencies taught in the program. Performance awards may be granted for appropriate course work from regionally accredited educational institutions, and/or significant life experiences such as work experiences, volunteer work, military service or self-directed study. Specific criteria will be followed in order to consistently evaluate and grant Experiential Performance Awards.

Transfer Policy

If a McFatter Technical College student wishes to transfer from one program to another program, he/she must first withdraw from their current program by notifying his/her instructor and meeting with the appropriate program counselor to discuss the admissions process for his/her newly selected program.

General Information *(continued)*

Students with previous technical training from McFatter Technical College and other institutions may receive credit for that training.

A transcript from a Florida public institution documenting Course Completion and/or Occupational Completion Points achieved for a specific technical program will be accepted in transfer at the receiving institution for the same technical program.

A transcript from a non-public institution that is fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participates in the common course designation and numbering system will be accepted in transfer at the receiving institution for the same course/program.

A transcript from a non-accredited institution will be evaluated on an individual basis by the department head and the individual program instructor to determine if advanced placement in a given program is applicable.

Services for Students

Counseling

Office of Admissions staff members assist prospective and current students with general information, career-related, school-related and personal concerns. The general objective is to provide students with services necessary to make informed career choices and successfully complete their occupational education.

Disability Services

As an Equal Access/Equal Opportunity Institution, McFatter Technical College assures students with disabilities equal

access to all activities and programs as described in Section 504 and 508 of the Rehabilitation Act of 1973 and in compliance with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA).

Disclosure of a disability is voluntary. To be eligible for services and accommodations, a student must provide appropriate and current (within 5 years) documentation to the Disability Services Office.

Media Center

The mission of the Media Center is to encourage and support lifelong learning, literacy and independent thinking. The Media Center staff members work with students, teachers and staff to ensure the effective use of ideas, information and technology.

Orientation to Technology

Orientation to technology is scheduled for students, at the request of their instructor, and is presented by the Media Center personnel throughout the year. Media Center personnel also provide assistance to staff and students with electronic equipment, software, computer scheduling, and maintenance of equipment. Additionally, the Learning Lab in the Adult Resource Center (ARC) has personnel available to assist Adult General Education (AGE) students who are in need of technical support with the online Learning Management System.

Career Center

The Career Center provides a space for community conversation and collaboration to students, alumni, and employers. Our Career Center staff members provide the following services:

resume building and revision, job/career search, employability skills training, mock interviews, networking, and a variety of workshops.

Career Services

An Employment Specialist is available to assist students and alumni in finding employment opportunities. The student's or alumni's abilities, aptitudes and interests will be carefully assessed to ensure successful employment. College Central Network is the primary job posting service for McFatter Technical College: <http://www.collegecentral.com/mcfattertech>.

Graduation

Graduation is held annually in June to acknowledge program completers. Students who complete their program within the school year are invited to participate in the ceremony.

Alumni Association

Be in touch. Be connected. Be involved. The Alumni Association offers MTC Alumni a larger networking base and continued support after graduation. The Alumni Association offers the following opportunities: workshops/seminars, social/professional network events, registration in the Alumni Directory, and access to Career Services.

Veterans Education

Education Benefits/Tuition for VA Students

Pursuant to Florida Statute 295.125.(2), McFatter Technical College gives veterans preference in the admissions process. For complete information on eligibility, students should contact the Department of

Veterans Affairs (VA) by calling 1-888-442-4551 or go to the VA website at www.gibill.va.gov. For information pertaining to the college's VA approved programs, standards or progress, attendance, transcript requirements, and the processing of paperwork, contact the Veterans Certifying Official at 954-614-1608.

Most programs are approved for veterans training. If you are receiving Veterans Educational Benefits, see the Veterans Certifying Official before registering for any program on an eLearning component.

The Department of Veterans Affairs will only provide educational benefits for the length of time listed on the Florida Department of Education's Program Curriculum Frameworks and within the advertised hours in the school's catalog. If a student's enrollment exceeds these hours, the student will be financially responsible for any additional tuition and fees.

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution. However, to qualify for this provision,

General Information *(continued)*

such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

Standards of Academic Progress for VA Students

Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of a grade C by the end of each course's completion. A VA student whose CGPA falls below a grade of C at the end of any course will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the VA student's CGPA is still below a grade of C at the end of the second consecutive term of probation, the student's VA education benefits will be terminated. A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the college to be recertified after attaining a CGPA of a grade C in a course.

Attendance Policy for VA Students

Per the Department of Veteran Affairs (VA) Policy, veterans enrolled in non-college degree (NCD) programs will have their VA education benefits terminated for unsatisfactory attendance when accumulated absences, tardies, and leaving class early exceed 20 percent of scheduled class clock hours in a month or, where the course is less than one month in length, 20 percent of total approved course clock hours for the length of the program (days or weeks). The termination will be reported to the Department of Veterans Affairs (VA) within 30 days of the veteran's last date

of positive attendance when absences tardy exceeds 20% (using Form 22-1999b to report the termination for unsatisfactory attendance) and will reflect that last date of the student's class attendance before violating this policy.

A veteran may be recertified for VA educational benefits at the beginning of the term or, where a school does not operate on a term basis, 30 days following the termination of benefits due to unsatisfactory attendance after showing that the cause of unsatisfactory attendance has been removed. This is done by the veterans meeting attendance standards, as defined, for one month after being terminated for unsatisfactory attendance.

International Students

Prospective international students may enroll and attend classes at McFatter Technical College. International students (M-1 Student Visa Status) must be enrolled in a program as a full-time student (18-22 clock hours a week), and should apply to McFatter Technical College two to four months prior to the term of enrollment. International students are not eligible for annual vacation such as summer break.

No online or distance education classes may be considered to count toward an M-1 student's full course of study requirement if such classes do not require the student's physical attendance for classes, examination, or other purposes integral to completion of the class. M-1 students are admitted for a specific educational objective and cannot change that objective while in the United States. International students are considered temporary residents of the United States

and may not be deemed Florida residents for tuition purposes. Therefore, they are required to pay out-of-state tuition for the duration of their studies. They must maintain lawful M-1 visa status with the U.S. Citizenship & Immigration Services (USCIS) and be in compliance with all the technical college's rules and regulations.

Please be advised that acceptance to McFatter Technical College does not guarantee a student visa by the U.S. Embassy from abroad; neither does it guarantee a change of status by USCIS.

International students obtaining the student visa in their country are not permitted to enter the U.S. more than 30 days before the first day of classes.

Standards of Academic Progress for International Students

International students must maintain a minimum cumulative grade point average (CGPA) of C by the end of each course completion. International students whose CGPA falls below a C at the end of any course will be terminated. M-1 students can only drop to part-time status while enrolled in a full course of study due to an approved medical condition.

Attendance Policy for International Students

A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day, which will be recorded as the withdrawal date. After that the student will be terminated from The Student and Exchange Visitor Information System (SEVIS) for unsatisfactory attendance. Two (2) additional absences may be allowed for death in family, illness or hospitalization with appropriate documentation. Refer to Student Handbook "Student Acknowledgements".

One of the requirements to obtain an international student visa is that the prospective student or sponsor must have sufficient funds to cover tuition and living expenses during the period of intended study. The U.S. Government and Department of Homeland Security does not offer financial aid packages to international students.

Financial Information

Tuition and Fees

Tuition and fees charged for enrollment in programs/courses are established by the Florida Legislature and are in accordance with a schedule adopted by Broward County Public Schools. Registration, activity, supply, and insurance fees are included in the calculation of program costs. Books and supplies are separate. Published tuition and fees are for Florida residents; non-Florida resident tuition and fees are calculated at a higher rate. Tuition and fees are subject to change without notice.

Florida Residency Requirements for Tuition Purposes

Florida Residency for Tuition Purposes refers to whether the applicant is an in-state Florida resident or an out-of-state resident, and this classification determines tuition cost as defined by Florida State Statute 1009.21 and the State Board of Education Rule 6A-10.044. To be eligible for in-state tuition, applicants to Certificate or Applied Technology Diploma programs or their parents must have established and maintained legal residency in Florida for at least 12 consecutive months immediately prior to the first day of class. Tuition for out-of-state students is calculated at a higher rate. All applicants must complete the Florida Residency Declaration for Tuition Purposes form

General Information *(continued)*

and submit the required supporting documents. Registration, activity, books, supply and insurance fees are in addition to tuition and are included in the calculation of the total program costs.

Effective July 1, 2014, House Bill 851 affords students who attended a Florida secondary school for three (3) consecutive years before graduation – regardless of immigration status – the opportunity to pursue higher education at in-state tuition rates, should they apply for admission within 24 months after graduation.

In cases where the applicant is deemed as an out-of-state resident, he/she may appeal the residency classification decision. Broward Technical Colleges' institutional appeal process requires applicants to submit a Florida Residency Classification Appeal form, supporting documentation, and a signed Release of information form to the program counselor/advisor within ten (10) school days of the denial. The decision of the Residency Appeal Committee will be rendered to the applicant within thirty (30) school days in writing and is final for the term. The Residency Appeal Committee consists of an Admissions Director, Office of Student Affairs Director and program counselor/advisor and Assistant Director.

Financial Assistance

Financial assistance programs are designed to provide assistance to eligible individuals who have the ability to benefit from training and who, without assistance, would be unable to afford to attend. The following financial assistance programs may be available to students depending on the course of study:

- Community Agencies
- Federal Pell Grant

- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Fee Waivers
- Financial Aid Fee Trust Fund (FAFTF)
- Florida Student Assistance Grant (FSAG)
- Scholarships
- Veterans' Educational Benefits
- Vocational Rehabilitation Services

Methods of Payment

Registration, tuition and testing fees may be paid with cash, debit card, MasterCard or Visa. The college is not permitted to cash personal checks.

Cancelled/Closed Classes

All classes are subject to minimum and maximum enrollment requirements. A class may be cancelled for the term if minimum enrollment requirements are not met by the scheduled start date for the class. In such cases, every effort will be made to contact registered students prior to the first class meeting to inform them of the cancellation. All fees will be refunded if a class is cancelled. Closed classes are those which have met the maximum enrollment requirements. Maximum enrollment requirements are established based on equipment needs, space availability, and safety considerations. Prospective students may not be added to a closed class without administrative approval.

Refund Policy

School Board Policy 6607 governs the refund of program fees.

1. All refunds shall be accounted for and audit trails maintained in accordance with Business Practice Bulletins issued by the Office of the Chief Financial Officer.
2. Students who appear at the school in person and voluntarily withdraw within five (5) school days of the beginning

of a term shall be entitled to a full refund of tuition, student activity fee, fee-supported cost recovery, and lab/supply fees. Registration fees and Health Science Education fees are non-refundable. Five (5) school days shall not apply to courses less than three (3) weeks or ninety hours in duration. In such cases, the request for withdrawal must be made prior to the course meeting more than one-third (1/3) of its assigned hours. Retention of fees collected in advance for a student who does not enter class shall not exceed \$100. Refunds will be made within forty-five days of the date on which the student voluntarily withdraws.

3. Students involuntarily withdrawn pursuant to the Adult Student Conduct and Discipline Code are not entitled to a refund of any fees.

4. Students who pay fees but are entitled to a waiver, voucher or agency payment (refer to policy #6606) shall be entitled to a refund of fees only if required evidence is presented to the school/college principal or his/her designee within fifteen school days of the beginning of a term.

5. In the case of unusual or extraordinary circumstances (such as illness, death in family, etc.) that preclude a student's enrollment, the school principal or his/her designee may honor a request for full or partial refund of fees providing that:

- a. the request is made in writing prior to the day that the course would have normally ended.
- b. supporting evidence (where appropriate) is provided.

If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for

membership during the Workforce Education Fund survey period in the course for which the refund is given.

6. Students who feel they have been treated unfairly in the application of this policy or its rules may appeal using the students' grievance procedure as presented in the Adult Student Conduct and Discipline Code.

7. Refunds, when due, will be made without requiring a request from a student.

8. Refunds, when due, will be made within forty-five days: (1) of the last day of attendance if written notification of withdrawal has been provided to the school/center by the student, or (2) from the date the school/college withdraws the student or determines withdrawal by the student.

9. A student is entitled to a full refund of fees if a course is cancelled by the school/college principal or his/her designee, provided however, that the student was not reported in membership during the Workforce Education Fund survey period in which the class was counted. If so, only those fees in excess of the state requirement shall be refunded.

10. Miscellaneous items purchased from the school bookstores (textbooks, uniforms, etc.) may be returned for a full refund provided that the items are unused, in the original packaging and currently being used in the instructional program.

General Information *(continued)*

Instructional Policies

Program Delivery Methods

Traditional – 100% classroom based.

Hybrid – Less than 50% of required instructional hours available via distance education.

Distance – 50% or more of required instructional hours available via distance education.

Students enrolled in distance and/or hybrid courses should have daily access to a computer with internet and must have a valid email address that they check daily. Additionally, students should have all necessary hardware and software components required by their program.

Attendance Policy

A student must be withdrawn after being absent six (6) consecutive days. The students will be withdrawn on the seventh (7th) day which will be the withdrawal date. Two (2) additional absences may be exempt for court appearance, death in the family, illness or hospitalization; the duration of jury duty will be exempt when official documentation is provided. If the student is unable to present documentation before the absence occurs then they must present appropriate documentation to the instructor and program administrator before re-entering the class.

ABE, GED®, AAAE & ESOL

The following attendance policy has been established by the Department of Education and is in effect for the 2018-2019 Workforce Education year:

- A student must be withdrawn after being absent for seven (6) consecutive days.

- There are no excused absences.
- Students will be withdrawn on the seventh (7th) day, which will be the withdrawal date.
- Withdrawn students may re-enter in the same class, if space is available.
- Students will be limited to one (1) re-entry per enrollment period.

Certificate and ATD Programs

Broward Technical Colleges have the responsibility of preparing our students with the skills to enter the workforce. Effective work habits are paramount to students' success. The following is the minimum level of participation that is expected of all students enrolled in certificate programs. Each certificate program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student will need to complete as they relate to program courses.

E-Learning Programs

Each E-Learning certificate program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student would have completed as they relate to program courses or completion points. In addition to maintaining satisfactory progress according to the course syllabus and pacing chart, it is expected that students will also maintain attendance/ activity in the online or hybrid program. These may be defined as logging into the online program, e-mailing, attending web conferences, or having telephone or in-person conversations with instructors, turning in assignments when due, and attending any scheduled classroom sessions if included as part of the

program. A student will be marked absent when work is not submitted on time. Pro-rated attendance hours will be deducted when only partial work for the week is submitted. Students who have one (1) week of inactivity during the enrollment period will be contacted by the instructor or the program counselor/ advisor. The instructor will maintain documentation of this contact. Upon completion of the second week of inactivity during the enrollment period, the student will be withdrawn.

Tardiness

Tardies are defined as a student not being in the classroom for the scheduled class hours printed on his/her schedule receipt. Attendance at Broward Technical Colleges is recorded in positive half hour increments. If a student is tardy more than three times, he/she will be referred to his/her counselor/advisor or administrator.

Authorized Leave

Students may apply for one (1) authorized leave through their program administrator each year. The maximum length of time for the leave is the remainder of the current enrollment period. Students must clear all financial obligations before an authorized leave is approved.

Conduct and Discipline Code for Adult Students

"Adults" are defined as individuals beyond compulsory school age who have legally left the K-12 school program or are high school students who are coenrolled in an adult program. For Career-Dual Enrolled high school students at Broward Technical Colleges, the District's Code of Secondary Student Conduct applies.

1. All provisions of state, county, and municipal criminal codes as well as

District policies apply to adult students while they are under the jurisdiction of The School Board of Broward County, Florida.

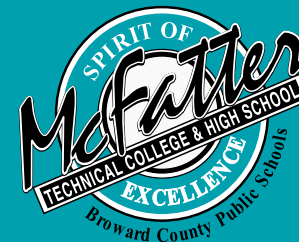
2. Any adult student who engages in behavior which is in violation of any section of the criminal code may be referred by the school administrator to the appropriate law enforcement agency. Such behavior may result in the involuntary withdrawal of the student from the school for a period of time determined by the administrator.

3. While under the jurisdiction of The School Board of Broward County, Florida, adult students may not possess or use knives or guns or use any other object defined as a weapon. The possession of a concealed weapon permit does not allow students to possess a firearm on their person or in their automobile while on campus, outside the school at school-sponsored activities and/or at District sponsored training facilities.

4. Adult students may not be in possession of or under the influence of alcohol, marijuana, or other mood altering substances while under the jurisdiction of The School Board of Broward County, Florida.

5. Violation of Rule 3 or 4 shall result in the student being involuntarily withdrawn from all adult, alternative, technical, and community schools for one (1) school year from the date of the infraction.

6. Adult students may not wear clothing, jewelry, buttons, haircuts, or other items or markings which are suggestive, revealing, or indecent; associated with gangs or cults; encourage drugs, alcohol, or violence; or support discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation.



General Information (continued)

7. Per District Policy 4001.1, suspected acts of bullying, cyberbullying, harassment and discrimination by any student in the school or outside the school at school-sponsored activities or at District sponsored training facilities shall be reported to school-based administration, but the complaint shall also be filed with, and investigated by, the EEO/Title IX Coordinator (754-321-2150).

8. Violations of the Conduct and Discipline Code for Adult Students which are not illegal but which are very serious in nature, may result in an immediate withdrawal from the school. Less serious behavioral violations shall be managed in the following manner:

- a. The staff person first observing the unacceptable behavior shall meet and discuss the behavior with the student and inform him/her of the consequences if the behavior continues;
- b. If the unacceptable behavior continues, the student shall be referred to the appropriate administrator for action.
- c. If the student does not modify his/her behavior after the administrator's intervention, the administrator may suspend the student from the program for up to 10 days or involuntarily withdraw the student from the school for a period of time not to exceed one (1) school year from the date of the infraction.

9. A K-12 student who has been expelled or suspended from the K-12 program may not be accepted for enrollment as an adult student until after the duration of expulsion or suspension. Students who participate in an alternative to external suspension program are not considered suspended.

10. A student's locker or other storage areas may be subject to a search based upon reasonable suspicion of possession of prohibited or illegal materials. Reasonable suspicion may also result in a search of person, possessions, and/or vehicle.

11. Adult students disciplined under any of the above rules may appeal the decision by following the Student Grievance Procedure.

Grading System/Progress Reports

Each student is to be evaluated on his/her performance in the classroom every nine (9) weeks. The district prescribed guidelines are used to evaluate as follows:

- A 90 - 100%
- B 80 - 89%
- C 70 - 79%
- D 60 - 69%
- F 0 - 59%
- I Incomplete

Interventions

Students who reach an intervention point within an enrollment period shall be counseled either by the instructor, program counselor/advisor or department head. An Attendance Contract may be completed by the instructor, program counselor/advisor or department chair.

Grade Forgiveness

Grade forgiveness may be used for students who receive a D or F in a course (by giving them the opportunity to retake the course). This preserves their eligibility to articulate the Technical College Courses for college credit per the Statewide Articulation Agreements and program completion.

Unsatisfactory Progress

Involuntary Withdrawal: A student who exhibits excessive absences and who has not responded to intervention may be involuntarily withdrawn if it is determined by the instructor, counselor and administrator that the educational focus of the student no longer exists.

Denial of Re-Registration

If it is determined by the instructor and counselor that a student has not made adequate progress within a term due to poor attendance or any other reasons, the student may be denied the privilege to re-register for the next term.

Administrative approval is required to deny or rescind re-registration privileges.

Probation

Students who have been withdrawn for attendance reasons may not re-register for their program without meeting with their program administrator. The administrator may refer the student for counseling and notify the student that he/she will be placed on probation for the remainder of the enrollment period at the administrator's discretion. If any further absences occur, the student will be withdrawn and will not re-enter until the next enrollment period. Any student who is withdrawn from a program three (3) times within twelve months will not be allowed to re-enter that program for a period of two (2) consecutive enrollment periods. It may be necessary for students to wait until it is academically appropriate to re-enter if the course they are enrolled in is not being taught at the time they are eligible to re-enter. Students who are withdrawn for attendance reasons and enrolled in

lock-step programs may have to wait until it is academically appropriate to re-enter the program.

Grievance Procedures

Grievance procedures are published in the Broward Technical Colleges Student Handbook (Adult) given to students for signature at the beginning of a class. Students who feel that they have been treated unfairly may follow the grievance procedure steps outlined in the code. These steps begin with speaking with the instructor, counselor and then a written notice of the grievance to the director, and the designated chain of command. Students may also contact the Commission of the Council on Occupational Education
7840 Roswell Road NE
Building 300, Suite 325
Atlanta, GA 30350
770.396.3898 or 800.917.2081
www.council.org

Secondary students receive the Secondary Conduct and Discipline Code that must be signed by both the parents and student.

Certificates

Unless otherwise specified, a postsecondary technical certificate will be issued to adults who successfully complete the requirements of their workforce development program and who meet applicable state basic skills requirements.

Upon completion of program requirements, secondary students may receive a high school diploma and/or a technical certificate.

William T. McFatter Technical High School



Magnet High School

William T. McFatter Technical High School is open to qualified students. Acceptance into the Magnet Program is based on academic performance and a random selection process. Exceptional education students with disabilities must meet magnet school ADMISSIONS REQUIREMENTS that will ensure the students' success in the magnet program. All students must have a Level 3 or greater FSA scores in reading and math or the equivalent scores on a nationally standardized test and a 2.5 grade point average (GPA). The application window opens each December. Applications are available online at www.browardschoolsinnovativeprograms.com

Model School

William T. McFatter Technical High School is recognized as a National Model School and member of the Successful Practices Network. The Council of Chief State School Officers and the International Center for Leadership in Education have joined forces to identify and showcase the nation's most successful high schools. Having consistently met Adequate Yearly Progress (AYP), McFatter Technical College is committed to providing an education for ALL students, one that allows them the opportunity to achieve three (3) primary goals:

- Acceptance to a four-year university
- Postsecondary education articulation

- Certification in a high wage, high demand technical area. It is the mission of the William T. McFatter Technical High School to ensure that the high school experience for all students possesses the three R's, "Rigor, Relevance, and Relationships", as articulated by Dr. Willard Daggett and the International Center for Leadership in Education.

Our "whole school" magnet program, and its unique design allows students to become immersed in a challenging learning environment conducive to capturing student interest in a variety of career-focused majors while at the same time, fostering an atmosphere that leads to college readiness.

Technology Driven Instruction

William T. McFatter Technical High School offers an integrated curriculum, state-of-the-art technology, project-based learning, alternative assessment, digitized portfolios, technical exhibition, college-type block scheduling, industry involvement and distance learning. Technology is integrated into every aspect of the educational program, fostering an innovative learning environment. Teachers encourage critical thinking and employ diverse teaching methodologies. Small class size allows for personalization among students, teachers and parents. McFatter offers a wide array of technical programs from which students select their junior and senior majors. The program selection process is thorough and precise, enabling all students to make informed choices.

Our high school magnet program promotes academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce. The school is committed to "small learning communities" to support students in reaching their academic and career goals. To that end, students are enrolled in one of ten academies.

Technical Academies:

- Automotive Technology
- Business Education
- Communication Arts
- Culinary Arts
- Education & Training
- Industrial Technology
- Information Technology
- Marine Technologies
- Medical Technology
- Practical Nursing

Extracurricular Clubs and Activities

McFatter's high school students participate in competitions at the district, state and national levels and have earned numerous awards.

Students also have opportunities to participate in a variety of club offerings, including: Anime, Spanish Club, Teen Trendsetters, Music Club, Environmental, Key Club, Human Relations Council, Student Government, Plywood Regatta, Yearbook, Women of Tomorrow, National Honor Society and Florida Future Educators of America (FFEA).

High School Admission

(as defined by Magnet Policy)

- Minimum 2.5 GPA in core academic courses
- Level 3 or higher in both Reading and Mathematics on FSA and/or EOC taken the previous school year.
- Magnet students are expected to maintain a 2.5 GPA.



High School *(continued)*



Special Highlights

- Coalition of Essential Schools
- 4 Gates Millennium Scholars 2008, 2009 & 2014 & 2015
- New Millennium High School
- Designated Florida's Model High School by the International Center for Leadership in Education
- Model Physical Ed. Program-State
- American Culinary Federation (ACF) Certified
- 3 National Board Certified Teachers
- US News & World Report-Silver Medal 2006-2009, 2013-2018
- US News & World Report Gold Medal winner in the "Best High Schools in America"
- US News & World Report-#30 Florida's Best High School; #78 Nationally Magnet High School
- Blue Ribbon School of Excellence
- Designated by Newsweek as one of "America's Best High Schools"
- CISCO Academy Designation
- State and National Certifications in more than 40 Technical Programs
- Rated an "A" School by The State of Florida 2001-2018
- Highest FCAT Scores in Broward County-2012
- Magnet Schools of America Magnet School of Distinction
- Washington Post's rankings of "America's Most Challenging High Schools" ranks McFatter at #632 Nationally, #60 in Florida
- 3 Questbridge Scholars finalists 2014, 2016 & 2017
- National Wildlife Federation Eco School - Eco Hero and Silver Award 2014, Green Flag Award 2015, P-3 Eco Challenge Overall Achievement Award Winner 2015
- Posse Foundation Scholar Finalist 2017

High School Student Services Staff

Attendance
754-321-5702

Information Management Specialist
754-321-5721

Magnet Office
754-321-5718

Transportation
754-321-5785

Lillie Henry
Magnet Coordinator
lillie.henry@browardschools.com
754-321-5748

Brigitte Lynn
BRACE Advisor
brigitte.lynn@browardschools.com
754-321-5805

Andrea Jackson
ESE Specialist
andrea.jackson@browardschools.com
754-321-5777

Juliet-Ann Olagbemi
Counselor, Class of 2020
juliet-ann.olagbemi@browardschools.com
754-321-5746

Deborah Bluth
Counselor, Class of 2021
deborah.bluth@browardschools.com
754-321-5854

Tamika Fussell
Counselor, Class of 2022
tamika.fussell@browardschools.com
754-321-5813

Dr. Nohemy Paz
Counselor, Class of 2023
nohemy.paz@browardschools.com
754-321-5740

Adult Basic Education

Monday-Friday	8:30 am - 11:30 am	\$30 each trimester
Monday-Friday	12:00 noon - 3:00 pm	\$30 each trimester
Monday-Thursday	6:00 pm - 9:00 pm	\$30 each trimester
Saturday	8:00 am - 12:00 noon	\$30 each trimester
(ONLINE) varies		\$30 each trimester
\$15.00 Initial Testing Fee		\$20.00 Activity Fee once per school year

A program, specifically for adults performing below 9.0th grade level, that assists in the development of basic skills in the areas of reading, language and mathematics.

COURSE DESCRIPTION

- Career Assessment
- Basic Skills Related Instruction
 - Reading
 - Language
 - Mathematics
 - Study and Reference Skills
- Complementary Skills
- Basic Computer Literacy
- Action Steps to Employment

PREREQUISITES

- Tests of Adult Basic Education (TABE)
- Counselor Interview



Applied Academics for Adult Education

Monday-Friday	8:30 am - 11:30 am	\$30 each trimester
Monday-Friday	12:00 noon - 3:00 pm	\$30 each trimester
Monday-Thursday	6:00 pm - 9:00 pm	\$30 each trimester
Saturday	8:00 am - 12:00 noon	\$30 each trimester
(ONLINE) varies		\$30 each trimester
\$15.00 Initial Testing Fee		\$20.00 Activity Fee once per school year

The Applied Academics for Adult Education (AAAE) program is designed to remediate basic skills in reading, math, and language for students preparing to enter a technical training program at MTC. The program is designed for adult students performing above 9.0th grade level. Once the minimum basic skills standards are achieved, the students may enroll in their technical program.

COURSE DESCRIPTION

- Career Assessment
- Basic Skills Related Instruction
 - Reading
 - Language
 - Mathematics
 - Study and Reference Skills
- Other related Instruction
 - Action Steps to Employment
 - Tests of Essential Skills (TEAS)

Preparation

- Complementary Skills
- Basic Computer Literacy
- Action Steps to Employment

PREREQUISITES

- Tests of Adult Basic Education (TABE)

ESOL - English for Speakers of Other Languages

HABLAMOS ESPAÑOL / PARLONS FRANÇAIS

Monday-Friday	8:00 am - 11:00 am	\$30 each trimester
Monday-Friday	11:30 noon - 2:30 pm	\$30 each trimester
Monday-Thursday	5:00 pm - 9:00 pm	\$30 each trimester
Saturday	8:00 am - 12:00 noon	\$30 each trimester
(ONLINE) varies		\$30 each trimester
\$15.00 Initial Testing Fee		\$20.00 Activity Fee once per school year

The English for Speakers of Other Languages and English Literacy for Career and Technical Education programs prepare students to communicate in English, to improve career readiness, and to further their technical and academic studies. Classes focus on life skills, reading, test-taking skills, listening, speaking and writing. Students advance through the different levels at their own rate of learning. All ESOL/Adult C + CR levels are open entry/open exit. Students may register for multiple classes, up to 35 hours of instruction per week. Photo ID is required at the time of placement testing and registration.

The Council on Occupational Education (COE) does not accredit avocational programs such as ESOL, ABE, GED®, or AAAE. In addition, these programs do not qualify for Title IV financial aid assistance.

GED® Test Preparation

Monday-Thursday	8:30 am - 11:30 am, Friday Online	\$30 each trimester
Monday-Thursday	12:00 noon - 3:00 pm, Friday Online	\$30 each trimester
Online	12 hours per week	\$30 each trimester

Hybrid: Less than 50% of required instructional hours available via distance education
Distance Education: 50% or more of required instructional hours available via distance education
\$15.00 Initial Testing Fee \$20.00 Activity Fee



The purpose of this program is to prepare students for academic and personal success through obtaining the necessary skills required to pass the official GED® test and be awarded a State of Florida High School Diploma. This program strives to motivate students not only to take the GED® test, but also to utilize the acquired skills in the workforce and to achieve career training and job placement success. The GED® Test Preparation Program is open-entry/open-exit and self paced. Instruction will be provided in Reading, Language Arts/Writing, Mathematics, Science and Social Studies, using a variety of instructional materials.

REGISTRATION REQUIREMENTS FOR ADULTS (18 and older)

Registration for the GED® Test is open to anyone 18 and older. It is strongly recommended that any adult interested in registering for the GED® Test take the TABE prior to registering for the GED® Test. The TABE is a placement test that will assess your skills in reading, math, and language which will provide you with information to determine if GED® Test Preparation classes are necessary.

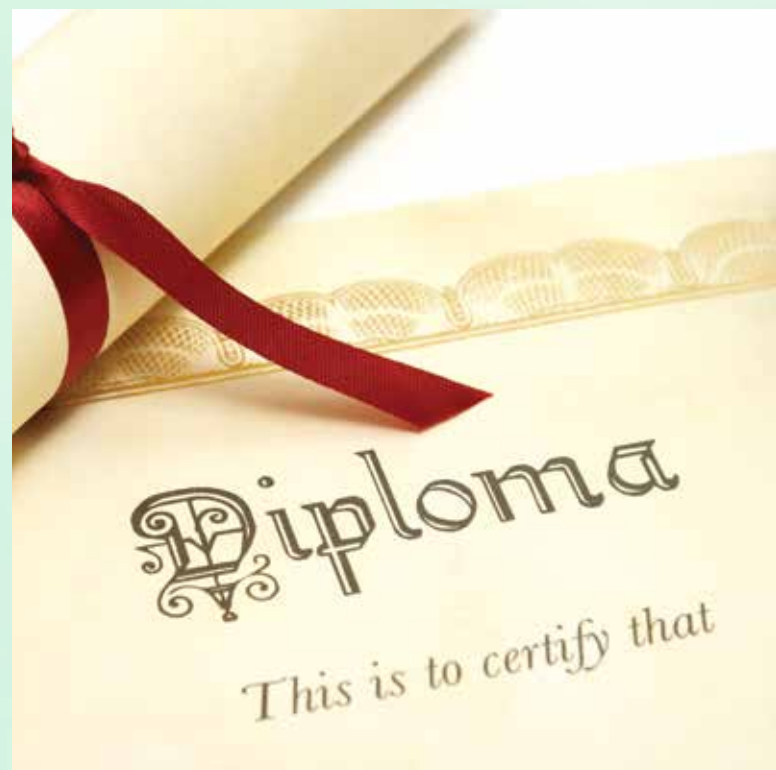
“GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This material [or content] is not endorsed or approved by ACE or GED Testing Service.”

The council on Occupational Education (COE) does not accredit avocational programs such as ESOL, ABE, GED®, or AAAE. In addition, these programs do not qualify for Title IV financial aid assistance.

REGISTRATION REQUIREMENTS FOR MINORS (16-17)

In Broward County, minors who want to register for the GED® Tests are **required to take the TABE and enroll in GED® Test Preparation Classes**. In addition, the following is required for minor test candidates at the time of registration for the GED® Test:

- A valid government photo ID, passport or driver license
- Proof of Social Security Number
- Fee for the GED® Test Preparation Program
payment methods include debit or credit card
- Proof of withdrawal from High School
- Permission from parent(s) or legal guardian
- Instructor's recommendation, which must include documentation of achieving scores of 145 or above on each subtest of the official GED™ Ready practice tests taken at McFatter Technical College



Accounting Operations

900 Hours/9 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$2938 (Please see page 53 for details.)



If you are interested in building a foundation of skills and knowledge to become employed in the accounting and business field, then this is the program for you!

Through the Accounting Operations program, you will receive training in accounting principles, methods of recording and analyzing business transactions, and preparing financial statements, records and forms. Students will be introduced to the process of data entry into accounting software programs, which includes the preparation, presentation and analysis of financial reports. Accounting skills are taught manually and through the use of accounting software.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

INDUSTRY CERTIFICATION AND LICENSURE

- QuickBooks Certified User
- Microsoft Office Specialist (MOS) Bundle Certification

EMPLOYMENT OPPORTUNITIES

- Accounting Clerk
- Payroll Specialist
- Bookkeeper
- Administrative Service Specialist
- Office Support Specialist

COURSE LIST

■ OTA0040 INFORMATION TECHNOLOGY ASSISTANT*

■ ACO0040 ACCOUNTING CLERK

■ ACO0041 ACCOUNTING ASSOCIATE

■ ACO0042 ACCOUNTING ASSISTANT

** Note: OTA0040 is a core program.*



Administrative Office Specialist

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$3,339 (Please see page 53 for details.)

The Administrative Office Specialist program expands beyond the traditional role of an Administrative Assistant. This program will provide you with the skills and training necessary to launch into a career in the business world.

Through state-approved coursework, you will develop communication skills, higher-level thinking and decision making skills as well as learn office procedures, advanced features of business software applications, administrative and financial functions, document production, and new technologies. Students will produce high quality portfolios as they progress through this program.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Office Administrator
- Office Support Specialist
- Program Specialist
- Administrative Service Specialist

INDUSTRY CERTIFICATION AND LICENSURE

- Microsoft Office Specialist (MOS) Bundle Certification



COURSE LIST

- | | | |
|---|---------|---------------------------------------|
| ■ | OTA0040 | INFORMATION TECHNOLOGY ASSISTANT* |
| ■ | OTA0041 | FRONT DESK SPECIALIST |
| ■ | OTA0030 | ASSISTANT DIGITAL PRODUCTION DESIGNER |
| ■ | OTA0043 | ADMINISTRATIVE OFFICE SPECIALIST |

** Note: OTA0040 is a core program.*



Applied Cybersecurity

750 Hours/7 Months

Distance Education: 50% or more of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$3,061 (Please see page 53 for details.)

Applied Cybersecurity is a hands-on program that will give students real-world security scenarios. Through this program, students will learn to identify security threats, protect computers from hackers and malware, and secure wireless networks. Instruction will focus on how to secure residential as well as business computers, and fill the demand at public and private companies to address internet security concerns in today's world. The state approved course content includes foundational knowledge and skills in computer and network security, security vulnerabilities, attack mechanisms and techniques, intrusion detection and prevention, cryptographic systems, system hardening, risk identifications, incident response, penetration testing, key management, access control, and recovery. Specialized courses focus on database security, planning and analysis, software, and web security.

Throughout this program, students will prepare for Security+ and nationally recognized security industry certifications. Students will also review and study for Cybersecurity Analyst+ (CySA+)

This program is offered primarily online, so students must have access to a computer with high-speed internet, 8GB of RAM, and 500GB of hard drive free space. The coursework and applications used are compatible with Windows 7 or higher.

ADDITIONAL ADMISSION REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) (\$15). Applicants must complete an Online Readiness Assessment during their scheduled TABE appointment. Applicants must have a Certificate of Completion in the Network Support Services Program or certification in CompTia A+ and Network+ or CCNA. May substitute comparable experience in place of the aforementioned prerequisites with assessment of knowledge before admission.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Cybersecurity Associate
- Information Security Manager

INDUSTRY CERTIFICATION AND LICENSURE

- CompTia Security+
- Cybersecurity Analyst+ (CySA+)

COURSE LIST

- | | |
|-----------|------------------------------|
| ■ CTS0018 | CYBERSECURITY ASSOCIATE |
| ■ CTS0019 | INFORMATION SECURITY MANAGER |



Automotive Collision Technology Technician

1400 Hours/14 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost \$5,227 (Please see page 53 for details.)

The Automotive Collision Technology Technician program at McFatter Technical College goes beyond a simple body shop repair program. It is considered by many to be a study in physics and chemistry, while others consider the end-result as a “work of art or even a masterpiece!” Students are taught by experts in the field who are fully certified with years of experience. Students are exposed to both theory and hands-on activities in order to prove their competency. The classroom and shop are equipped with the latest equipment and systems, so students will learn on industry standards such as: Car-O-Liner, CTR- 1200 -Spot Welder, Water Born & Chroma Max Paint System. In this program, students are expected to maintain serious and professional attitudes in order to train for a career and obtain meaningful employment.

The Automotive Collision Technology Technician program is delivered in the Industrial Building. Students will receive hands-on training in the shop/lab area.

ACCREDITATION

Automotive Service Excellence
Education Foundation (ASE/NATEF).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- OEM Dealerships
- Independent shops
- Auto parts stores
- Insurance companies
- Salvage yards
- Paint supply stores

INDUSTRY CERTIFICATION AND LICENSURE

- Automotive Service Excellence (ASE)

COURSE LIST

- | | |
|-----------|--|
| ■ ARR0140 | AUTOMOTIVE COLLISION REPAIR AND REFINISHING HELPER/ASSISTANT |
| ■ ARR0141 | AUTOMOTIVE COLLISION REFINISHING TECHNICIAN |
| ■ ARR0312 | NON-STRUCTURAL DAMAGE REPAIR TECHNICIAN |
| ■ ARR0022 | DAMAGE ANALYSIS AND ESTIMATING |
| ■ ARR0112 | AUTOMOTIVE COLLISION WELDING, CUTTING AND JOINING |
| ■ ARRO295 | STRUCTURAL DAMAGE REPAIR TECHNICIAN |



Automotive Service Technology

1800 Hours/18 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost \$6,465 (Please see page 53 for details.)

Do you have an passion for repairing cars? Are you good with your hands, reading and following instructions? Then consider becoming trained in the high demand automotive maintenance and repair industry, which offers a promising future.

The Automotive Service Technology program at McFatter Technical College offers its students the training necessary to obtain a career in the automotive service and repair arena. Students will develop the foundation required to maintain, repair, diagnose, or replace automotive systems and their components. Through theory, lectures, demonstrations, hands-on activities, and online components, students are given all the “tools” needed for success.

The program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the State/NATEF approved curriculum. Graduates of this program are expected to obtain employment in the automotive service industry or continue to a higher level of education.

ACCREDITATION

Automotive Service Excellence
Education Foundation (ASE/NATEF)
(MAST)

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Maintenance & Light Repair Technician
- Quick Service/Apprentice Technician
- Auto Parts Counter Sales
- Brake Technician
- Steering & Suspension Technician
- Tire/Wheel Alignment Technician
- Heat & Air Conditioning Technician
- Engine/Performance Technician
- Transmission/Driveline Technician
- Service Advisor Specialist
- Service/Shop Manager
- OEM/Independent Technician

INDUSTRY CERTIFICATION AND LICENSURE

- Automotive Service Excellence (ASE)

COURSE LIST

■ AER0014	AUTOMOBILE SERVICES ASSISTOR
■ AER0110	ENGINE REPAIR TECHNICIAN
■ AER0257	AUTOMATIC TRANSMISSION and TRANSAXLE TECHNICIAN
■ AER0274	MANUAL DRIVETRAIN and AXLE TECHNICIAN
■ AER0453	AUTOMOBILE SUSPENSION and STEERING TECHNICIAN
■ AER0418	AUTOMOTIVE BRAKE SYSTEM TECHNICIAN
■ AER0360	AUTOMOTIVE ELECTRICAL/ELECTRONIC SYSTEM TECHNICIAN
■ AER0172	AUTOMOTIVE HEATING and AIR CONDITIONING TECHNICIAN
■ AER0503	AUTOMOTIVE ENGINE PERFORMANCE TECHNICIAN



Baking & Pastry Arts

600 Hours/6 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year, in January

Approximate total program cost \$2,269 (Please see page 53 for details.)

Few careers are as “sweet” as those of a pastry chef, and everyone enjoys a wonderful dessert at the end of any meal. If you are creative and detail-oriented, McFatter’s Baking and Pastry Arts program may be for you. Learn how to create breads, pastries and desserts that look as beautiful as they taste! In addition to learning specific food preparation techniques, learn how to measure correctly, mix and blend and make your creations visually appealing - all necessary skills for the pastry chef. Take the first step toward receiving credit for that meal-ending dessert that wows the crowd!

Baking and Pastry Arts is a hybrid class. Hands-on activities are completed in our state of the art, full production commercial kitchens (labs) on campus in Building 6. Academic activities and sanitation (ServSafe) are a blend of lectures, videos, demonstrations and online curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Baker
- Assistant Baker
- Commercial Baker
- Professional Pastry Art Baker

INDUSTRY CERTIFICATION AND LICENSURE

- ServSafe



COURSE LIST

- FSS0090 PASTRY COOK/BAKER
- FSS0091 PASTRY CHEF/HEAD BAKER



Culinary Vegetarian & Plant Based Specialty

600 Hours/6 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year in August

Approximate total program cost \$2,531 (Please see page 53 for details.)

One of the hottest growing trends is plant-based cooking and because of that professionally trained plant-based chefs are now in demand. If your passion is to prepare wholesome, nourishing foods, your talents are needed in modern professional plant-based kitchens. Culinary Vegetarian & Plant Based Specialty is a hybrid class. Hands-on activities are completed in our state of the art, full production commercial kitchens (labs) on campus in building 6. Academic activities and sanitation (ServSafe) are a blend of lectures, videos, demonstrations and online curriculum.

Learn what it takes to succeed with new-found knowledge focusing on preparation, presentation, and choosing nutritionally sound ingredients/cooking methods while using a variety of whole natural foods. This course prepares students for employment in the plant-based food industry and will be the catalyst to a healthier personal lifestyle. Come explore the world of plant-based cooking and become inspired to let your creativity shine.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Chef
- Food Preparation Worker
- Restaurant Cook
- Nutritional Services (Health Care) Cook
- Private Chef

INDUSTRY CERTIFICATION AND LICENSURE

- ServSafe



COURSE LIST

■ FSS0211	VEGETARIAN FOOD PREPARATION
■ FSS0212	VEGETARIAN RESTAURANT COOKING



Dental Laboratory Technology

2040 Hours/18 Months

Traditional: 100% of required instructional hours available in classroom, lab or externship.

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$6,972 (Please see page 53 for details.)



Are you looking for a career with high earning potential and flexibility?

The Dental Laboratory Technology program is the program for you. If you are creative, detail-oriented, like to work with your hands and can distinguish between subtle shades of color, you can enter a rewarding field. Nothing is more satisfying than knowing you put a beautiful smile on someone's face.

Employment opportunities are available nationwide. You can work for a dental laboratory or you can own one.

The dental laboratory classroom is located in the Medical Building (Building 2), and is designed with equipment to provide hands-on training with the tools you will use in the workplace.

COURSE LIST

- DTE0400 ORIENTATION TO DENTAL LABORATORY TECHNOLOGY
- DEA0705 DENTURE TECHNICIAN 1
- DEA0713 DENTURE TECHNICIAN 2
- DEA0706 ADVANCED DENTURE TECHNICIAN
- DEA0709 CROWN and BRIDGE TECHNICIAN
- DEA0710 CERAMIC TECHNICIAN
- DTE0451 IMPLANT, ATTACHMENT & HYBRID RESTORATION TECHNICIAN
- DTE0481 MASTER DENTAL LABORATORY TECHNICIAN

ACCREDITATION

American Dental Association,
Commission on Dental Accreditation
National Association of Dental
Laboratories (NADL) Florida Dental
Laboratory Association (FDLA)

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED® and
physical examination and immunization
record

ARTICULATION

Upon completion of the program
and meeting eligibility requirements,
students may be awarded credits
toward an Associate of Science (A.S.)
Degree or Associate of Applied Science
(A.A.S.) Degree at selected Florida
state colleges.

EMPLOYMENT OPPORTUNITIES

- Dental Laboratories

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Dental Technician
(Registered Graduate)



Digital Media/Multimedia Design

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost \$4,014 (Please see page 53 for details.)

The Digital Media/Multimedia Design program offers a sequence of courses that provide industry relevant project work to prepare students for positions in the following fields: Print or Web Design, Digital Photography, Videography and Video/Audio Editing. Students will develop an artistic proficiency through the use of Photoshop, Illustrator, InDesign, Audition, Premiere Pro, and Adobe Animate to create interactive animated web content. This is a hands-on program that provides students with the skills necessary for the design and production of websites, corporate branding, print marketing, as well as website and web-based video content. Students will create an industry-ready online portfolio using WordPress to showcase their design skills, which is required to begin a career in the design industry.

Classroom Location: Communications Building, Room 147.

Software Requirements: Adobe Creative Cloud Subscription, Mac or PC computer.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Multimedia Designer
- Publications Designer
- 2d Animator
- Video Editor
- Web Designer
- Graphic Designer

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Photoshop
- Adobe InDesign
- Adobe Illustrator
- Adobe Premiere Pro
- Adobe Animate

COURSE LIST

■ DIG0081	THEORY AND FOUNDATIONS OF DESIGN
■ DIG0082	MULTIMEDIA DIGITAL/PRINT DESIGNER
■ DIG0083	MULTIMEDIA WEB INTERACTIVE DESIGNER
■ DIG0084	MULTIMEDIA INTEGRATED PRODUCER DESIGNER



Digital Photography Technology

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, March and June

Approximate total program cost \$3,521 (Please see page 53 for details.)

The Digital Photography Technology program is a comprehensive training for the industry that will teach you how to take control of your digital SLR camera. Students will learn the basic functions of a camera so that they can begin to shoot on manual mode and create high-quality images. Instruction includes studio lighting and how to use professional lighting equipment for portraiture. Students will also learn to create how to videos and cinemagraphs. Through the use of books, videos and demonstrations about digital photography, students develop proficiency in the use of: Compositional elements of design, Studio Lighting Techniques, High Dynamic Range (HDR) images, Indoor/Outdoor Silhouette images and Lifestyle Portraits. Students learn image techniques and digital manipulation using Adobe Photoshop and have the opportunity to become an Adobe Certified Associate in Photoshop. After completing the program, employment opportunities are available and range from working in a portrait studio to being a freelance photographer.

The Digital Photography Technology classroom and studio are located in the Communications building.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Multimedia Designer
- Commercial Studio Photographer
- School Photographer
- Freelance Photographer
- Still Life Photographer
- Photojournalist
- Science Photographer
- Nature Photographer
- Advertising Photographer
- Video Editor

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Certified Associate (ACA)
 - Photoshop



COURSE LIST

- | | |
|-----------|-------------------------|
| ■ PGY0190 | PHOTOGRAPHIC SPECIALIST |
| ■ PGY0191 | PHOTOGRAPHY TECHNICIAN |
| ■ PGY0192 | STUDIO PHOTOGRAPHER |
| ■ PGY0193 | DIGITAL PHOTOGRAPHER |



Digital Printing Technology

990 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost \$3,568 (Please see page 53 for details.)

Digital Printing Technology is the graphic design aspect of the graphic communications industry. Through training, students will gain an understanding of image manipulation programs, typography, page layout operations, scanning operations, vector based graphics programs, electronic pre-press operations, and color principles. Instruction is provided in the operation of digital production printing systems and electronic pre-press. Students will become proficient in Adobe InDesign, Illustrator, Photoshop and Acrobat and will be eligible to become an Adobe Certified Associate (ACA).

During the program, students create an online portfolio, as well as a printed portfolio. Printing and portfolio projects include: Logos, Business Forms, Package Designs, Newsletter, Brochures, Business Cards, T-shirts, Cups, and Tiles. Digital printing jobs are creative, innovative, high-tech and high-skilled.

The Digital Printing Technology lab is a full service printing facility and is located in the Communications Building.

ACCREDITATION

- Printing and Graphics Association, MidAtlantic
- PrintED

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Graphic Designer
- Pre-Press Operator
- Digital Press operator
- Bindery Operator

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Certified Associate (ACA)
 - Photoshop
 - Illustrator
 - InDesign

COURSE LIST

- | | |
|-----------|---------------------------------|
| ■ GRA0020 | DIGITAL PUBLISHING ASSISTANT 1 |
| ■ GRA0021 | DIGITAL PUBLISHING ASSISTANT 2 |
| ■ GRA0022 | DIGITAL PUBLISHING SPECIALIST 1 |
| ■ GRA0023 | DIGITAL PUBLISHING SPECIALIST 2 |



Drafting

1500 Hours/15 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$5,265 (Please see page 53 for details.)

Drafting is often called “the universal language of industry.” Whether you are an inventor, an architect, or an engineer, communicating your ideas clearly and precisely to others is vital to having them become reality. Technical drawing is the bridge between those ideas and production. CAD (Computer Aided Drafting) knowledge and a command of the graphical language is essential to every project. Every member of a project team is able to communicate and coordinate, through the language of drafting, a precise set of instructions for manufacturing or construction. Manufacturers and contractors then rely on those drawings either to produce the next groundbreaking product or build the next skyscraper. At McFatter’s CAD Drafting studio, we introduce you to the basics of drafting before guiding you into more complex techniques through the use of state-of-the-art software. The Drafting program provides you with a solid background to act as a stepping stone for advancement in the related career of your choice. The Drafting program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the drafting studio. The classroom and studio are equipped with the latest tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Architectural Drafter
- Civil Drafter
- Mechanical Drafter
- Structural Drafter
- Electrical Drafter

- Automotive Design Drafter
- Aeronautical Drafter
- Marine Drafter
- Landscape Drafter
- Technical Illustrator
- Interior Design Drafter

INDUSTRY CERTIFICATION AND LICENSURE

- AutoDesk-Certified User - AutoCad
- AutoDesk-Certified User - Revit
- AutoDesk-Certified User - Inventor
- Certified SolidWorks Associate
- AutoCad Certified Professional
- ADDA



COURSE LIST

- TDR0070 INTRODUCTION TO DRAFTING
- TDR0370 DRAFTING ASSISTANT
- TDR0775 DRAFTING DETAILER 1
- TDR0776 DRAFTING DETAILER 2
- TDR0570 ARCHITECTURAL DRAFTER
- TDR0874 CIVIL DRAFTER
- TDR0777 MECHANICAL DRAFTER
- TDR0875 STRUCTURAL DRAFTER



Early Childhood Education

600 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$2,110 (Please see page 53 for details.)

The Early Childhood Education (ECE) program prepares the student for employment as a lead preschool teacher in a private preschool setting. With successful completion of this program, the student will earn the Florida Department of Education Early Childhood Professional Certificate (ECPC) along with the Florida Department of Education Children and Families Staff Credential. The major areas of training for this program include the mandated Department of Children and Families (DCF) 45-hour courses, along with creating and implementing lesson plans, interpersonal relations, community issues, developmentally appropriate practices (DAP), children with special needs, professionalism and employability skills. Students enrolled in this program will be prepared to pursue the national Child Development Associate (CDA). The ECE program will meet in Room 602A for the first five weeks of the program, and on select days after that. The student will then be assigned to a private preschool for internship.

ACCREDITATIONS

Florida Department of Education, Council for Professional Recognition
Florida Department of Children and Families

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED® and background check (approved vendor only), and completion of Form 8 Health.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Private Preschool Lead Teacher
- Private Preschool Assistant Teacher

INDUSTRY CERTIFICATION AND LICENSURE

- Florida Department of Education Early Childhood Professional Certificate (ECPC)
- Florida Department of Education Children and Families Staff Credential

COURSE LIST

- | | |
|-----------|--------------------------|
| ■ HEV0870 | CHILD CARE WORKER 1 |
| ■ HEV0871 | CHILD CARE WORKER 2 |
| ■ HEV0872 | TEACHER AIDE (Preschool) |
| ■ HEV0873 | PRESCHOOL TEACHER |



Electricity

1200 Hours/12 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$3,858 (Please see page 53 for details.)

McFatter's Electricity program focuses on training in electricity for residential, commercial, and industrial systems. The students will be instructed on conduit bending techniques, blueprint reading, fire alarm installation, journeyman preparation, and interpreting national and local electrical codes. Also, the students will master the understanding of all aspects of the electricity industry's planning, management, finance, technical and productions skills, with underlying principles of technology, labor issues, community issues and health, safety and environmental issues.

This program consists of:

- Introduction to Solar Photovoltaic
- National and Local Codes
- A/C and D/C Circuits
- Specialty tools
- Trouble shooting
- Installation of Electrical systems
- Electrical Safety
- Grounding
- Electrical Equipment
- Blueprint Reading
- Wiring Methods

The Electricity program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Commercial Electrician
- Residential Electrician
- Journeyman
- Apprenticeship

INDUSTRY CERTIFICATION AND LICENSURE

- HVAC Electricity Employment Ready OSHA 10 Hour



COURSE LIST

■ BCV 0603	ELECTRICIAN HELPER
■ BCV 0640	RESIDENTIAL ELECTRICIAN
■ BCV 0652	COMMERCIAL ELECTRICIAN



Electrocardiograph Technology (EKG)

465 Hours/5 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$1,961 (Please see page 53 for details.)

Unravel the secrets of the mysterious heart that has captured our imagination for thousands of years. Make a difference in your life and that of many others by joining our Electrocardiography (EKG) Technology program. With a blend of theory, detailed skills labs and convenient online assignments, you will be provided with the knowledge and skills necessary to be a well-qualified EKG technician. The EKG Technology classroom and laboratory are located in the Medical Building, (Building 2), Room 204.

ADDITIONAL ADMISSIONS REQUIREMENTS

Physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Hospitals
- Cardiology Offices
- Physicians' Offices
- Medical Laboratories
- Insurance Industry

INDUSTRY CERTIFICATION AND LICENSURE

- Certified EKG Technician (CET)

COURSE LIST

■ HSC0003	BASIC HEALTHCARE WORKER
■ MEA0540	EKG AIDE
■ MEA0541	EKG TECHNICIAN



Emergency Medical Technician - ATD (Applied Technology Diploma)

300 Hours/3 Months

Traditional: 100% classroom-based

Approximate total program cost \$2,996 (Please see page 53 for details.)



The 300-hour Emergency Medical Technician (EMT) program provides recruits with the training to become certified EMT's following completion of all program competencies. Recruits will be required to perform all designated tasks, in simulated hazardous and non-hazardous situations. Following successful completion of a written examination recruits will become nationally certified through the National Registry of EMT (NREMT) and state certified through the Florida Department of Health. Training topics include:

- Introduction to Emergency Care
- Cardiopulmonary Resuscitation (CPR) and Basic Life Support (BLS) Techniques
- Medical, Legal and Ethical Issues
- Communication and Documentation
- Anatomy and Physiology
- Patient Assessment and Vital Signs
- Multiple Medical/Trauma Emergencies (Adult and Pediatric)
- Pharmacology
- Ambulance Operations
- Emergency Room Operations
- Emergency Response to Terrorism and Weapons of Mass Destruction

EMT recruits must attend state-mandated clinical rotations, which are conducted in accordance with local hospitals and fire-rescue agencies. The Emergency Medical Technician program is delivered at the Broward Fire Academy Campus, located at: 2600 S.W. 71st Terrace, Davie Florida 33314.

ACCREDITATION

Florida Department of Health Bureau of Emergency Medical Services (FDHBEMS)

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED®, physical examination, Tuberculin (PPD) 2-step (X2) or chest X-ray, immunization record, drug screening, and background check.

- \$38 Drug Testing Fee (authorized lab only)
- \$45 Level 2 Background Check fee (approved vendor only)
- \$18 Compliance Tracking Subscription Fee (approved vendor only)
- Physical exam - annual fees by provider

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward

an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Hospital Emergency Room Technician
- Ambulance EMT/Attendant
- Assisted Living Facility Technician or Attendant

INDUSTRY CERTIFICATION AND LICENSURE

- Florida Department of Health
- National Registry
- Emergency Medical Technician (EMT)
- \$80 Licensing Fee to National Registry Emergency Medical Technician
- \$35 Licensing Fee to Florida Department of Health

COURSE LIST

■ EMS01100

EMERGENCY MEDICAL TECHNICIAN 300 HRS



Fire Fighter I / II

398 Hours (both)/3 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 4 day classes per year, 2 evening classes per year

Approximate total program cost \$3,938 (Please see page 53 for details.)



The 398-hour Fire Fighting Minimum Standards program provides recruits with the training required to become certified firefighters following completion of all program competencies. Recruits will be required to perform all designated tasks, in simulated hazardous and non-hazardous situations. At the conclusion of the program, and following the successful completion of the State of Florida practical and written examinations, recruits will receive a Certificate of Compliance from the Florida State Fire Marshal in accordance with Florida State Statute 633.

Training topics include:

- | | |
|------------------------------------|---|
| ■ Introduction to the Fire Service | ■ Fireground Operations |
| ■ Fire Prevention | ■ Vehicle Extrication |
| ■ Fire Behavior Theory | ■ Wildland Firefighting |
| ■ Building Construction | ■ Hazardous Material Response and Mitigation |
| ■ Forcible Entry | ■ Emergency Response to Terrorism and Weapons of Mass Destruction |
| ■ Search and Rescue | |

The Minimum Standards program is delivered at the Broward Fire Academy Campus, located at: 2600 S.W. 71st Terrace, Davie Florida 33314.

Specialized training segments of the Minimum Standards program such as Wildland Firefighting and Vehicle Extrication are delivered off-campus at topic-specific training sites.

ACCREDITATION

Division of State Fire Marshal-Bureau of Fire Standards and Training

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED®, physical examination, fingerprint and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Municipal Firefighter
- Industrial Firefighter
- Wildland Firefighter
- Risk Manager/Safety Officer

INDUSTRY CERTIFICATION AND LICENSURE

- Division of State Fire Marshal - Bureau of Fire Standards and Training
- Certified Firefighter I & II

PREREQUISITE

EMT Certification

COURSE LIST

- | | |
|------------|-----------------|
| ■ FFP00102 | FIRE FIGHTER I |
| ■ FFP00202 | FIRE FIGHTER II |



Game/Simulation/Animation Programming

600 Hours/6 Months

Distance Education: 50% or more of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, January and June

Approximate total program cost \$2,025 (Please see page 53 for details.)



Game/Simulation/Animation Programming at McFatter Technical College is a series of introductory level online courses designed to leave novice PC users with a strong foundation in 2D and 3D game design, modeling, and animation. This program offers a series of courses that provide clear and rigorous content aligned with challenging academic standards and relevant technical knowledge/skills. These important skills are needed to prepare for further education and careers in the Information Technology career cluster (such as Game Designer/Programmer and Game Software Developer). Students will gain knowledge in multiple programming languages (HTML 5, CSS, JavaScript, and C# Programming for Unity 5) and will be exposed to the intricate process that goes behind planning and producing games.

This program is offered primarily online, so students must have access to a computer with high-speed internet, 8GB of RAM, and 500GB of hard drive free space. A dedicated graphics card with a minimum of 16GB RAM is recommended. The coursework and applications used are compatible with Windows 7 or higher.

ADDITIONAL ADMISSION REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) (\$15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Game Simulation Programmer
- Software Engineer
- Game Simulation Project Coordinator

INDUSTRY CERTIFICATION AND LICENSURE

Students will be prepared to take

- CIW JavaScript or
- Adobe Certified Associate (Flash/Animate)

COURSE LIST

■ DIG0070	GAME/SIMULATION DESIGNER
■ DIG0075	GAME/SIMULATION PROGRAMMER
■ DIG0076	GAME/SIMULATION SOFTWARE DEVELOPER



Graphic Communications and Printing Technology

1650 Hours/16 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost \$5,686 (Please see page 53 for details.)

The Graphic Communications and Printing Technology program is designed to prepare students for entry level employment in the Graphic Communications industry. Students will become proficient in graphic design, prepress fundamentals, and offset lithography operations. The program provides hands-on training and experience in:

- Graphic Design
- Typography
- Layout & Design
- Prepress
- Computer to plate Technology
- Press operations
- Bindery & Finishing

Students will receive hands on-training in Adobe software and will learn page layout, illustration, scanning, and photo retouching.

The Graphic Communications and Printing Technology lab is a full service printing facility and is located in the Communications Building.

ACCREDITATION

- Printing and Graphics Association, MidAtlantic
- PrintED

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Graphic Designer
- Pre-Press Operator
- Digital Press & Press operator
- Bindery Operator

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Certified Associate
 - Adobe Photoshop
 - Adobe Illustrator
 - Adobe InDesign



COURSE LIST

■ GRA0041	PRINTING AND GRAPHIC COMMUNICATIONS
■ GRA0042	DIGITAL PRODUCTION PRINTING
■ GRA0017	DIGITAL PREPRESS OPERATIONS
■ GRA0045	OFFSET PRINTING TECHNOLOGY
■ GRA0046	FINISHING AND DISTRIBUTION PROCESSES



Java Development & Programming

1200 Hours/12 Months

Distance Education: 50% or more of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$4,481 (Please see page 53 for details.)

In today's world, technology drives business, and people who build technology are leading the race to the future. The Java Development and Programming program is the stepping stone to your future.

Java is a global standard for mobile apps, games, web content, and business software. Java programmers work in many industries creating, implementing, testing, and maintaining software applications. Learning how to program not only lets you master technology, but also enhances your critical thinking and problem solving skills. This program offers a sequence of courses that provides coherent and rigorous content needed to prepare for a bright future in the Information Technology sector armed with higher-order reasoning, technical, and occupation-specific skills.

This program is offered primarily online, so students must have access to a computer with an Intel Pentium Core i3 processor or higher, 8GB of memory, and 500GB of hard drive free space. The coursework and applications used are compatible with Windows 7 or higher and/or Mac OS X 10.6 or higher.

ADDITIONAL ADMISSION REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) (\$15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION

Program is not directly articulated, only Industry certification (CIW) will give 3 credits for computer science.

EMPLOYMENT OPPORTUNITIES

- Java Programmer
- Business Analyst
- Quality Assurance Analyst

INDUSTRY CERTIFICATION AND LICENSURE

- CIW - JavaScript Specialist
- MTA - Software Development Fundamentals
- CompTIA - Project +

COURSE LIST

- | | | |
|---|---------|----------------------------------|
| ■ | OTA0040 | INFORMATION TECHNOLOGY ASSISTANT |
| ■ | CTS0041 | COMPUTER PROGRAMMER ASSISTANT |
| ■ | CTS0044 | COMPUTER PROGRAMMER |
| ■ | CTS0031 | JAVA DEVELOPER |



```
allDone = true;
} catch (FileNotFoundException anEx) {
    log.warn("File + " + sd.getFilename() + " not found."); //SNO
    displayErrorDialog(Messages.getString("PasswordSafe)Face.Open
    UserPreferences.getInstance().removeMRUFile(sd.getFilename());
    allDone = false;
} catch (Exception anEx) {
    log.error("Exception on opening file + " + sd.getFilename(), a
    UserPreferences.getInstance().setMostRecentFilename(sd.getFila
    displayErrorDialog(Messages.getString("PasswordSafe)Face.Open
```


Legal Administrative Specialist

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$3,360 (Please see page 53 for details.)

A Legal Administrative Specialist serves as a confidential secretary in the General Counsel Office performing a wide variety of secretarial and administrative tasks. These tasks include preparing documents and correspondence requiring knowledge of legal terminology such as contracts, briefs, policies and pleadings. In this program, students will focus on the skills necessary for employment in the legal field, such as legal terminology, transcription of legal documents, career research, and office procedures and practices specific to the legal field. Students will use critical thinking and decision making skills in learning the legal aspects of business and real life case studies. In addition, students will receive training in computer software applications that meet industry standards.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Legal Administrative Specialist
- Information Technology Assistant
- Front Desk Specialist
- Administrative Support

INDUSTRY CERTIFICATION AND LICENSURE

- Microsoft Office Specialist (MOS) Bundle Certification

COURSE LIST

- | | |
|-----------|------------------------------------|
| ■ OTA0040 | INFORMATION TECHNOLOGY ASSISTANT * |
| ■ OTA0041 | FRONT DESK SPECIALIST |
| ■ OTA0042 | ADMINISTRATIVE SUPPORT |
| ■ OTA0050 | LEGAL ADMINISTRATIVE SPECIALIST |

** Note: OTA0040 is a core program*



Marine Service Technologies

1350 Hours/12 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year, August

Approximate total program cost \$5,873 (Please see page 53 for details.)

McFatter's Marine Service Technologies program will prepare you for a career in the pleasure-boat service and repair industry. This one-year program is divided into 6 individual courses. Content includes 2 and 4 stroke engines, inboard gas engines, advanced fuel injection, electrical systems, and diagnostics of computer controlled systems used on modern outboard motors from major manufacturers. In addition, the program features electrical fundamentals and pleasure boat instrumentation as it pertains to NMEA and ABYC. The program is taught by a factory certified instructor.

The Marine Service Technology program consists of theory & lectures, demonstrations, and class discussions. Students are expected to learn mechanical theories, as well as perform hands-on activities, accomplish diagnostic scenarios and overhaul specific components. Students work individually and in groups or teams, which is common practice in the Marine industry.

The program is delivered in the Industrial Building, Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the the necessary tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Electrician
- Electronics Installer
- Stern Drive Gasoline Technicians
- Marine Riggers
- Outboard Engine Technicians
- Parts Personnel
- Riggers: new boat assembly
- Service Writers

INDUSTRY CERTIFICATION AND LICENSURE

- Evinrude Certification
- Mercury Certification
- Yamaha Certification

COURSE LIST

- | | |
|-----------|---|
| ■ MTE0003 | MARINE RIGGER |
| ■ MTE0090 | OUTBOARD ENGINE TECHNICIAN |
| ■ MTE0074 | OUTBOARD ENGINE
DIAGNOSTICS TECHNICIAN |
| ■ MTE0092 | INBOARD GAS ENGINE TECHNICIAN |
| ■ MTE0093 | DRIVE TRAIN TECHNICIAN |
| ■ MTE0056 | INBOARD DIESEL TECHNICIAN |



Medical Administrative Specialist

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$3,641 (Please see page 53 for details.)

A Medical Administrative Specialist serves a key role in medical offices, clinics and hospitals. This multi-skilled practitioner is competent in medical records management, insurance processing, coding and billing, management of practice finances, information processing, and fundamental office management tasks.

This course provides a capstone of medical office functions, including medical terminology, office procedures and real life case studies specific to the medical environment. Students will focus on developing proficiency with computers using word processing, database, spreadsheet, and presentation software that meet industry standards. Students will also gain a strong background in office skills as well as business communication and customer service.

In addition, our program is designed to help students acquire current healthcare knowledge and administrative skills for which employers are hiring.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Claims Benefits Specialist
- Payment Processing Specialist
- Admissions Representative Specialist
- Health Care Coordinator
- Front Desk Specialist

INDUSTRY CERTIFICATION AND LICENSURE

- Microsoft Office Specialist (MOS) Bundle Certification
- Certified Medical Administrative Assistant (CMAA)

COURSE LIST

- | | |
|-----------|-----------------------------------|
| ■ OTA0040 | INFORMATION TECHNOLOGY ASSISTANT* |
| ■ OTA0041 | FRONT DESK SPECIALIST |
| ■ OTA0631 | MEDICAL OFFICE TECHNOLOGIST |
| ■ OTA0651 | MEDICAL ADMINISTRATIVE SPECIALIST |

** Note: OTA0040 is a core program*



Medical Assisting

1300 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year, August

Approximate total program cost \$5,090 (Please see page 53 for details.)

As a Medical Assistant, you form a crucial link between the patient and the physician. Your medical assisting training combines knowledge, communication and hands-on training that will provide you with the skills needed to be a successful healthcare team member. Classes and labs are held in the medical building (Building 2) in Rooms 204 and 205. The clinical externship is facilitated through several off-campus clinics.

ACCREDITATION

The Medical Assisting program is accredited by the Commission on Accreditation of Allied Health Programs upon the recommendation of the Medical Assisting Education Review Board (MAERB)

Commission on Accreditation of
Allied Health Education Programs
25400 US Highway 19 N., Suite 158
Clearwater, FL 33763
(727) 210-2350
www.caahep.org

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED®, physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Physicians' Offices
- Urgent Care Centers
- Hospital Outpatient Clinics
- Insurance Billing
- Laboratory Assisting

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Medical Assistant (CMA)
- Registered Medical Assistant (RMA)

COURSE LIST

■ HSC0003	BASIC HEALTHCARE WORKER
■ MEA0002	INTRODUCTION TO MEDICAL ASSISTING
■ MEA0501	MEDICAL OFFICE PROCEDURES
■ MEA0521	PHLEBOTOMIST, MA
■ MEA0543	EKG AIDE, MA
■ MEA0581	CLINICAL ASSISTING
■ MEA0530	PHARMACOLOGY FOR MEDICAL ASSISTING
■ MEA0573	LABORATORY PROCEDURES
■ MEA0506	ADMINISTRATIVE OFFICE PROCEDURES
■ MEA0942	PRACTICUM EXPERIENCE



Network Support Services

1050 Hours/10 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$4,718 (Please see page 53 for details.)

Network Support Services prepares students for three of the most important aspects of designing and administering a computer network. In this course, hands-on labs, software labs, virtualized networking and hardware, as well as equipment disassembly and reassembly are used as learning tools. Through the hands-on labs, current networking hardware is used to help students understand the physical components from a real-world point of view. Virtualized networks allow the student to become proficient and ready for today's work environments. Configuration scenarios are designed to prepare students for real world challenges.

State approved course content and certification preparation are addressed throughout the program. Students will be eligible to take the three computer industry certification exams required by industry, as they progress through the program coursework.

The Network Support Services program is delivered in the Communications building. The classroom and lab are equipped with the latest equipment and software to deliver the program content.

ADDITIONAL ADMISSIONS REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) (\$15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Network System Administrators
- Field Technicians
- Helpdesk Support
- Network Designers
- IT Technician
- Computer Repair Technician
- NOC Technician

INDUSTRY CERTIFICATION AND LICENSURE

- CompTIA A+
- CompTIA Network+
- Microsoft MCSA Windows Server



COURSE LIST	■ OTA0040	INFORMATION TECHNOLOGY ASSISTANT
	■ EEV0504	COMPUTER SUPPORT ASSISTANT
	■ CTS0022	NETWORK SUPPORT HELP DESK ASSISTANT
	■ CTS0023	NETWORK SUPPORT ADMINISTRATOR
	■ CTS0024	SENIOR NETWORK ADMINISTRATOR
	■ CTS0029	WIRELESS NETWORK ADMINISTRATOR
	■ EEV0317	DATA COMMUNICATIONS ANALYST



Optometric Assisting

1080 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year, August

Approximate total program cost \$4,085 (Please see page 53 for details.)

If you have ever thought about making a difference in the lives of others, Optometric Assisting is a career you will enjoy. Optometry is one of the most rewarding careers in the medical field. The look on the face of the patient seeing clearly for the first time in years is priceless. Optometry is a growing medical field with more people needing glasses and contact lenses than ever before. There are plenty of opportunities in the field of eye care. Let us show you our vision of the future. In addition to a traditional classroom and laboratory, located in the Medical Building (Building 2), McFatter has an onsite vision clinic run by the instructor and students. You will utilize your skills as you learn them.

ADDITIONAL ADMISSIONS REQUIREMENTS

Physical examination and immunization record.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Optometric Assistant
- Ophthalmic Assistant
- Optical Sales
- Optical Laboratory Technician

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Paraoptometric Assistant (CPOA)

RECOGNITION

American Optometric Association, Paraoptometric Division.



COURSE LIST	■ OPT0720	FOUNDATIONS OF VISIONCARE
	■ OPT0721	OPTOMETRIC ASSISTANT 1
	■ OPT0722	OPTOMETRIC ASSISTANT 2
	■ OPT0007	OPTOMETRIC ASSISTANT 3



Patient Care Technician

600 Hours/6 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, August and January

Approximate total program cost \$2,476 (Please see page 53 for details.)

Are you eager to become a multi skilled healthcare provider in a growing medical field? Under the direct supervision of a professional nurse, the Patient Care Technician will come in direct contact with the patient in the performance of his or her assigned duties. This program is a blend of classroom, laboratory, and clinical instruction. The course content includes personal patient care skills, principles of infection control, home health care services, physical and safety functions, phlebotomy procedures, EKG modalities, restoration therapy, CPR and more.

The Patient Care Technician program is located in the Medical Building. In addition to a traditional classroom setting, a laboratory is available onsite.

ADDITIONAL ADMISSIONS REQUIREMENTS

Physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

APPROVED BY:

Florida Board of Nursing

EMPLOYMENT OPPORTUNITIES

- Hospitals
- Nursing Homes
- Home Health Agencies
- Clinics

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Nursing Assistant (CNA)

COURSE LIST

■ HSC0003	BASIC HEALTHCARE WORKER
■ HCP0121	NURSE AIDE ORDERLY (Articulated)
■ HCP0332	ADVANCED HOME HEALTH AIDE
■ HCP0020	PATIENT CARE ASSISTANT
■ HSC0016	ALLIED HEALTH ASSISTANT
■ MEA0580	ADVANCED ALLIED HEALTH ASSISTANT
■ PRN0094	PATIENT CARE TECHNICIAN



Pharmacy Technician - ATD (Applied Technology Diploma)

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time per year, August

Approximate total program cost \$4,094 (Please see page 53 for details.)

As a licensed Certified Pharmacy Technician, you can become part of one of the fastest growing careers in the medical field. McFatter Technical College's Pharmacy Technician program is one of South Florida's first accredited programs and offers students an affordable education and convenient schedule to provide knowledge and skills needed to work closely with pharmacists in a hospital, retail/community and many other disciplines. This program will prepare you for the Certified Pharmacy Technician (CPHT) credential and in becoming a Florida Board of Pharmacy Licensed technician (RPhT) in as little as 10 months. Students will be instructed in a classroom and laboratory environment in the Medical Building, Room 202. Lab simulations will allow the students to obtain hands-on practice prior to the required clinical experience in a community and hospital pharmacy environment.

ACCREDITATION

- ASHP - American Society of Health-System Pharmacists
- ACPE- Accreditation Council for Pharmacy Education



4500 East-West Hwy
Suite 900
Bethesda MD, 20814

ADDITIONAL ADMISSIONS REQUIREMENTS:

High School Diploma or GED®, physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Community/Retail Pharmacy
- Hospital Pharmacy
- Mail Order Pharmacy
- Pharmaceutical Representative
- Insurance Companies
- Compounding Pharmacies
- Home IV Pharmacy

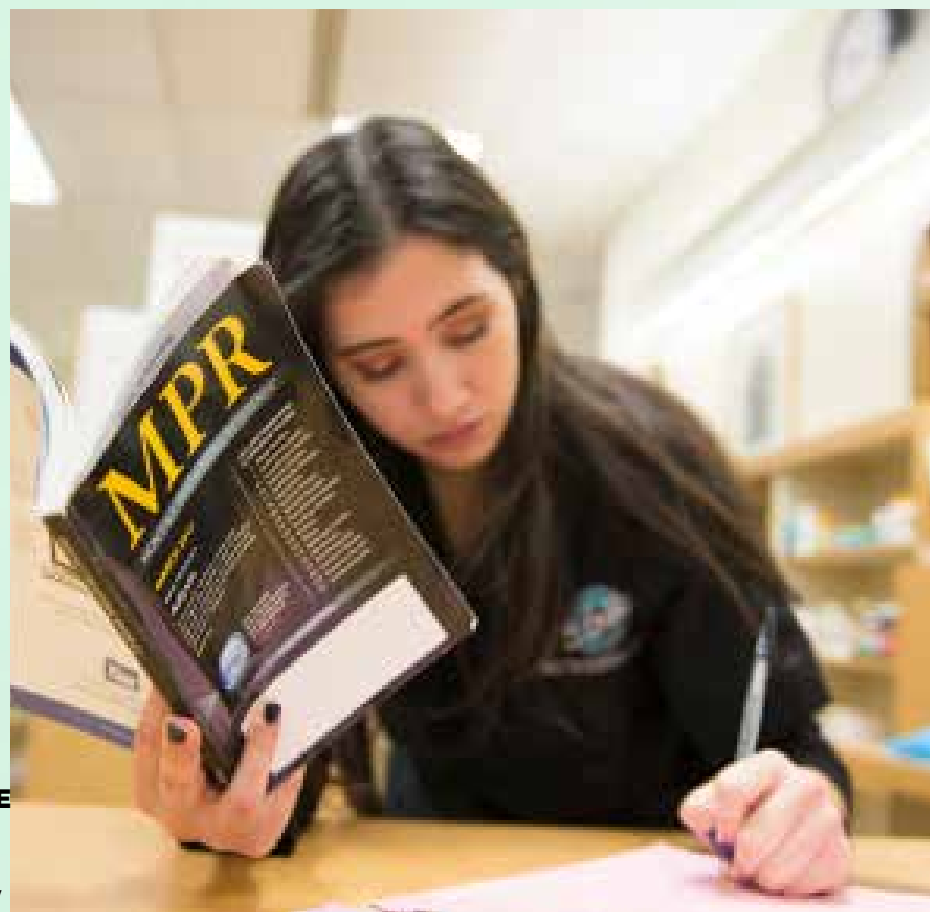
INDUSTRY CERTIFICATION AND LICENSURE

- PTCE-Pharmacy Technician Certification Exam (National Exam)
- Licensing with the Florida Board of Pharmacy



COURSE LIST

■ HSC0003	BASIC HEALTHCARE WORKER
■ PTN0084	PHARMACY TECHNICIAN 1
■ PTN0085	PHARMACY TECHNICIAN 2
■ PTN0086	PHARMACY TECHNICIAN 3



Practical Nursing

1350 Hours/12 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and July

Approximate total program cost \$6,017 (Please see page 53 for details.)

Do you want to make a real difference in the lives of others? It is time to consider a career as a nurse! Whether in a hospital setting, doctor's office or private duty, nurses have moved beyond the role of being the doctor's assistant. Today's nurses are responsible for encouraging the health of individuals and families, and play an essential role in the physical and emotional care of patients. Become part of this century's highly respected and sought-after profession. The opportunities are endless, and McFatter's Practical Nursing program is the place to start! Theory, laboratory, simulation, and clinical experiences are integrated into the curriculum providing an opportunity to learn.

The Practical Nursing program is located in the Medical Building. In addition to a traditional classroom and laboratory environment, McFatter Technical College has an onsite High Fidelity Simulation Center used throughout the program.

ACCREDITATION

Accrediting Commission for
Education in Nursing (ACEN)
3343 Peachtree Road NE Suite 850
Atlanta, Georgia 30326
<http://www.acenursing.org>
Phone: (404) 975-5000
Fax: (404) 975-5020



ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED®, passing scores on the TEAS, physical examination, Tuberculin (PPD) 2-step (X2) or chest X-ray, immunization record, drug screening, and background check.

- \$38 Drug Testing Fee (authorized lab only)
- \$45 Level 2 Background Check Fee (approved vendor only)
- \$18 Compliance Tracking Subscription Fee (approved vendor only)
- \$60 ATI TEAS Test Fee
- Physical exam - annual fees by provider

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Physician Offices
- Outpatient Care Facilities
- Home Health Care
- Nursing Homes
- Nursing Care Facilities
- Hospitals

INDUSTRY CERTIFICATION AND LICENSURE

- National Licensed Practical Nurse (NCLEX-PN)
- \$110 Application and Licensing Fee to Board of Nursing
- \$200 Fee to Pearson Vue, testing vendor
- Fee varies for LiveScan Services Provider



COURSE LIST			
■ PRN0098	PRACTICAL NURSING FOUNDATIONS 1	300 HRS	
■ PRN0099	PRACTICAL NURSING FOUNDATION 2	300 HRS	
■ PRN0290	MEDICAL SURGICAL NURSING 1	300 HRS	
■ PRN0291	MEDICAL SURGICAL NURSING 2	300 HRS	
■ PRN0690	COMPREHENSIVE NURSING AND TRANSITIONAL SKILLS	150 HRS	



Principles of Teaching

600 Hours/6 or 12 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 time a year, August and January

Approximate total program cost \$1,968 (Please see page 53 for details.)

The Principles of Teaching program prepares the student for employment as a teacher assistant within the Broward County Public Schools System. The content includes an understanding of education in the United States, the ability to work effectively with all students, educational technology, lesson planning and implementation, classroom management, student assessment, communication skills, other skills needed to support the learning activities of students, rules and regulations within the Broward school system, and a review of the Broward County mandated ParaPro Assessment. The Principles of Teaching program will meet in Room 130L in the Administration building initially, and on select days during the semester. Students will be assigned to a Broward County public school for required internship.

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED® and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Teacher Assistant
- Classroom Assistant
- Childcare Monitor

INDUSTRY CERTIFICATION AND LICENSURE

- ParaPro Assessment



COURSE LIST

- | | |
|-----------|--------------------|
| ■ EDG0312 | SUBSTITUTE TEACHER |
| ■ EDG0317 | TEACHER ASSISTANT |



Professional Culinary Arts & Hospitality

1200 Hours/12 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, March and June

Approximate total program cost \$4,602 (Please see page 53 for details.)

The Commercial Foods and Culinary Arts/Professional Culinary Arts & Hospitality program offers students the opportunity to prepare for employment as pastry, restaurant, and hotel and resort cooks, in addition to basic management positions in the food service industry in our state of the art, full production commercial kitchens (labs) on campus in Building 6. The program consists of hands-on activities in the kitchens and academic activities through lectures, videos, demonstrations and online curriculum.

Training in food service management, ServSafe (sanitation) and purchasing and receiving controls is acquired through hands-on computer procedures and the implementation of specific software for that purpose. Central to the program are the highly interactive hands-on cooking demonstrations, in which students are directed in a wide range of food preparations from stocks, soups and sauces to baked goods and desserts. ServSafe and equipment operation skills necessary to any commercially run venture are an integral part of the curriculum.

ACCREDITATION

American Culinary Federation
Education Foundation (ACFEF)

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Chef
- Food Preparation Worker
- Restaurant Cook
- Cafeteria Cook
- Short Order Cook
- Private Household Cook

INDUSTRY CERTIFICATION AND LICENSURE

- ServSafe

COURSE LIST

■ HMV01000	FOOD PREPARATION
■ HMV01700	COOK - RESTAURANT
■ HMV01710	CHEF/HEAD COOK
■ HMV01260	FOOD SERVICE MANAGEMENT



Television Production Technology

1200 Hours/12 Months (minimum)

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$4,109 (Please see page 53 for details.)

McFatter's Television Production Technology program is the most comprehensive training for the industry in South Florida. Curriculum includes everything needed in the video production industry: studio camera, jib camera and remote camera operation, sound mixing and recording, studio and remote lighting techniques, scripting, set and scenery design, teleprompting, technical directing, producing, and video editing.

Students edit using Adobe Premiere and Final Cut Pro, and are taught video compositing techniques in After Effects and Photoshop. In addition to these core components, students also learn things not commonly taught at other video training facilities, such as preventive maintenance and video monitoring. As part of their training, students participate in Broward County Public School's television station, where they get hands-on experience. Students don't come to McFatter TV Production to get the training they want... they come to get the training they need.

The classroom/lab and studio are located at BECON, 6600 Nova Drive, Davie, FL 33317.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Studio Technician
- Lighting Technician
- Camera Operator
- Editor
- Audio Operator
- Teleprompter Operator
- Floor Manager

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Certified Associate (ACA)
 - Premiere Pro



COURSE LIST

- RTT0514 STUDIO ASSISTANT
- RTT0516 STUDIO TECHNICIAN
- RTT0109 TELEVISION PRODUCTION OPERATIONS



Web Development

1050 Hours/10 Months

*Hybrid: Less than 50% of required instructional hours available via distance education
Distance Education option available.*

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$3,463 (Please see page 53 for details.)

Unlock the secrets of Web development in all its forms by designing, coding and publishing websites that can work in mobile, tablet and desktop formats. To create Websites that are dynamic and engaging, the student will use cutting edge tools such as HTML5/CSS3, Photoshop, Dreamweaver, Premiere Pro, WordPress, Web database applications, and JavaScript. Students will also learn and work with eCommerce, SEO and Social Media management to develop a real-world portfolio using all of their acquired skills to gain entry level employment or start their own business as a Web designer and developer. Earn industry certifications from Adobe, Google and Facebook. Students in this program will be given free Web hosting services to develop, host, and maintain their own portfolios.

There are two options for taking this program. Option 1: Face-to-face instruction will be held in Building 1 and will be combined with an online component. Option 2: Instruction will be provided primarily online (August registration only). Students enrolling in this program must have access to a computer with high-speed internet, 8GB of RAM, 500GB of hard drive free space, and Adobe Cloud CC. The coursework and applications used are compatible with Windows 7 or higher and/or Mac OS X 10.6 or higher.

ADDITIONAL ADMISSION REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) (\$15). Applicants must complete an Online Readiness Assessment during their scheduled TABE appointment.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Entry level Web Design
- Entry level Graphics Arts
- Entry level ecommerce
- WordPress Design
- Self-employment (freelance)

INDUSTRY CERTIFICATION AND LICENSURE

- Adobe Photoshop
- Adobe Dreamweaver
- Adobe Premiere Pro
- Google Analytics
- Google Adsense

COURSE LIST

■ OTA0040	INFORMATION TECHNOLOGY ASSISTANT
■ CTS0070	WEB DESIGN FOUNDATIONS
■ CTS0071	WEB INTERFACE DESIGN
■ CTS0049	WEB SCRIPTING
■ CTS0015	WEB MEDIA INTEGRATION
■ CTS0016	WEB E-COMMERCE
■ CTS0017	WEB INTERACTIVITY



Welding Technology

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 3 times a year, August, January and June
Approximate total program cost \$4,455 (Please see page 53 for details.)

The Welding Technology program offers students the necessary skills to enter a challenging and high-demand career in the fields of construction, engineering, manufacturing and many more. In our training program, students will learn to use gas and electric welding equipment with steel, aluminum and stainless steel metals. In addition to the necessary hands-on skills, students will become well-versed in reading blueprints and applied math. This entry level program consists of:

- Basic manufacturing processes • Metals identification
- Basic interpretation of welding symbols • Oxyfuel gas cutting practices
- Basic Shielded Metal Arc Welding (SMAW) • Gas Metal Arc Welding (GMAW)
- Gas Tungsten Arc Welding (GTAW)

The Welding Technology program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Welding Technician
- Plumber, Pipe fitter
- Structural Metal Worker
- Brazer and Solderer
- Sheet Metal Worker
- Fabricator and Fitter
- Boilermaker

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Welder (AWS)

COURSE LIST

- PMT0070 WELDER ASSISTANT 1
- PMT0071 WELDER ASSISTANT 2
- PMT0072 WELDER, SMAW 1
- PMT0073 WELDER, SMAW 2
- PMT0074 WELDER



Welding Technology-Advanced

750 Hours/7 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost \$3,348 (Please see page 53 for details.)



If you are ready to enhance your skills in the Welding industry, our Welding Technology - Advanced program is for you! This program will refine your skills in gas and electric welding equipment and your work with steel and aluminum. An emphasis will be placed on stainless steel pipe skills. This advanced level program also consists of:

- Shielded Metal Arc Welding (SMAC) techniques
- Pipe fitting fabrication techniques
- Advanced Gas Tungsten Arc Welding (GTAW) skills
- Emerging technologies directly related to geographically relevant welding needs.

The Welding Technology Advanced program requires successful completion of Welding Technology and requires instructor approval.

The Welding Technology program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the program curriculum.

EMPLOYMENT OPPORTUNITIES

- Welding Technician
- Plumber, Pipe fitter
- Structural Metal Worker
- Brazer and Solderer
- Sheet Metal Worker
- Fabricator and Fitter
- Boilermaker

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Welder (AWS)

COURSE LIST

■ PMT0075 ADVANCED WELDER 1

■ PMT0076 ADVANCED WELDER 2



Program Costs

Program Title	Florida Resident Tuition \$	Out of State Tuition \$	Registration, Activity, Lab, Test, Insurance and Trust Fees \$	Books and Supplies \$	Industry Certification Costs \$	Florida Resident Total \$	Out of State Total \$
Accounting Operations	2,520	10,080	250	168	Incl	2,938	10,498
Administrative Office Specialist	2,940	11,760	273	126	Incl	3,339	12,159
Applied Cybersecurity	2,100	8,400	245	275	441	3,061	9,361
Automotive Collision Technology Technician	3,920	15,680	875	355	77	5,227	16,987
Automotive Service Technology	5,040	20,160	1,095	253	77	6,465	21,585
Baking & Pastry Arts	1,680	6,720	155	434	Incl	2,269	7,309
Culinary Vegetarian & Plant Based Specialty	1,680	6,720	215	636	Incl	2,531	7,571
Dental Laboratory Technology	5,712	22,848	840	175	245	6,972	24,108
Digital Media/Multimedia Design	2,940	11,760	325	749	Incl	4,014	12,834
Digital Photography Technology	2,940	11,760	483	98	Incl	3,521	12,341
Digital Printing Technology	2,772	11,088	412	384	Incl	3,568	11,884
Drafting	4,200	16,800	475	500	90	5,265	17,865
Early Childhood Education	1,680	6,720	185	190	55	2,110	7,150
Electricity	3,360	13,440	375	100	23	3,858	13,938
Electrocardiograph Technology (EKG)	1,302	5,208	267	275	117	1,961	5,867
Emergency Medical Technician - ATD	840	3,360	1,473	568	115	2,996	5,516
Fire Fighter I/II	1,114	4,458	2,363	374	87	3,938	7,282
Game/Simulation/Animation Programming	1,680	6,720	245	TBD	100	2,025	7,065
Graphic Communications and Printing Technology	4,620	18,480	690	376	Incl	5,686	19,546
Java Development & Programming	3,360	13,440	255	327	539	4,481	14,561
Legal Administrative Specialist	2,940	11,760	273	147	Incl	3,360	12,180
Marine Service Technologies	3,780	15,120	1,215	478	400	5,873	17,213
Medical Administrative Specialist	2,940	11,760	273	313	115	3,641	12,461
Medical Assisting	3,640	14,560	582	623	245	5,090	16,010
Network Support Services	2,940	11,760	378	716	684	4,718	13,538
Optometric Assisting	3,024	12,096	236	525	300	4,085	13,157
Patient Care Technician	1,680	6,720	307	224	265	2,476	7,516
Pharmacy Technician - ATD	2,940	11,760	500	525	129	4,094	12,914
Practical Nursing	3,780	15,120	675	1,142	420	6,017	17,357
Principles of Teaching	1,680	6,720	125	108	55	1,968	7,008
Professional Culinary Arts & Hospitality	3,360	13,440	375	867	Incl	4,602	14,682
Television Production Technology	3,360	13,440	615	134	Incl	4,109	14,189
Web Development	2,940	11,760	273	TBD	250	3,463	12,283
Welding Technology	2,940	11,760	850	315	350	4,455	13,275
Welding Technology - Advanced	2,100	8,400	583	315	350	3,348	9,648

Industry Certification/Licensure Exams

Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study. Students who take and pass their exam(s) may be eligible to receive reimbursement for the cost of their exam(s). Conditions apply – see your Counselor/Advisor for details. Below is a partial list of certifications available to MTC students. Please be advised that this list is subject to change.

Accounting Operations

- Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)
- Quickbooks Certified User*

Administrative Office Specialist

- Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)*

Applied Cybersecurity

- CompTIA Security+*
- CompTIA Cybersecurity Analyst (CSA+)

Automotive Collision Repair and Refinishing

- Automotive Service Excellence (ASE)*

Automotive Service Technology

- Automotive Service Excellence (ASE)*

Baking and Pastry Arts

- Certified Food Protection Manager (ServSafe®)*

Culinary Vegetarian & Plant Based Specialty

- Certified Food Protection Manager (ServSafe®)*

Dental Laboratory Technology

- Certified Dental Technician (Registered Graduate)*

Digital Media/Multimedia Design

- Adobe Certified Associate (ACA)
 - Photoshop*
 - InDesign
 - Illustrator
 - Premiere Pro

Digital Media Technology

- Adobe Certified Associate (ACA)
 - Photoshop*
 - InDesign
 - Illustrator

Digital Photography Technology

- Adobe Certified Associate (ACA)
 - Photoshop*

Digital Printing Technology

- Adobe Certified Associate (ACA)
 - Photoshop*
 - InDesign
 - Illustrator

Drafting

- Autodesk Certified User
 - AutoCAD*
 - Inventor
 - Revit Architecture

Early Childhood Education

- Early Childhood Professional Certificate (ECPC)*
- Staff Credential

Electrocardiograph Technology

- Certified EKG Technician (CET)*

Electricity

- HVAC Excellence Employment Ready - Electrical
- OSHA (Required to work - 10 Hrs.)

Emergency Medical Technician - ATD

- Emergency Medical Technician*

Fire Fighter I/II

- Certified Fire Fighter*

Game/Simulation/Animation Programming

- Adobe Certified Associate (ACA)
 - Flash*

Graphic Communications & Printing Technology

- Adobe Certified Associate (ACA)
 - Photoshop*
 - InDesign
 - Illustrator

Java Development & Programming

- Microsoft Technology Associate (MTA) - Software Development Fundamentals*
- CIW Java Script Specialist
- CompTIA Project+

Legal Administrative Specialist

- Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)*

Marine Service Technologies

- American Boat & Yacht Council (ABYC)
- Marine Electrical Certification*

Medical Administrative Specialist

- Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)
- Certified Medical Administrative Assistant (CMAA)*

ADOBE AUTHORIZED TESTING CENTER Adobe & Microsoft Certification



McFatter Technical College is a Certiport Authorized Testing Center offering individuals the current and relevant digital skills and credentials for the competitive global workforce.

For testing information, call 754-321-5700.

Medical Assisting

- Certified Medical Assistant (CMA)*
- Registered Medical Assistant (RMA)

Network Support Services

- CompTIA A+
- CompTIA Network+
- Cisco Certified Entry Network Technician (CCENT)
- Cisco Certified Network Associate (CCNA)

Optometric Assisting

- Certified Paraoptometric Assistant (CPOA)*

Patient Care Assistant/Technician

- Certified Nursing Assistant (CNA)*

Pharmacy Technician - ATD

- Pharmacy Technician (PTCB)*

Practical Nursing

- National Licensed Practical Nurse (NCLEX-PN)

Principles of Teaching

- ParaPro Assessment*

Professional Culinary Arts & Hospitality

- Certified Food Protection Manager (ServSafe®)*

Television Production Technology

- Adobe Certified Associate (ACA)
 - Premiere Pro*

Web Development

- Adobe Certified Associate (ACA)
 - Photoshop
- CIW Web Design Specialist*

Welding Technology

- Welding Technology - Advanced
- Certified Welder (AWS)*

* Indicates industry certification exams eligible under the Guarantee for Success on page 12.

Full-Time Instructional Staff

ADAMS, PASHA

Nova Southeastern University - FL
Bachelor's Degree

AMMANN, JOHNATHAN

Florida Atlantic University
Bachelor's Degree

BARNHART, ROGER

Penn State University-Main Campus
Bachelor's Degree

BARONE, MARY

Nova Southeastern University - FL
Master's Degree

BASH, DANA

University of South Florida
Bachelor's Degree

BENOIT, BILLINI

Barry University
Master's Degree

BLOCH, MICHAEL

Barry University - FL
Master's Degree

BLUTH, DEBORAH

Nova Southeastern University - FL
Master's Degree

BOWERS, STUART

SUNY at Binghamton
Master's Degree

BOYNE, SANDRA

Barry University - FL
Master's Degree

BURKE, ROBYN

Florida Atlantic University
Master's Degree

BURROWS, ROBERT

The Culinary Institute of America
Associate Degree

CHEN, INGRID

Florida International University
Bachelor's Degree

COBURN, CARYN

Florida International University
Master's Degree

COTE, STACEY

Florida Atlantic University
Master's Degree

DAMATO, DANIEL

Broward County, FL
Vocational Certificate

DEVALK, JEANNE

Florida State University
Bachelor's Degree

DOSTER, KURT

Florida International University
Bachelor's Degree

DOUGLAS, MARILIN

University of Phoenix-Phoenix Campus
Master's Degree

DWYER, SHANNON

Florida Atlantic University
Master's Degree

EMERSON, MEGHAN

University of Florida
Educational Specialist Degree

FERNANDEZ, VERA

Barry University - FL
Bachelor's Degree

FITCHETT, ANTHONY

Florida International University
Associate Degree

FITZGERALD, MARY MARGARET

College of Saint Rose
Bachelor's Degree

FRASER, MELANIE

Florida State University
Bachelor's Degree

FUSSELL, TAMIKA

Saint Thomas University - FL
Master's Degree

GASPARD, SABINE

Florida Atlantic University
Master's Degree

GOLDBERG, ERIKA

Nova Southeastern University - FL
Master's Degree

GONZALEZ, SUZETTE

Grand Canyon University
Master's Degree

GRETH, AIRONG

College outside the U.S.
Master's Degree

GUY, NATALIE

Florida International University
Bachelor's Degree

HARDISSON, MERCEDES

Florida International University
Master's Degree

HARRIS, DARRYL

Florida International University
Master's Degree

HENLEY, MELISSA

Morris Brown College
Bachelor's Degree

HERNANDEZ, DORIS

Saint Thomas University-FL
Master's Degree

HENRY, LILLIE

Nova Southeastern University - FL
Master's Degree

HIPPELHEUSER, MARIJEAN

Florida International University
Associate Degree

HOLSTE, JILL ANNE

Florida Atlantic University
Master's Degree

HOPWOOD, BEVERLEY

College outside the U.S.
Master's Degree

ISAAC, FRED

Florida International University
Associate Degree

JACKSON, ANDREA

Florida Memorial University
Master's Degree

JAUCH, ANDREW

University of Florida
Master's Degree

JONES, MARTIN

Broward College
Associate Degree

KANE, JUDITH

University of Florida
Bachelor's Degree

KINGHORN, SCOTT

Florida Agricultural
& Mechanical University
Bachelor's Degree

KOPEK, KASANDRA

Central Michigan University
Bachelor's Degree

KOR, GABRIELLA

Florida Atlantic University
Master's Degree

KUSTURIS-ZULUETA, SOPHIA

University of Pittsburgh
Master's Degree

LANG, PATTI

Johnson & Wales University
Associate Degree

LEE, CAROL

College Outside Of U.S.
Other Doctorate Degree

LEVITT, HANNAH

University of Florida
Master's Degree

Full-Time Instructional Staff (continued)

LONG, JENNIFER

Lesley University
Master's Degree

LUNA, KEITH

Palm Beach Atlantic University
Bachelor's Degree

MALDONADO, SIVIA

University of Puerto Rico-
Rio Piedras Campus
Bachelor's Degree

MARTINEZ, RICHARD

Miami-Dade Community College
Associate of Science Degree

MATTHEWS, JOAN

University of Phoenix-Phoenix Campus
Master's Degree

McCOLGIN, DANIELLE

Broward Community College
Associate of Science Degree

McLAUGHLIN, VINCENT

Florida Atlantic University
Bachelor's Degree

MIKUS, GEORGE

University of Florida
Bachelor's Degree

MIMBS, CHRISTOPHER

Florida Atlantic University
Ph.D/Ed.D

MINICHIELLO, MARIA

Florida State University
Bachelor's Degree

MITCHELL, TAWANNA PATRICE

Johnson & Whales University
Associate Degree

MOSLEY, STEVEN

Johnson & Wales University
Associate Degree

MUSSER, STEPHEN

Broward College
Associate Degree

OGDEN, JULIA

Auburn University
Bachelor's Degree

OLAGBEMI, JULIET ANN

University of North Carolina at Charlotte
Master's Degree

OVERFIELD, SAMANTHA

Nova Southeastern University - FL
Bachelor's Degree

PAWLAK, DARIUSZ

Pedagogical University - Cracow, Poland
Bachelor's Degree

PAZ, NOHEMY

Capella University
Other Doctorate Degree

PEREZ, LINDA

Florida International University
Master's Degree

RANZY, ALVIN

Florida International University
Master's Degree

RODRIGUEZ, ENRIQUE

University of Miami
Bachelor's Degree

ROSENTHAL, NEIL

Nova Southeastern University - FL
Master's Degree

RYAN, EDWIDGE

Florida State University
Master's Degree

RYAN, LOUIS

University of Central Florida
Bachelor's Degree

SALOMON, LISA

University of West Florida
Bachelor's Degree

SANTANA, JOANNE

Broward County, FL
Vocational Certificate

SANTIAGO, JOEL

Florida International University
Associate Degree

SCHIANO, ANNMARIE

Barry University-FL
Master's Degree

SCOTT, JAMES

Florida International University
Associate Degree

SELVANIK, PRESTON

Florida State University
Bachelor's Degree

SHAHEEN, WILLIAM

Nova Southeastern University - FL
Doctorate Degree

SHIR, MIRIAM

University of Florida
Bachelor's Degree

SIFAKAKIS, FOTINI

Florida International University
Bachelor's Degree

SMITH, KAREN

Florida International University
Bachelor's Degree

STACKHOUSE, DANIEL

Nova Southeastern University - FL
Ph.D/Ed.D

STAPLETON, MELISSA

University of Texas
Bachelor's Degree

SUNDAR, VIJAYSHREE

Nova Southeastern University - FL
Master's Degree

TAMMA, KRYSTA

Art Institute of Fort Lauderdale
Bachelor's Degree

THIRER, MEG

CUNY - York College
Bachelor's Degree

THOMAS, WENDEL

Florida International University
Advanced Vocational Certificate

TINAJERO, IVAN

Nova Southeastern University - FL
Master's Degree

TIPPING, ROSS

Broward College
Bachelor's Degree

VICTOR, RACHEL

Saint Thomas University - FL
Master's Degree

WEINGER, ASHLEY

Nova Southeastern University - FL
Master's Degree

WILLIAMS-LEDAIN, CHRISTINA

Florida Atlantic University
Bachelor's Degree

WILLIAMS, FRANZIE

Florida Atlantic University
Master's Degree

WILSON, MARK

Grand Canyon University
Master's Degree

WOLF, CHRISTINE

Florida Atlantic University
Master's Degree

WOOD, DAVID A

Florida Atlantic University
Master's Degree

WOODS, ASHLEY

University of South Florida
Bachelor's Degree

ZUAZO, MIGUEL

Nova Southeastern University - FL
Master's Degree

Part-Time Instructional Staff

ABRAMCZYK, CHRISTOPHER

Florida Atlantic University
Associate's Degree

ALNOR, DWIGHT

Broward College
60 Credit Hrs. Or Greater,
Non-Graduate

AMARAI KETTYA

Florida Atlantic University
Master's Degree

ANDERSON II , WILLIAM DAVID

High School Diploma

AUMOITHE, JENNIE

Saint Thomas University
Master's Degree

BADIO , PIERROT

South University (GA)
Master's Degree

BASS, MICHELLE

Johnson & Wales University
Associate's Degree

BIANCHINI, NEIL

Broward College
Associate's of Science

BISHOP, JAMES

Broward College
Associate of Arts

BLATCHFORD III, ROBERT

High School Diploma

BRACKNEY, SCOTT WILLIAM

Barry University-FL
Master's Degree

BRANAGAN, BRENDAN

High School Diploma

BRAUSS, SANDRA

Southern College of Optometry
Associate of Science

CABRERA, JUSTIN ANDREW

Broward College
Associate's Degree

CARSON, DANIELLE MONIQUE

Florida Agricultural & Mechanical University
Bachelor's Degree

CASINO, MARTHA ELIZABETH

Broward College
Associate's Degree

CASTILLO, GEORGE

Community College of the Air Force
Associate of Science

CEREGHINO, AUDREY

Florida International University
Bachelor's Degree

CHINNICI, JAMES

Broward College
Diploma

COLIN, PIERRE

Saginaw Valley State University
Bachelor's Degree

COMPAS, MARIE

SUNY At Albany
Bachelor's Degree

CROWE, CHAD TYLER

Lynn University-FL
Bachelor's Degree

CROWE, JUSTIN

Palm Beach Community College
Less Than 60 Credit Hrs.

DE WINTER, SERGE

Barry University-FL
Diploma

DEJORIS, MICHAEL

Associate of Science

DEMAIO, EVELYN

University Of Phoenix - Phoenix Campus
Bachelor's Degree

DIZAYI, LAWAND

National Healthcareer Association
Certificate

DORSETTE, JOSEPH

Broward College
Certificate

DORSEY, ARTISKA PETAY

Broward College
Certificate

EGERT, CY

Hallandale High School
High School Diploma

EIMMERMAN, JAMES

High School Diploma

ELDERMAN, JOANNE

Florida International University
Bachelor's Degree

FALDEN, FELICIA

Florida Atlantic University
Bachelor's Degree

FARAONE, ANTHONY M

American International University
Associate's Degree

FARRELL, BARBARA

Bridgewater State College
Bachelor's Degree

FERNANDEZ, ANTHONY

Florida State University
Bachelor's Degree

GARFINKLE, STEVEN

GED® Diploma

GHEORGE, DANIEL

Florida Atlantic University
Bachelor's Degree

GREY, CARLA W

Florida International University
Bachelor's Degree

GROSSO, VINCENT

Florida Atlantic University
Master's Degree

GUNSTEN, JAY

Florida State University
Bachelor's Degree

HALE, KEVIN

Broward College
Associate Of Arts

HALL, ZACHARY DONALD

Broward College
Associate's Degree

HALVERSON, ALEXANDER

Florida State University
Bachelor's Degree

HAMILTON , LORNA ESTELLA

University Of Phoenix - Phoenix Campus
Master's Degree

HESTER, MARIE

Florida International University
Bachelor's Degree

HINTON, ALICIA

University Of Phoenix - Phoenix Campus
Master's Degree

HUNT, PATRICK

City College - Ft. Lauderdale Campus
Associate's Degree

JONKER, ALEXANDRA

Broward College
Associate's Degree

KIDDY, VALERY S

Florida International University
Bachelor's Degree

KNAPP, WALTER

Associate's of Science

KRYS, NATHAN

Air Force Institute Technology
Master's Degree

LARSEN, DANIEL

Columbia Southern University
Bachelor's Degree

LAYTON, BRYAN

Broward College
Associate's Degree

LAZAR, ALAN

Strayer University
Master's Degree

LEEN, HARRY FREDERICK

Wayne State University
Master's Degree

LONG, ANTHONY

Florida International University
Bachelor's Degree

Part-Time Instructional Staff *(continued)*

LOPEZ, JEFFREY

Broward County, FL
Vocational Certificate

LUONGO, KYLER JOSEPH

University of Miami
Bachelor's Degree

MALDONADO, MONICA

Broward College
Associate's Degree

MARSHALL, JOSEPH

Florida International University
Master's Degree

MARTELLY, MARIE-FRANCE

University of Florida
Bachelor's Degree

MARTIN, JEFFREY

Columbia Southern University
Bachelor's Degree

MARTINEZ, JESUS

High School Diploma

MASSA, JASON

Broward College
Associate's Degree

MASTERS, BRADLEY

Broward College
60 Credit Hrs. Or Greater, Non-Graduate

McCANDLESS, TIMOTHY

Broward County, FL
Vocational Certificate

McGARVEY, ELIZABETH

University of Florida
Bachelor's Degree

McLEOD, VALARIE

Broward College
Bachelor's Degree

MEDINA JR, ROLANDO

Charles W. Flanagan High School
High School Diploma

MEME, JENNIFER

University of Maryland, Baltimore
Master's Degree

MEYERS, KEVIN

High School Diploma

MEYERSON, KEITH D

Broward College
Diploma

MICHAELS, JAMES

University of Missouri-Kansas City
Master's Degree

MONAHAN, EDWARD

Division of State Fire Marshall
Certificate

MOORE, MATHEW

Broward College
Associate's Degree

MURPHY, MELISSA

Emerson College
Master's Degree

NOEL, FELIE

Florida Atlantic University
Master's Degree

OCHOA, ANTHONY

Florida International University
Bachelor's Business Associate's Degree

ODONNELL, HUGH

Saint Thomas University-FL
Master's Degree

OSHIELDS, MICHAEL D

Healthcare Institute
Associate's Degree

OUTLAW II, NAPOLEON

Michigan State University
Bachelor's Degree

PAGANO, MICHAEL

Broward College
Less Than 60 Credit Hrs.

PEASANT, ERIC

Saint Thomas University - FL
Bachelor's Degree

PHILLIPSON, KURT

Broward College
Associate's Degree

PRICE, OLEN

Florida International University
Bachelor's Degree

REILLY, ROBERT

Broward County, FL
Vocational Certificate

REYES, RAUL V

Broward College
Associate's Degree

RINEHART, TRAVIS

Broward College
Associate's Degree

SAHDALA, ROBERT

Broward College
Less Than 60 Credit Hrs.

SAMSON, GLEN

Broward College
Less Than 60 Credit Hrs.

SANFILIPPO, STEPHEN

Broward College
Associate's Degree

SANTANA, HAROLD

Broward County, FL
Vocational Certificate

SCHAFER, KRISTIAN

High School Diploma

SCHMALZ, BRYAN

Marian College Of Fond Du Lac
Bachelor's Degree

SELLERS, MARGARET

Nova Southeastern University - FL
Master's Degree

SHADER, ROBERTA

Cleveland State University
Bachelor's Degree

SHATTENKIRK, RANDY

Art Institute Fort Lauderdale
Associate's Degree

SMITH, DAVID

Broward College
Associate's Degree

SORRENTINO, CHRISTOPHER

Columbia Southern University
Master's Degree

SORRENTINO, JOSEPH

Bachelor's Degree

SPEER JR., DANIEL LEE

Walden University-MN
Master's Degree

STREETE, DIONNE R

High School Diploma

SUCHER, JONATHAN

Broward College
Associate's Of Science

SWEETMAN III, JAMES

Broward County, FL
Vocational Certificate

THOMAS, LUCIE

Florida Atlantic University
Master's Degree

THOMAS, VIDOL

University Of Phoenix
Master's Degree

TURNBACH, MATTHEW

High School Diploma

TWIST, EDWARD

Saint Thomas University - FL
Bachelor's Degree

WILLEY, ANNE

Chamberlain College of Nursing
Master's Degree

WINDSOR, GARY

Miami Dade College
Associate's Degree

WOODEN, RAWN

Johnson & Wales University
Associate's Degree

YOHANNES, EDEN

Barry University
Bachelor's Degree

ZIMMERMAN, JOHN

Broward College
Certificate



2019-2020 School Calendar THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

First Quarter

Wednesday, August 07, 2019	Employee Planning - 1
Thursday, August 08, 2019	Employee Planning - 2
Friday, August 09, 2019	Employee Planning - 3
Monday, August 12, 2019	Employee Planning - 4
Tuesday, August 13, 2019	Employee Planning - 5
Wednesday, August 14, 2019	Start 1st Quarter - (44 Days)
Monday, September 02, 2019	Holiday - 1
Friday, September 13, 2019	Interim Reports Issued
Monday, September 30, 2019	Day Off
Monday, October 07, 2019	FTE Survey 2
Tuesday, October 08, 2019	FTE Survey 2
Wednesday, October 09, 2019	Day Off
Thursday, October 10, 2019	FTE Survey 2
Friday, October 11, 2019	FTE Survey 2
Thursday, October 17, 2019	Early Release - 1
Friday, October 18, 2019	Employee Planning - 6

Second Quarter

Monday, October 21, 2019	Start 2nd Quarter (41 Days)
Monday, November 11, 2019	Holiday - 2
Wednesday, November 13, 2019	Report Cards Issued for First Quarter
Tuesday, November 19, 2019	Interim Reports Issued
Wednesday, November 27, 2019	Day Off
Thursday, November 28, 2019	Holiday - 3
Friday, November 29, 2019	Day Off
Friday, December 20, 2019	Early Release - 2
Monday, December 23, 2019	Day Off
Tuesday, December 24, 2019	Day Off
Wednesday, December 25, 2019	Day Off
Thursday, December 26, 2019	Day Off
Friday, December 27, 2019	Day Off
Monday, December 30, 2019	Day Off
Tuesday, December 31, 2019	Day Off
Wednesday, January 01, 2020	Holiday - 4
Thursday, January 02, 2020	Day Off
Friday, January 03, 2020	Day Off
Monday, January 06, 2020	Employee Planning - 7

Third Quarter

Tuesday, January 07, 2020	Start 3rd Quarter (50 Days)
Monday, January 20, 2020	Day Off
Wednesday, January 29, 2020	Report Cards Issued for Second Quarter
Monday, February 03, 2020	FTE Survey 3
Tuesday, February 04, 2020	FTE Survey 3
Wednesday, February 05, 2020	FTE Survey 3
Thursday, February 06, 2020	FTE Survey 3
Friday, February 07, 2020	FTE Survey 3
Tuesday, February 11, 2020	Interim Reports Issued
Monday, February 17, 2020	Holiday - 5
Thursday, February 20, 2020	Early Release - 3
Tuesday, March 17, 2020	Employee Planning - 8
Thursday, March 19, 2020	Early Release - 4
Friday, March 20, 2020	Employee Planning - 9

Fourth Quarter

Monday, March 23, 2020	Day Off
Tuesday, March 24, 2020	Day Off
Wednesday, March 25, 2020	Day Off
Thursday, March 26, 2020	Day Off
Friday, March 27, 2020	Day Off
Monday, March 30, 2020	Start 4th Quarter (45 Days)
Thursday, April 09, 2020	Early Release - 5
Friday, April 10, 2020	Day Off
Wednesday, April 15, 2020	Report Cards Issued for Third Quarter
Thursday, April 30, 2020	Interim Reports Issued
Monday, May 25, 2020	Holiday - 6
Tuesday, June 02, 2020	Early Release - 6
Tuesday, June 02, 2020	Last Day of School
Wednesday, June 03, 2020	Employee Planning - 10
Wednesday, June 24, 2020	Report Cards Issued for Fourth Quarter

Summer Term

Thursday, June 4, 2020	Start Summer Term (43 Days)
Tuesday, August 4, 2020	Last Day of Term

NOTE: WHEN SCHOOLS AND ADMINISTRATIVE OFFICES ARE CLOSED, "BLACK-OUT-DAYS" ARE IDENTIFIED BY THE OFFICE OF SCHOOL PERFORMANCE AND ACCOUNTABILITY AND EXTRACURRICULAR ACTIVITIES WILL BE RESTRICTED OR WILL NOT OCCUR.



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