McFatter Technical College and High School Administration
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TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>About McFatter</td>
<td>4</td>
</tr>
<tr>
<td>ABE, GED®, AAAE &amp; ESOL</td>
<td>12</td>
</tr>
<tr>
<td>Admissions &amp; Registration</td>
<td>8</td>
</tr>
<tr>
<td>Alumni Association</td>
<td>9</td>
</tr>
<tr>
<td>Attendance Policies</td>
<td>11</td>
</tr>
<tr>
<td>Authorized Leave</td>
<td>12</td>
</tr>
<tr>
<td>Basic Skills Exemption</td>
<td>8</td>
</tr>
<tr>
<td>Basic Skills Requirements</td>
<td>8</td>
</tr>
<tr>
<td>Cancelled/Closed Classes</td>
<td>11</td>
</tr>
<tr>
<td>Career Center</td>
<td>9</td>
</tr>
<tr>
<td>Career Services</td>
<td>9</td>
</tr>
<tr>
<td>Certificate and ATD Programs</td>
<td>12</td>
</tr>
<tr>
<td>Certificates</td>
<td>13</td>
</tr>
<tr>
<td>Conduct &amp; Discipline Code for Adults</td>
<td>12</td>
</tr>
<tr>
<td>Counseling</td>
<td>9</td>
</tr>
<tr>
<td>Denial of Re-Registration</td>
<td>13</td>
</tr>
<tr>
<td>Department Secretaries</td>
<td>7</td>
</tr>
<tr>
<td>Disability Services</td>
<td>9</td>
</tr>
<tr>
<td>E-Learning Programs</td>
<td>12</td>
</tr>
<tr>
<td>Eligibility</td>
<td>8</td>
</tr>
<tr>
<td>Experiential Credit</td>
<td>8</td>
</tr>
<tr>
<td>Fees</td>
<td>13</td>
</tr>
<tr>
<td>Financial Assistance</td>
<td>11</td>
</tr>
<tr>
<td>Financial Information</td>
<td>10</td>
</tr>
<tr>
<td>Florida Residency Information</td>
<td>10</td>
</tr>
<tr>
<td>Frequently Asked Questions</td>
<td>10</td>
</tr>
<tr>
<td>Full Basic Skills Exemption</td>
<td>8</td>
</tr>
<tr>
<td>Getting Started</td>
<td>8</td>
</tr>
<tr>
<td>Grade Forgiveness</td>
<td>13</td>
</tr>
<tr>
<td>Grading System/Progress Reports</td>
<td>12</td>
</tr>
<tr>
<td>Graduation</td>
<td>9</td>
</tr>
<tr>
<td>Grievance Procedures</td>
<td>13</td>
</tr>
<tr>
<td>Guarantee for Success</td>
<td>13</td>
</tr>
<tr>
<td>High School</td>
<td>14-15</td>
</tr>
<tr>
<td>Industry Certifications/Licensure Exams</td>
<td>54</td>
</tr>
<tr>
<td>Instructional Policies/Procedures</td>
<td>11</td>
</tr>
<tr>
<td>Instructional Staff Directory</td>
<td>55</td>
</tr>
<tr>
<td>International Students Information</td>
<td>10</td>
</tr>
<tr>
<td>Interventions</td>
<td>13</td>
</tr>
<tr>
<td>Media Center</td>
<td>9</td>
</tr>
<tr>
<td>Methods of Payment</td>
<td>11</td>
</tr>
<tr>
<td>Mission Statement</td>
<td>4</td>
</tr>
<tr>
<td>Office of Admissions</td>
<td>6</td>
</tr>
<tr>
<td>Office of Student Affairs</td>
<td>7</td>
</tr>
<tr>
<td>Orientation to Technology</td>
<td>9</td>
</tr>
<tr>
<td>Probation</td>
<td>13</td>
</tr>
<tr>
<td>Program Costs</td>
<td>53</td>
</tr>
<tr>
<td>Program Delivery Methods</td>
<td>11</td>
</tr>
<tr>
<td>Refund Policy</td>
<td>11</td>
</tr>
<tr>
<td>School Calendar</td>
<td>59</td>
</tr>
<tr>
<td>Services for Students</td>
<td>8</td>
</tr>
<tr>
<td>Student Advisement</td>
<td>6</td>
</tr>
<tr>
<td>Students with Disabilities</td>
<td>9</td>
</tr>
<tr>
<td>Tardiness</td>
<td>12</td>
</tr>
<tr>
<td>Testing</td>
<td>8</td>
</tr>
<tr>
<td>Transfer Policy</td>
<td>8</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>10</td>
</tr>
<tr>
<td>Unsatisfactory Progress</td>
<td>13</td>
</tr>
<tr>
<td>Veterans Benefits Information</td>
<td>9-10</td>
</tr>
<tr>
<td>Withdrawals</td>
<td>14</td>
</tr>
<tr>
<td>ADULT GENERAL EDUCATION</td>
<td>9</td>
</tr>
<tr>
<td>Adult Basic Education (ABE) and Applied Academics for Adult Education (AAAE)</td>
<td>16</td>
</tr>
<tr>
<td>English for Speakers of Other Languages (ESOL)</td>
<td>16</td>
</tr>
<tr>
<td>General Educational Development (GED® Test Preparation)</td>
<td>17</td>
</tr>
<tr>
<td>ARCHITECTURE &amp; CONSTRUCTION</td>
<td>29</td>
</tr>
<tr>
<td>Drafting</td>
<td>29</td>
</tr>
<tr>
<td>ARTS, A/V TECHNOLOGY &amp; COMMUNICATION</td>
<td>26</td>
</tr>
<tr>
<td>Digital Media/Multimedia Design Technology</td>
<td>26</td>
</tr>
<tr>
<td>Digital Photography Technology</td>
<td>27</td>
</tr>
<tr>
<td>Digital Printing Technology</td>
<td>28</td>
</tr>
<tr>
<td>Graphic Communications and Printing Technology</td>
<td>35</td>
</tr>
<tr>
<td>Television Production Technology</td>
<td>49</td>
</tr>
<tr>
<td>BUSINESS MANAGEMENT &amp; ADMINISTRATION</td>
<td>17</td>
</tr>
<tr>
<td>Accounting Operations</td>
<td>17</td>
</tr>
<tr>
<td>Administrative Office Specialist</td>
<td>19</td>
</tr>
<tr>
<td>Legal Administrative Specialist</td>
<td>37</td>
</tr>
<tr>
<td>Medical Administrative Specialist</td>
<td>39</td>
</tr>
<tr>
<td>EDUCATION AND TRAINING</td>
<td>30</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>30</td>
</tr>
<tr>
<td>Principles of Teaching</td>
<td>47</td>
</tr>
<tr>
<td>HEALTH SCIENCE</td>
<td>25</td>
</tr>
<tr>
<td>Dental Laboratory Technology</td>
<td>25</td>
</tr>
<tr>
<td>Electrocardiograph (EKG) Technology</td>
<td>31</td>
</tr>
<tr>
<td>Emergency Medical Technician – ATD</td>
<td>32</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>40</td>
</tr>
<tr>
<td>Nursing Assistant (Articulated)</td>
<td>42</td>
</tr>
<tr>
<td>Optometric Assisting</td>
<td>43</td>
</tr>
<tr>
<td>Patient Care Technician</td>
<td>44</td>
</tr>
<tr>
<td>Pharmacy Technician – ATD</td>
<td>45</td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>46</td>
</tr>
<tr>
<td>HOSPITALITY &amp; TOURISM</td>
<td>23</td>
</tr>
<tr>
<td>Baking &amp; Pastry Arts</td>
<td>23</td>
</tr>
<tr>
<td>Culinary Vegetarian &amp; Plant Based Specialty</td>
<td>26</td>
</tr>
<tr>
<td>Professional Culinary Arts &amp; Hospitality</td>
<td>48</td>
</tr>
<tr>
<td>INFORMATION TECHNOLOGY</td>
<td>20</td>
</tr>
<tr>
<td>Applied Cybersecurity</td>
<td>20</td>
</tr>
<tr>
<td>Game/Simulation/Animation Programming</td>
<td>34</td>
</tr>
<tr>
<td>Java Development &amp; Programming</td>
<td>36</td>
</tr>
<tr>
<td>Network Support Services</td>
<td>41</td>
</tr>
<tr>
<td>Web Development</td>
<td>50</td>
</tr>
<tr>
<td>LAW, PUBLIC SAFETY &amp; SECURITY</td>
<td>33</td>
</tr>
<tr>
<td>Fire Fighter I/II</td>
<td>33</td>
</tr>
<tr>
<td>MANUFACTURING</td>
<td>51</td>
</tr>
<tr>
<td>Welding Technology</td>
<td>51</td>
</tr>
<tr>
<td>Welding Technology – Advanced</td>
<td>52</td>
</tr>
<tr>
<td>TRANSPORTATION, DISTRIBUTION &amp; LOGISTICS</td>
<td>52</td>
</tr>
<tr>
<td>Automotive Collision Technology Technician</td>
<td>21</td>
</tr>
<tr>
<td>Automotive Service Technology</td>
<td>22</td>
</tr>
<tr>
<td>Marine Science Technologies</td>
<td>38</td>
</tr>
</tbody>
</table>

Most programs are approved for Veteran’s training.

Prices published in this catalog are for Florida residents. Fees are subject to change without notice.

A major event occurred on June 24, 2014, when the School Board of Broward County officially changed our name to McFatter Technical College. Hence, a new era in career, technical and adult education was launched.

McFatter Technical College was established as an area postsecondary technical college of the School Board of Broward County, Florida to offer technical education to both adults and secondary students in over thirty-five program areas. In addition, McFatter holds membership, partnership or affiliation with over fifteen local, state and national organizations.

Industry-validated curriculum, complemented by state-of-the-art laboratories and equipment were designed to meet current and future employment needs of South Florida business and industry.

The curriculum and specialized practical laboratory experiences have enabled students to acquire, refine and upgrade occupational skills on a full-time or part-time basis in day and evening classes, distance, hybrid or face-to-face delivery.
Accreditations/Approvals

- Accredited by the Commission of the Council on Occupational Education (COE)
  770.396.3898 | 800.917.2081
  FAX: 770.396.3790

  McFatter Technical College is accredited by the accrediting commission of the
  Council on Occupational Education
  7840 Roswell Road, NE,
  Building 300, Suite 325
  Atlanta, GA 30350
  770.396.3898 • 800.917.2081
  www.council.org

- AdvancED
  Alpharetta Office
  9115 Westside Parkway
  Alpharetta, GA 30009
  (888) 413-3699
  www.advanc-ed.org

- American Welding Society

- Automotive Service Technology
  NATEF and Automotive Service Excellence (ASE)

- Commission of Allied Health Education Programs

- Dental Lab Technology
  American Dental Association Commission on Dental Accreditation

- Department of Veterans’ Affairs Bureau of State Approving for Veterans’ Benefits (VA)

- Emergency Medical Technician
  Florida Department of Health Bureau of Emergency Medical Services (FDHBEMS)

- Florida Board of Nursing

- Florida Department of Education

- Graphic Communications & Printing Technology
  Graphic Arts Education and Research Foundation PrintEd

- Medical Assisting
  Commission on Accreditation of Allied Health Programs on the recommendation of the Curriculum Review Board of the American Association of Medical Assistants

- Optometric Assisting
  American Optometric Association, Paraoptometric Division

- Pharmacy Technician
  American Society of Health-System Pharmacists
  ACPE- Accreditation Council for Pharmacy Education
  4500 East-West Hwy
  Suite 900
  Bethesda MD, 20814

- Practical Nursing
  Accreditation Commission for Education in Nursing, Inc. (ACEN)
  3343 Peachtree Road NE, Suite 850
  Atlanta, Georgia 30326
  P.404.975.5000
  F.404.975.5020
  www.acenursing.org

- Professional Culinary Arts & Hospitality
  American Culinary Federation Education Foundation (ACFEF) Accrediting Commission
  180 Center Place Way
  St. Augustine, FL 52095
  800.624.9458
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Department Chair, Office of Admissions Director
(754) 321-5732
franzie.williams@browardschools.com
• High School • Postsecondary
• Baking and Pastry Arts
• Culinary Creations
• Culinary Vegetarian & Plant based Specialty
• Digital Photography Technology
• Professional Culinary Arts & Hospitality
• Television Production Technology

Meghan Emerson
Certified School Counselor
(754) 321-5891
meghan.emerson@browardschools.com
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• Administrative Office Specialist
• Dental Laboratory Technology
• Electrocardiograph Technology (EKG)
• Legal Administrative Specialist
• Medical Administrative Specialist
• Medical Assisting
• Optometric Assisting
• Pharmacy Technician - ATD* Program

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• Automotive Collision Technology Technician
• Automotive Service Technology
• Digital Media/Multimedia Design
• Digital Printing Technology
• Drafting
• Game/Simulation/Animation Programming
• Graphic Communications and Printing Technology
• Java Development and Programming
• Marine Service Technologies
• Network Support Services
• Web Development
• Welding Technology
• Welding Technology/Advanced

BFA
Broward Fire Academy
(Located at: 2600 SW 71st Terrace, Davie, FL 33314)
(754) 321-1300
• Firefighter I/II
• Emergency Medical Technician (EMT) - ATD* Program

Virginia Scheppa
Postsecondary ESE Specialist
(754) 321-5822
virginia.scheppa@browardschools.com
• Disability Services
• GED*: State of Florida High School Diploma

Rachel Victor
Certified School Counselor
(754) 321-5753
rachel.victor@browardschools.com
• Career Dual Enrollment
• Early Childhood Education
• Forklift Certification
• Nursing Assistant (Articulated)
• Patient Care Technician
• Practical Nursing
• Principles of Teaching
Department Secretaries

For additional information on a specific department call the number listed below:

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult General Education</td>
<td>(754) 321-5768</td>
</tr>
<tr>
<td>Architecture &amp; Construction</td>
<td>(754) 321-5845</td>
</tr>
<tr>
<td>Arts, A/V Technology &amp; Communications</td>
<td>(754) 321-5870</td>
</tr>
<tr>
<td>Broward Fire Academy</td>
<td>(754) 321-1300</td>
</tr>
<tr>
<td>Business Management &amp; Administration</td>
<td>(754) 321-5835</td>
</tr>
<tr>
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<td>(754) 321-5734</td>
</tr>
<tr>
<td>English for Speakers of Other Languages (ESOL)</td>
<td>(754) 321-5837</td>
</tr>
<tr>
<td>General Education Development (GED&lt;sup&gt;®&lt;/sup&gt;)</td>
<td>(754) 321-5891</td>
</tr>
<tr>
<td>Health Science</td>
<td>(754) 321-5741</td>
</tr>
<tr>
<td>Hospitality &amp; Tourism</td>
<td>(754) 321-5710</td>
</tr>
<tr>
<td>Information Technology</td>
<td>(754) 321-5734</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>(754) 321-5845</td>
</tr>
<tr>
<td>Transportation, Distribution &amp; Logistics</td>
<td>(754) 321-5845</td>
</tr>
</tbody>
</table>

Office of Student Affairs

Roger Barnhart  
Director, Student Affairs Department  
(754) 321-5774  
roger.barnhart@browardschools.com  
• Alumni Services  
• Bookstore  
• Employment Services  
• Financial Aid  
• Industry Credentialing  
• International Students  
• Marketing & Recruiting  
• Registration  
• Student Information Systems  
• Testing & Intervention Services  
• Veterans Students

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<thead>
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<th>Phone Number</th>
</tr>
</thead>
<tbody>
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<td>Adult General Education</td>
<td>(754) 321-5768</td>
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<tr>
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</tr>
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<td>(754) 321-5845</td>
</tr>
</tbody>
</table>
General Information

Admissions

Eligibility
Applicants are accepted on a non-discriminatory basis from anyone having interest, ability and desire to benefit from an occupational training program.

McFatter Technical College (MTC) admits postsecondary students who have completed their secondary school education, or who are 16 years of age or older and have officially withdrawn from high school.

Admissions Requirements
Schedule the Tests of Adult Basic Education (see Testing) or provide official documentation for a TABE exemption (see Basic Skills Exemption) to your program counselor.

Schedule an appointment with your program counselor/advisor for the most current exemption. Please see your counselor/advisor for the most current exemption policies.

There is a fee for the initial assessment. Once results are received, students meet with a program counselor/advisor to discuss educational options. State Board policies provide for testing exemptions. Please see your counselor/advisor for the most current exemption policies.

In addition, per State Board Rule 6A-10.040, Section 4, a student may apply for a waiver for meeting the minimum basic skills for the technical program in which they are enrolled. This provision allows for program completion by students with disabilities who meet the requirements of their career education program, even if they cannot meet the basic skills requirements. Program prerequisites may vary because of occupational requirements, School Board policy, and/or licensing regulations. Program prerequisites may vary because of occupational requirements, School Board policy, and/or licensing regulations. Licensure programs that require a high school diploma or equivalent for entry do not accept correspondence diplomas or diplomas from non-accredited schools.

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Testing Schedule:
Tuesday & Thursday 8:00 am
Tuesday 5:00 pm

Testing begins promptly at the scheduled times. Doors will close at the beginning of each testing session to ensure an uninterrupted testing environment.

McFatter Technical College reserves the right to ask any applicant to retest to validate test scores.

Please bring a jacket or sweater and photo ID.

Basic Skills Requirements and Program Prerequisites
Individuals interested in enrolling in a career and technical program must take the TABE (Tests of Adult Basic Education) academic assessment, unless exemption criteria have been met.

There is a fee for the initial assessment. Once results are received, students meet with a program counselor/advisor to discuss educational options. State Board policies provide for testing exemptions. Please see your counselor/advisor for the most current exemption policies.

In addition, per State Board Rule 6A-10.040, Section 4, a student may apply for a waiver for meeting the minimum basic skills for the technical program in which they are enrolled. This provision allows for program completion by students with disabilities who meet the requirements of their career education program, even if they cannot meet the basic skills requirements. Program prerequisites may vary because of occupational requirements, School Board policy, and/or licensing regulations. Licensure programs that require a high school diploma or equivalent for entry do not accept correspondence diplomas or diplomas from non-accredited schools.

Experiential Credit
Students entering Workforce Education Certificate and Applied Technology Diploma programs may be eligible to receive Experiential Performance Awards within their program of choice. Experiential Performance Awards will allow students to accelerate their instructional process by applying past experiences toward competencies taught in the program. Performance awards may be granted for appropriate course work from regionally accredited educational institutions, and/or significant life experiences such as work experiences, volunteer work, military service or self-directed study. Specific criteria will be followed in order to consistently evaluate and grant Experiential Performance Awards.

Transfer Policy
If a McFatter Technical College student wishes to transfer from one program to another program, he/she must first withdraw from their current program by notifying his/her instructor and meeting with the appropriate program counselor to discuss the admissions process for his/her newly selected program.

Other programs may also require drug screenings or fees for liability or other insurance. Applicants are responsible for paying these costs.

For additional information, please contact the Office of Admissions at (754) 321-5700.

8 | www.mcfattertechnicalcollege.edu
General Information (continued)

Students with previous technical training from McFatter Technical College and other institutions may receive credit for that training.

A transcript from a Florida public institution documenting Course Completion and/or Occupational Completion Points achieved for a specific technical program will be accepted in transfer at the receiving institution for the same technical program.

A transcript from a non-public institution that is fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participates in the common course designation and numbering system will be accepted in transfer at the receiving institution for the same course/program.

A transcript from a non-accredited institution will be evaluated on an individual basis by the department head and the individual program instructor to determine if advanced placement in a given program is applicable.

Services for Students

Counseling
Office of Admissions staff members assist prospective and current students with general information, career-related, school-related and personal concerns. The general objective is to provide students with services necessary to make informed career choices and successfully complete their occupational education.

Disability Services
As an Equal Access/Equal Opportunity Institution, McFatter Technical College assures students with disabilities equal access to all activities and programs as described in Section 504 and 508 of the Rehabilitation Act of 1973 and in compliance with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA).

Disclosure of a disability is voluntary. To be eligible for services and accommodations, a student must provide appropriate and current (within 5 years) documentation to the Disability Services Office.

Media Center
The mission of the Media Center is to encourage and support lifelong learning, literacy and independent thinking. The Media Center staff members work with students, teachers and staff to ensure the effective use of ideas, information and technology.

Orientation to Technology
Orientation to technology is scheduled for students, at the request of their instructor, and is presented by the Media Center personnel throughout the year. Media Center personnel also provide assistance to staff and students with electronic equipment, software, computer scheduling, and maintenance of equipment. Additionally, the Learning Lab in the Adult Resource Center (ARC) has personnel available to assist Adult General Education (AGE) students who are in need of technical support with the online Learning Management System.

Career Center
The Career Center provides a space for community conversation and collaboration to students, alumni, and employers. Our Career Center staff members provide the following services: resume building and revision, job/career search, employability skills training, mock interviews, networking, and a variety of workshops.

Veterans Education

Veterans Education
Pursuant to Florida Statute 295.125(2), McFatter Technical College gives veterans preference in the admissions process. For complete information on eligibility, students should contact the Department of Veterans Affairs (VA) by calling 1-888-442-4551 or go to the VA website at www.gibill.va.gov. For information pertaining to the college’s VA approved programs, standards or progress, attendance, transcript requirements, and the processing of paperwork, contact the Veterans Certifying Official at 954-614-1608.

Most programs are approved for veterans training. If you are receiving Veterans Educational Benefits, see the Veterans Certifying Official before registering for any program on an eLearning component.

The Department of Veterans Affairs will only provide educational benefits for the length of time listed on the Florida Department of Education’s Program Curriculum Frameworks and within the advertised hours in the school’s catalog. If a student’s enrollment exceeds these hours, the student will be financially responsible for any additional tuition and fees.

Standards of Academic Progress for VA Students

Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of a grade C by the end of each course’s completion. A VA student whose CGPA falls below a grade of C at the end of any course will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the VA student’s CGPA is still below a grade of C at the end of the second consecutive term of probation, the student’s VA education benefits will be terminated. A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the college to be recertified after attaining a CGPA of a grade C in a course.
General Information (continued)

Attendance Policy for VA Students
Per the Department of Veteran Affairs (VA) Policy, veterans enrolled in non-college degree (NCD) programs will have their VA education benefits terminated for unsatisfactory attendance when accumulated absences, tardies, and leaving class early exceed 20 percent of scheduled class clock hours in a month or where the course is less than one month in length, 20 percent of total approved course clock hours for the length of the program (days or weeks). The termination will be reported to the Department of Veterans Affairs (VA) within 30 days of the veteran’s last date of positive attendance when absences tardy exceeds 20% (using Form 22-1999b to report the termination for unsatisfactory attendance) and will reflect that last date of the student’s class attendance before violating this policy.

A veteran may be recertified for VA educational benefits at the beginning of the term or, where a school does not operate on a term basis, 30 days following the termination of benefits due to unsatisfactory attendance after showing that the cause of unsatisfactory attendance has been removed. This is done by the veterans meeting attendance standards, as defined, for one month after being terminated for unsatisfactory attendance.

International Students
Prospective international students may enroll and attend classes at McFatter Technical College. International students (M-1 Student Visa Status) must be enrolled in a program as a full-time student (18-22 clock hours a week), and should apply to McFatter Technical College two to four months prior to the term of enrollment. International students are not eligible for annual vacation such as summer break.

No online or distance education classes may be considered to count toward an M-1 student’s full course of study of requirement if such classes do not require the student’s physical attendance for classes, examination, or other purposes integral to completion of the class. M-1 students are admitted for a specific educational objective and cannot change that objective while in the United States. International students are considered temporary residents of the United States and may not be deemed Florida residents for tuition purposes. Therefore, they are required to pay out-of-state tuition for the duration of their studies. They must maintain lawful M-1 visa status with the U.S. Citizenship & Immigration Services (USCIS) and be in compliance with all the technical college’s rules and regulations.

Please be advised that acceptance to McFatter Technical College does not guarantee a student visa by the U.S. Embassy from abroad; neither does it guarantee a change of status by USCIS.

International students obtaining the student visa in their country are not permitted to enter the U.S. more than 30 days before the first day of classes.

Standards of Academic Progress for International Students
International students must maintain a minimum cumulative grade point average (CGPA) of C by the end of each course completion. International students whose CGPA falls below a C at the end of any course will be terminated. M-1 students can only drop below a full course of study due to medical conditions.

Attendance Policy for International Students
A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day, which will be recorded as the withdrawal date. After that the student will be terminated from The Student and Exchange Visitor Information System (SEVIS) for unsatisfactory attendance. Two (2) additional absences may be allowed for death in family, illness or hospitalization with appropriate documentation. Refer to Student Handbook “Student Acknowledgements”.

One of the requirements to obtain an international student visa is that the prospective student or sponsor must have sufficient funds to cover tuition and living expenses during the period of intended study. The U.S. Government and Department of Homeland Security does not offer financial aid packages to international students.

Florida Residency Requirements for Tuition Purposes
Florida Residency for Tuition Purposes refers to whether the applicant is an in-state Florida resident or an out-of-state resident, and this classification determines tuition cost as defined by Florida State Statute 1009.21 and the State Board of Education Rule 6A-10.044. To be eligible for in-state tuition, applicants to Certificate or Applied Technology Diploma programs or their parents must have established and maintained legal residency in Florida for at least 12 consecutive months immediately prior to the first day of class. Tuition for out-of-state students is calculated at a higher rate. All applicants must complete the Florida Residency Declaration for Tuition Purposes form and submit the required supporting documents. Registration, activity, books, supply and insurance fees are in addition to tuition and are included in the calculation of the total program costs.

Effective July 1, 2014, House Bill 851 affords students who attended a Florida secondary school for three (3) consecutive years before graduation – regardless of immigration status – the opportunity to pursue higher education at in-state tuition rates, should they apply for admission within 24 months after graduation.

In cases where the applicant is deemed as an out-of-state resident, he/she may appeal the residency classification decision. Broward Technical Colleges’ institutional appeal process requires applicants to submit a Florida Residency Classification Appeal form, supporting documentation, and a signed Release of information form to the program counselor/advisor within ten (10) school days of the denial. The decision of the Residency Appeal Committee will be
General Information (continued)

rendered to the applicant within thirty (30) school days in writing and is final for the term. The Residency Appeal Committee consists of an Admissions Director, Office of Student Affairs Director and program counselor/advisor and Assistant Director.

Financial Assistance
Financial assistance programs are designed to provide assistance to eligible individuals who have the ability to benefit from training and who, without assistance, would be unable to afford to attend. The following financial assistance programs may be available to students depending on the course of study:
• Community Agencies
• Federal Pell Grant
• Federal Supplemental Educational Opportunity Grant (FSEOG)
• Fee Waivers
• Financial Aid Fee Trust Fund (FAFTF)
• Florida Student Assistance Grant (FSAG)
• Scholarships
• Veterans’ Educational Benefits
• Vocational Rehabilitation Services

Methods of Payment
Registration, tuition and testing fees may be paid with cash, debit card, MasterCard or Visa. The college is not permitted to cash personal checks.

Cancelled/Closed Classes
All classes are subject to minimum and maximum enrollment requirements. A class may be cancelled for the term if minimum enrollment requirements are not met by the scheduled start date for the class. In such cases, every effort will be made to contact registered students prior to the first class meeting to inform them of the cancellation. All fees will be refunded if a class is cancelled.

Closed classes are those which have met the maximum enrollment requirements. Maximum enrollment requirements are established based on equipment needs, space availability, and safety considerations. Prospective students may not be added to a closed class without administrative approval.

Refund Policy
School Board Policy 6607 governs the refund of program fees.
1. All refunds shall be accounted for and audit trails maintained in accordance with Business Practice Bulletins issued by the Office of the Chief Financial Officer.
2. Students who appear at the school in person and voluntarily withdraw within five (5) school days of the beginning of a term shall be entitled to a full refund of tuition, student activity fee, fee-supported cost recovery, and lab/supply fees. Registration fees and Health Science Education fees are non-refundable. Five (5) school days shall not apply to courses less than three (3) weeks or ninety hours in duration. In such cases, the request for withdrawal must be made prior to the course meeting more than one-third (1/3) of its assigned hours.
Retention of fees collected in advance for a student who does not enter class shall not exceed $100. Refunds will be made within forty-five days: (1) of the last day of attendance if written notification of withdrawal has been provided to the school/center by the student, or (2) from the date the school/college withdraws the student or determines withdrawal by the student.
3. Students involuntarily withdrawn pursuant to the Adult Student Conduct and Discipline Code are not entitled to a refund of any fees.
4. Students who pay fees but are entitled to a waiver, voucher or agency payment (refer to policy #6606) shall be entitled to a refund of fees only if required evidence is presented to the school/college principal or his/her designee within fifteen school days of the beginning of the term.
5. In the case of unusual or extraordinary circumstances (such as illness, death in family, etc.) that preclude a student’s enrollment, the school principal or his/her designee may honor a request for full or partial refund of fees providing that:
a. the request is made in writing prior to the day that the course would have normally ended.
b. supporting evidence (where appropriate) is provided.
If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for membership during the Workforce Education Fund survey period in the course for which the refund is given.
6. Students who feel they have been treated unfairly in the application of this policy or its rules may appeal that:
a. supporting evidence (where appropriate) is provided.
If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for membership during the Workforce Education Fund survey period in the course for which the refund is given.
6. Students who feel they have been treated unfairly in the application of this policy or its rules may appeal that:
a. supporting evidence (where appropriate) is provided.
If said refund results in a failure to satisfy state fee requirements, the student shall not be reported for membership during the Workforce Education Fund survey period in the course for which the refund is given.
7. Refunds, when due, will be made without requiring a request from a student.
8. Refunds, when due, will be made within forty-five days: (1) of the last day of attendance if written notification of withdrawal has been provided to the school/center by the student, or (2) from the date the school/college withdraws the student or determines withdrawal by the student.
9. A student is entitled to a full refund of fees if a course is cancelled by the school/college principal or his/her designee, provided however, that the student was not reported in membership during the Workforce Education Fund survey period in which the class was counted. If so, only those fees in excess of the state requirement shall be refunded.
10. Miscellaneous items purchased from the school bookstores (textbooks, uniforms, etc.) may be returned for a full refund provided that the items are unused, in the original packaging and currently being used in the instructional program.

Instructional Policies

Program Delivery Methods
Traditional – 100% classroom based.
Hybrid – Less than 50% of required instructional hours available via distance education.
Distance – 50% or more of required instructional hours available via distance education.

Students enrolled in distance and/or hybrid courses should have daily access to a computer with internet and must have a valid email address that they check daily. Additionally, students should have all necessary hardware and software components required by their program.

Attendance Policy
A student must be withdrawn after being absent six (6) consecutive days. The students will be withdrawn on the seventh (7th) day which will be the withdrawal date. Two (2) additional absences may be exempt for court appearance, death in the family, illness or hospitalization; the duration of jury duty will be exempt when official documentation is provided. If the student is unable to present documentation before the absence occurs then they must present appropriate documentation to the instructor and program administrator before re-entering the class.
**ABE, GED®, AAAE & ESOL**
The following attendance policy has been established by the Department of Education and is in effect for the 2018-2019 Workforce Education year:

- A student must be withdrawn after being absent for seven (6) consecutive days.
- There are no excused absences.
- Students will be withdrawn on the seventh (7th) day, which will be the withdrawal date.
- Withdrawn students may re-enter in the same class, if space is available.
- Students will be limited to one (1) re-entry per enrollment period.

**Certificate and ATD Programs**
Broward Technical Colleges have the responsibility of preparing our students with the skills to enter the workforce. Effective work habits are paramount to students’ success. The following is the minimum level of participation that is expected of all students enrolled in certificate programs. Each certificate program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student will need to complete as they relate to program courses.

**E-Learning Programs**
Each E-Learning certificate program will provide students with a syllabus and pacing chart outlining assignments, due dates, and the comparable number of hours the student would have completed as they relate to program courses or completion points. In addition to maintaining satisfactory progress according to the course syllabus and pacing chart, it is expected that students will also maintain attendance/ activity in the online or hybrid program. These may be defined as logging into the online program, e-mailing, attending web conferences, or having telephone or in-person conversations with instructors, turning in assignments when due, and attending any scheduled classroom sessions if included as part of the program. A student will be marked absent when work is not submitted on time. Pro-rated attendance hours will be deducted when only partial work for the week is submitted. Students who have one (1) week of inactivity during the enrollment period will be contacted by the instructor or the program counselor/ advisor. The instructor will maintain documentation of this contact. Upon completion of the second week of inactivity during the enrollment period, the student will be withdrawn.

**Tardiness**
Tardies are defined as a student not being in the classroom for the scheduled class hours printed on his/her schedule receipt. Attendance at Broward Technical Colleges is recorded in positive half hour increments. If a student is tardy more than three times, he/she will be referred to his/her counselor/advisor or administrator.

**Authorized Leave**
Students may apply for one (1) authorized leave through their program administrator each year. The maximum length of time for the leave is the remainder of the current enrollment period. Students must clear all financial obligations before an authorized leave is approved.

**Conduct and Discipline Code for Adult Students**
“Adults” are defined as individuals beyond compulsory school age who have legally left the elementary or secondary school.

1. All provisions of state, county and municipal criminal codes as well as School Board of Broward County, Florida Policies apply to adult students while they are under the jurisdiction of the School Board of Broward County, Florida.
2. Any adult student who engages in behavior which is in violation of any section of the criminal code may be referred by the school administration to the appropriate law enforcement agency. Such behavior may result in the involuntary withdrawal of the student from the school for a period of time determined by the administrator.
3. While under the jurisdiction of The School Board of Broward County, Florida, adult students may not possess or use knives or guns or use any other object as a weapon. The possession of a concealed weapon permit does not allow students to possess a firearm on their persons or in their automobiles while on campus.
4. Adult students may not be in possession of or under the influence of alcohol, marijuana or other mood-altering substances while under the jurisdiction of The School Board of Broward County, Florida.
5. Violation of Rules three (3) or four (4) shall result in the student being involuntarily withdrawn from the school for one (1) school year from the date of the infraction.
6. Adult students may not wear clothing, jewelry, buttons, haircuts or markings which are suggestive, revealing or indecent; associated with gangs or cults; encourage drugs, alcohol, or violence or support discrimination on the basis of color, disability, ethnicity, gender, linguistic differences, marital status, national origin, race, religion, socioeconomic background or sexual orientation.
7. Behavior which is not illegal but does not meet the Conduct and Discipline Code for adults shall be managed in the following manner:
   a. The staff person first observing the unacceptable behavior shall meet and discuss the behavior with the student and inform him/her of the consequences if the behavior continues.
   b. If the unacceptable behavior continues, the student shall be referred to the appropriate administrator for action.
   c. If the student does not modify his/her behavior after intervention by the administrator, the administrator may suspend the student from the program for up to ten days or involuntarily withdraw the student from the school for a period of time not to exceed one (1) school year from the date of the infraction.
8. A K-12 student who has been expelled from the K-12 program may not be accepted for enrollment as an adult student until after the duration of the expulsion.
9. Adult students disciplined under any of the above rules may appeal the decision following the student grievance procedure.

**Grading System/Progress Reports**
Each student is to be evaluated on his/her performance in the classroom every nine (9) weeks. The district prescribed guidelines are used to evaluate as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>90 - 100%</td>
</tr>
<tr>
<td>B</td>
<td>80 - 89%</td>
</tr>
<tr>
<td>C</td>
<td>70 - 79%</td>
</tr>
<tr>
<td>D</td>
<td>60 - 69%</td>
</tr>
<tr>
<td>F</td>
<td>0 - 59%</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
</tr>
</tbody>
</table>
Interventions
Students who reach an intervention point within an enrollment period shall be counseled either by the instructor, program counselor/advisor or department head. An Attendance Contract may be completed by the instructor, program counselor/advisor or department chair.

Grade Forgiveness
Grade forgiveness may be used for students who receive a D or F in a course (by giving them the opportunity to retake the course). This preserves their eligibility to articulate the Technical College Courses for college credit per the Statewide Articulation Agreements and program completion.

Unsatisfactory Progress
Involuntary Withdrawal: A student who exhibits excessive absences and who has not responded to intervention may be involuntarily withdrawn if it is determined by the instructor, counselor and administrator that the educational focus of the student no longer exists.

Denial of Re-Registration
If it is determined by the instructor and counselor that a student has not made adequate progress within a term due to poor attendance or any other reasons, the student may be denied the privilege to re-register for the next term.

Administrative approval is required to deny or rescind re-registration privileges.

Probation
Students who have been withdrawn for attendance reasons may not re-register for their program without meeting with their program administrator. The administrator may refer the student for counseling and notify the student that he/she will be placed on probation for the remainder of the enrollment period at the administrator’s discretion. If any further absences occur, the student will be withdrawn and will not re-enter until the next enrollment period. Any student who is withdrawn from a program three (3) times within twelve months will not be allowed to re-enter that program for a period of two (2) consecutive enrollment periods. It may be necessary for students to wait until it is academically appropriate to re-enter the program.

Guarantee for Success
McFatter Technical College is committed to teaching the skills needed for the student’s chosen career. We are proud to stand behind our graduates and the education they receive. To demonstrate our support, we offer the Guarantee for Success Plan. If a graduate of McFatter Technical College does not pass the identified entry-level industry certification test in his or her field of study, the student is invited to return for additional training and/or test preparation at no additional cost. See page 54 for identified industry certification exams.

Grievance Procedures
Grievance procedures are published in the Broward Technical Colleges Student Handbook (Adult) given to students for signature at the beginning of a class. These steps begin with speaking with the instructor, counselor and then a written notice of the grievance to the director, and the designated chain of command. Students may also contact the Commission of the Council on Occupational Education
7840 Roswell Road NE
Building 300, Suite 325
Atlanta, GA 30350
770.396.3898 or 800.917.2081
www.council.org
Secondary students receive the Secondary Conduct and Discipline Code that must be signed by both the parents and student.

Certificates
Unless otherwise specified, a postsecondary technical certificate will be issued to adults who successfully complete the requirements of their workforce development program and who meet applicable state basic skills requirements.

Upon completion of program requirements, secondary students may receive a high school diploma and/or a technical certificate.

Two (2) programs have been approved to award an Applied Technology Diploma (ATD):
• Emergency Medical Technician
• Pharmacy Technician

General Information (continued)
Magnet High School
William T. McFatter Technical High School is open to qualified students. Acceptance into the Magnet Program is based on academic performance and a random selection process. Exceptional education students with disabilities must meet magnet school ADMISSIONS REQUIREMENTS that will ensure the students’ success in the magnet program. All students must have a Level 3 or greater FSA scores in reading and math or the equivalent scores on a nationally standardized test and a 2.5 grade point average (GPA). The application window opens each December. Applications are available online at www.browardschoolsinnovativeprograms.com

Model School
William T. McFatter Technical High School is recognized as a National Model School and member of the Successful Practices Network. The Council of Chief State School Officers and the International Center for Leadership in Education have joined forces to identify and showcase the nation’s most successful high schools. Having consistently met Adequate Yearly Progress (AYP), McFatter Technical College is committed to providing an education for ALL students, one that allows them the opportunity to achieve three (3) primary goals:

- Acceptance to a four-year university
- Postsecondary education articulation
- Certification in a high wage, high demand technical area. It is the mission of the William T. McFatter Technical High School to ensure that the high school experience for all students possesses the three R’s, “Rigor, Relevance, and Relationships”, as articulated by Dr. Willard Daggett and the International Center for Leadership in Education.

Technology Driven Instruction
William T. McFatter Technical High School offers an integrated curriculum, state-of-the-art technology, project-based learning, alternative assessment, digitized portfolios, technical exhibition, college-type block scheduling, industry involvement and distance learning. Technology is integrated into every aspect of the educational program, fostering an innovative learning environment. Teachers encourage critical thinking and employ diverse teaching methodologies. Small class size allows for personalization among students, teachers and parents. McFatter offers a wide array of technical programs from which students select their junior and senior majors. The program selection process is thorough and precise, enabling all students to make informed choices.

Our high school magnet program promotes academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce. The school is committed to “small learning communities” to support students in reaching their academic and career goals. To that end, students are enrolled in one of ten academies.

Technical Academies:
- Automotive Technology
- Business Education
- Communication Arts
- Culinary Arts
- Education & Training
- Industrial Technology
- Information Technology
- Marine Technologies
- Medical Technology
- Practical Nursing

Extracurricular Clubs and Activities
McFatter’s high school students participate in competitions at the district, state and national levels and have earned numerous awards. Students also have opportunities to participate in a variety of club offerings, including: Anime, Spanish Club, Teen Trendsetters, Music Club, Environmental, Key Club, Human Relations Council, Student Government, Plywood Regatta, Yearbook, Women of Tomorrow, National Honor Society and Florida Future Educators of America (FFEA).

High School Admission
(as defined by Magnet Policy)
- Minimum 2.5 GPA in core academic courses
- Level 3 or higher in both Reading and Mathematics on FSA and/or EOC taken the previous school year.
- Magnet students are expected to maintain a 2.5 GPA.
Special Highlights
- Coalition of Essential Schools
- New Millennium High School
- Designated Florida’s Model High School by the International Center for Leadership in Education
- Model Physical Ed. Program-State
- American Culinary Federation (ACF) Certified
- 3 National Board Certified Teachers
- US News & World Report Gold Medal winner in the “Best High Schools in America”
- US News & World Report-#41 Florida’s Best High School; #89 Nationally Magnet High School
- Blue Ribbon School of Excellence
- Designated by Newsweek as one of “America’s Best High Schools”
- CISCO Academy Designation
- State and National Certifications in more than 40 Technical Programs
- Rated an “A” School by The State of Florida 2001-2018
- Highest FCAT Scores in Broward County-2012
- Magnet Schools of America Magnet School of Distinction
- Washington Post’s rankings of “America’s Most Challenging High Schools” ranks McFatter at #632 Nationally, #60 in Florida
- 3 Questbridge Scholars finalists 2014, 2016 & 2017
- National Wildlife Federation Eco School - Eco Hero and Silver Award 2014, Green Flag Award 2015, P-3 Eco Challenge Overall Achievement Award Winner 2015
- Posse Foundation Scholar Finalist 2017

High School Student Services Staff

<table>
<thead>
<tr>
<th>Attendance</th>
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<tbody>
<tr>
<td>Information Management Specialist</td>
<td>754-321-5721</td>
</tr>
<tr>
<td>Magnet Office</td>
<td>754-321-5718</td>
</tr>
<tr>
<td>Transportation</td>
<td>754-321-5785</td>
</tr>
<tr>
<td>Lillie Henry</td>
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<tr>
<td>Tamika Fussell</td>
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</tr>
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</table>

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Juliet-Ann Olagbemi
Counselor, Class of 2020
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754-321-5746

Deborah Bluth
Counselor, Class of 2021
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754-321-5854

Tamika Fussell
Counselor, Class of 2022	
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754-321-5813

Brigitte Lynn
BRACE Advisor
brigitte.lynn@browardschools.com
754-321-5805
A program, specifically for adults performing below 9.0th grade level, that assists in the development of basic skills in the areas of reading, language and mathematics.

**COURSE DESCRIPTION**
- Career Assessment
- Basic Skills Related Instruction
  - Reading
  - Language
  - Mathematics
  - Study and Reference Skills
- Complementary Skills
- Basic Computer Literacy
- Action Steps to Employment

**PREREQUISITES**
- Tests of Adult Basic Education (TABE)
- Counselor Interview

**Applied Academics for Adult Education**

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<th>Time</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Monday-Friday</td>
<td>8:30 am - 11:30 am</td>
<td>$30 each trimester</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>12:00 noon - 3:00 pm</td>
<td>$30 each trimester</td>
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<tr>
<td>Monday-Thursday</td>
<td>6:00 pm - 9:00 pm</td>
<td>$30 each trimester</td>
</tr>
<tr>
<td>Saturday</td>
<td>8:00 am - 12:00 noon</td>
<td>$30 each trimester</td>
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The Applied Academics for Adult Education (AAAE) program is designed to remediate basic skills in reading, math, and language for students preparing to enter a technical training program at MTC. The program is designed for adult students performing above 9.0th grade level. Once the minimum basic skills standards are achieved, the students may enroll in their technical program.

**COURSE DESCRIPTION**
- Career Assessment
- Basic Skills Related Instruction
  - Reading
  - Language
  - Mathematics
  - Study and Reference Skills
- Other related Instruction
  - Action Steps to Employment
  - Tests of Essential Skills (TEAS)

**PREREQUISITES**
- Tests of Adult Basic Education (TABE)

**ESOL - English for Speakers of Other Languages**

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<tr>
<td>Monday-Friday</td>
<td>11:30 noon - 2:30 pm</td>
<td>$30 each trimester</td>
</tr>
<tr>
<td>Monday-Thursday</td>
<td>5:00 pm - 9:00 pm</td>
<td>$30 each trimester</td>
</tr>
<tr>
<td>Saturday</td>
<td>8:00 am - 12:00 noon</td>
<td>$30 each trimester</td>
</tr>
</tbody>
</table>

The English for Speakers of Other Languages (ESOL) program prepares students to communicate in English, to improve career readiness, and to further their technical and academic studies. Classes focus on life skills, reading, test-taking skills, listening, speaking and writing. Students advance through the different levels at their own rate of learning. All ESOL/Adult C + CR levels are open entry/open exit. Students may register for multiple classes, up to 35 hours of instruction per week. Photo ID is required at the time of placement testing and registration.

The Council on Occupational Education (COE) does not accredit avocational programs such as ESOL, ABE, GED® or AAAE. In addition, these programs do not qualify for Title IV financial aid assistance.
The purpose of this program is to prepare students for academic and personal success through obtaining the necessary skills required to pass the official GED® test and be awarded a State of Florida High School Diploma. This program strives to motivate students not only to take the GED® test, but also to utilize the acquired skills in the workforce and to achieve career training and job placement success. The GED® Test Preparation Program is open-entry/open-exit and self-paced. Instruction will be provided in Reading, Language Arts/Writing, Mathematics, Science and Social Studies, using a variety of instructional materials.

REGISTRATION REQUIREMENTS FOR ADULTS (18 and older)
Registration for the GED® Test is open to anyone 18 and older. It is strongly recommended that any adult interested in registering for the GED® Test take the TABE prior to registering for the GED® Test. The TABE is a placement test that will assess your skills in reading, math, and language which will provide you with information to determine if GED® Test Preparation classes are necessary.

“GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This material [or content] is not endorsed or approved by ACE or GED Testing Service.” The council on Occupational Education (COE) does not accredit avocational programs such as ESOL, ABE, GED®, or AAAE. In addition, these programs do not qualify for Title IV financial aid assistance.

REGISTRATION REQUIREMENTS FOR MINORS (16-17)
In Broward County, minors who want to register for the GED® Tests are required to take the TABE and enroll in GED® Test Preparation Classes. In addition, the following is required for minor test candidates at the time of registration for the GED® Test:

■ A valid government photo ID, passport or driver license
■ Proof of Social Security Number
■ Fee for the GED® Test Preparation Program payment methods include debit or credit card
■ Proof of withdrawal from High School
■ Permission from parent(s) or legal guardian
■ Instructor’s recommendation, which must include documentation of achieving scores of 145 or above on each subtest of the official GED™ Ready practice tests taken at McFatter Technical College
If you are interested in building a foundation of skills and knowledge to become employed in the accounting and business field, then this is the program for you!

Through the Accounting Operations program, you will receive training in accounting principles, methods of recording and analyzing business transactions, and preparing financial statements, records and forms. Students will be introduced to the process of data entry into accounting software programs, which includes the preparation, presentation and analysis of financial reports. Accounting skills are taught manually and through the use of accounting software.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

**ARTICULATION**

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**

- Accounting Clerk
- Payroll Specialist
- Bookkeeper
- Administrative Service Specialist
- Office Support Specialist

**INDUSTRY CERTIFICATION AND LICENSURE**

- QuickBooks Certified User
- Microsoft Office Specialist (MOS) Bundle Certification

**COURSE LIST**

- OTA0040 INFORMATION TECHNOLOGY ASSISTANT*
- ACO0040 ACCOUNTING CLERK
- ACO0041 ACCOUNTING ASSOCIATE
- ACO0042 ACCOUNTING ASSISTANT

* Note: OTA0040 is a core program.
Administrative Office Specialist

1050 Hours/10 Months
*Hybrid: Less than 50% of required instructional hours available via distance education*

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost $3,339 (Please see page 53 for details.)

The Administrative Office Specialist program expands beyond the traditional role of an Administrative Assistant. This program will provide you with the skills and training necessary to launch into a career in the business world.

Through state-approved coursework, you will develop communication skills, higher-level thinking and decision making skills as well as learn office procedures, advanced features of business software applications, administrative and financial functions, document production, and new technologies. Students will produce high quality portfolios as they progress through this program.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

**ARTICULATION**

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMLOYMENT OPPORTUNITIES**

- Office Administrator
- Office Support Specialist
- Program Specialist
- Administrative Service Specialist

**INDUSTRY CERTIFICATION AND LICENSURE**

- Microsoft Office Specialist (MOS) Bundle Certification

**COURSE LIST**

- OTA0040 INFORMATION TECHNOLOGY ASSISTANT*
- OTA0041 FRONT DESK SPECIALIST
- OTA0030 ASSISTANT DIGITAL PRODUCTION DESIGNER
- OTA0043 ADMINISTRATIVE ASSISTANT

* Note: OTA0040 is a core program.
Applied Cybersecurity is a hands-on program that will give students real-world security scenarios. Through this program, students will learn to identify security threats, protect computers from hackers and malware, and secure wireless networks. Instruction will focus on how to secure residential as well as business computers, and fill the demand at public and private companies to address internet security concerns in today’s world. The state approved course content includes foundational knowledge and skills in computer and network security, security vulnerabilities, attack mechanisms and techniques, intrusion detection and prevention, cryptographic systems, system hardening, risk identifications, incident response, penetration testing, key management, access control, and recovery. Specialized courses focus on database security, planning and analysis, software, and web security.

Throughout this program, students will prepare for Security+ and nationally recognized security industry certifications. Students will also review and study for Cybersecurity Analyst+ (CySA+).

This program is offered primarily online, so students must have access to a computer with high-speed internet, 8GB of RAM, and 500GB of hard drive free space. The coursework and applications used are compatible with Windows 7 or higher.

**ADDITIONAL ADMISSION REQUIREMENTS**

Schedule the Tests of Adult Basic Education (TABE) ($15). Applicants must complete an Online Readiness Assessment during their scheduled TABE appointment. Applicants must have a Certificate of Completion in the Network Support Services Program or certification in CompTia A+ and Network+ or CCNA. May substitute comparable experience in place of the aforementioned prerequisites with assessment of knowledge before admission.

**ARTICULATION**

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**

- Cybersecurity Associate
- Information Security Manager

**INDUSTRY CERTIFICATION AND LICENSURE**

- CompTia Security+
- Cybersecurity Analyst+ (CySA+)
The Automotive Collision Technology Technician program at McFatter Technical College goes beyond a simple body shop repair program. It is considered by many to be a study in physics and chemistry, while others consider the end-result as a "work of art or even a masterpiece!" Students are taught the Technology skills by experts in the field who are fully certified with years of experience. Students are exposed to both theory and hands-on activities in order to prove their competency. The classroom and shop are equipped with the latest equipment and systems, so students will learn on industry standards such as: Car-O-Liner, CTR-1200 - Spot Welder, Water Born & Chroma Max Paint System. In this program, students are expected to maintain serious and professional attitudes in order to train for a career and obtain meaningful employment.

The Automotive Collision Technology Technician program is delivered in the Industrial Building. Students will receive hands-on training in the shop/lab area.

**ACCREDITATION**
National Automotive Technician Education Foundation (NATEF)

**ARTICULATION**
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**
- OEM Dealerships
- Independent shops
- Auto parts stores
- Insurance companies
- Salvage yards
- Paint supply stores

**INDUSTRY CERTIFICATION AND LICENSURE**
- Automotive Service Excellence (ASE)

**COURSE LIST**
- ARR0140 AUTOMOTIVE COLLISION REPAIR AND REFINISHING HELPER/ASSISTANT
- ARR0141 AUTOMOTIVE COLLISION REFINISHING TECHNICIAN
- ARR0312 NON-STRUCTURAL DAMAGE REPAIR TECHNICIAN
- ARR0022 DAMAGE ANALYSIS AND ESTIMATING
- ARR0112 AUTOMOTIVE COLLISION WELDING, CUTTING AND JOINING
- ARR0295 STRUCTURAL DAMAGE REPAIR TECHNICIAN

**1400 Hours/14 Months**
*Traditional: 100% classroom-based*

**PROGRAM FREQUENCY:** 5 times a year, August, October, January, April and June

Approximate total program cost $5,214 (Please see page 53 for details.)
Do you have an interest in cars and repairing and maintaining your own vehicle? Are you good with your hands, as well as successful at reading and following instructions? Then consider becoming trained in the high demand automotive maintenance and repair industry, which offers a promising future.

The Automotive Service Technology program at McFatter Technical College offers its students the training necessary to obtain a career in the automotive service and repair arena. Students will develop the foundation required to maintain, repair, diagnose, or replace automotive systems and their components. Through theory, lectures, demonstrations, hands-on activities, and online components, students are given all the “tools” needed for success.

The program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the State/NATEF approved curriculum. Graduates of this program are expected to obtain employment in the automotive service industry or continue to a higher level of education.

ACCREDITATION

National Automotive Technician Education Foundation (NATEF)

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Maintenance & Light Repair Technician
- Quick Service/Apprentice Technician
- Auto Parts Counter Sales
- Brake Technician
- Steering & Suspension Technician
- Tire/Wheel Alignment Technician
- Heat & Air Conditioning Technician
- Engine/Performance Technician
- Transmission/Driveline Technician
- Service Advisor Specialist
- Service/Shop Manager
- OEM/Independent Technician

INDUSTRY CERTIFICATION AND LICENSURE

- Automotive Service Excellence (ASE)
Baking & Pastry Arts

600 Hours/6 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 1 time a year, in January
Approximate total program cost $2,269 (Please see page 53 for details.)

Few careers are as “sweet” as those of a pastry chef, and everyone enjoys a wonderful dessert at the end of any meal. If you are creative and detail-oriented, McFatter’s Baking and Pastry Arts program may be for you. Learn how to create breads, pastries and desserts that look as beautiful as they taste! In addition to learning specific food preparation techniques, learn how to measure correctly, mix and blend and make your creations visually appealing - all necessary skills for the pastry chef. Take the first step toward receiving credit for that meal-ending dessert that wows the crowd! Baking and Pastry Arts is a hybrid class. Hands-on activities are completed in our state of the art, full production commercial kitchens (labs) on campus in Building 6. Academic activities and sanitation (ServSafe) are a blend of lectures, videos, demonstrations and online curriculum.

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Baker
- Assistant Baker
- Commercial Baker
- Professional Pastry Art Baker

INDUSTRY CERTIFICATION AND LICENSURE
- ServSafe

COURSE LIST
- FSS0090  PASTRY COOK/BAKER
- FSS0091  PASTRY CHEF/HEAD BAKER

23 | www.mcfattertechnicalcollege.edu
Culinary Vegetarian & Plant Based Specialty

600 Hours/6 Months
**Hybrid: Less than 50% of required instructional hours available via distance education**

**PROGRAM FREQUENCY:** 1 time a year in August

Approximate total program cost $2,517 (Please see page 53 for details.)

One of the hottest growing trends is plant-based cooking and because of that professionally trained plant-based chefs are now in demand. If your passion is to prepare wholesome, nourishing foods, your talents are needed in modern professional plant-based kitchens. Culinary Vegetarian & Plant Based Specialty is a hybrid class. Hands-on activities are completed in our state of the art, full production commercial kitchens (labs) on campus in building 6. Academic activities and sanitation (ServSafe) are a blend of lectures, videos, demonstrations and online curriculum.

Learn what it takes to succeed with new-found knowledge focusing on preparation, presentation, and choosing nutritionally sound ingredients/cooking methods while using a variety of whole natural foods. This course prepares students for employment in the plant-based food industry and will be the catalyst to a healthier personal lifestyle. Come explore the world of plant-based cooking and become inspired to let your creativity shine.

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**ARTICULATION**

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**INDUSTRY CERTIFICATION AND LICENSURE**

- ServSafe

**EMPLOYMENT OPPORTUNITIES**

- Chef
- Food Preparation Worker
- Restaurant Cook
- Nutritional Services (Health Care) Cook
- Private Chef

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**COURSE LIST**

- FSS0211 VEGETARIAN FOOD PREPARATION
- FSS0212 VEGETARIAN RESTAURANT COOKING
Dental Laboratory Technology

2040 Hours/18 Months
Traditional: 100% of required instructional hours available in classroom, lab or externship.
PROGRAM FREQUENCY: 2 times a year, August and January
Approximate total program cost $6,937 (Please see page 53 for details.)

Are you looking for a career with high earning potential and flexibility? The Dental Laboratory Technology program is the program for you. If you are creative, detail-oriented, like to work with your hands and can distinguish between subtle shades of color, you can enter a rewarding field. Nothing is more satisfying than knowing you put a beautiful smile on someone’s face.

Employment opportunities are available nationwide. You can work for a dental laboratory or you can own one.

The dental laboratory classroom is located in the Medical Building (Building 2), and is designed with equipment to provide hands-on training with the tools you will use in the workplace.

ACCREDITATION
American Dental Association, Commission on Dental Accreditation
National Association of Dental Laboratories (NADL) Florida Dental Laboratory Association (FDLA)

ADDITIONAL ADMISSIONS REQUIREMENTS
High School Diploma or GED® and physical examination and immunization record

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
■ Dental Laboratories

INDUSTRY CERTIFICATION AND LICENSURE
■ Certified Dental Technician (Registered Graduate)
Digital Media/Multimedia Design

1050 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June
Approximate total program cost $3,990 (Please see page 53 for details.)

Digital Media/Multimedia Design offers a sequence of courses that provide industry relevant project work to prepare students for positions within fields such as Print or Web Design, Digital Photography, Videography and Video/Audio Editing. This course develops an artistic proficiency in which the student uses Photoshop, Illustrator, InDesign, Audition, Premiere Pro as well as Adobe Animate to create interactive animated web content. This is a hands-on program that provides students with the skills necessary for the design and production of websites, corporate branding, print marketing, as well as website and web-based video content. Students will create their own industry-ready online portfolio using WordPress to showcase all the design skills required to get started in the design industry.

Classroom Location: Communications Building, Room 147.
Software Requirements: Adobe Creative Cloud Subscription, Mac or PC computer.

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

INDUSTRY CERTIFICATION AND LICENSURE
- Adobe Photoshop CC
- Adobe InDesign CC
- Adobe Illustrator CC
- Adobe Premiere Pro CC
- Adobe Animate CC

EMPLOYMENT OPPORTUNITIES
- Multimedia Designer
- Publications Designer
- 2D Animator
- Video Editor
- Web Designer
- Graphic Designer
Digital Photography Technology

1050 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 5 times a year, August, October, January, March and June
Approximate total program cost $3,547 (Please see page 53 for details.)

Digital Photography Technology combines the strengths of today’s digital SLR cameras for capturing still images as well as digital video. Software applications taught in this 10 month program are Adobe Photoshop, Lightroom, Premiere, and iMovie. Employment opportunities after completion of this program range from working as still photographers to working as video editors. Subjects also included in this program are the creation of High Dynamic Range (HDR) images, the understanding of intellectual property rights, workflow, and creative direction. Through the use of books, videos and demonstrations about digital photography, students develop proficiency in the use of: Exposure controls, compositional elements of design, lighting techniques, media presentations, iMovie, high dynamic range (HDR) images. Additional activities in the Digital Photography program include: digital imaging, scanning film and prints, image manipulation using Adobe Photoshop® software, digital video. The Digital Photography Technology classroom is located in the Communications building and includes multiple studios and Mac computers.

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Multimedia Designer
- Commercial Studio Photographer
- School Photographer
- Freelance Photographer
- Still Life Photographer
- Photojournalist
- Science Photographer
- Nature Photographer
- Advertising Photographer
- Video Editor

INDUSTRY CERTIFICATION AND LICENSURE
- Adobe Certified Associate (ACA) Photoshop
Digital Printing Technology

990 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June
Approximate total program cost $3,552 (Please see page 53 for details.)

Digital Printing Technology is the graphic design aspect of the graphic communications industry. Become proficient in Adobe InDesign, Illustrator, Photoshop and Acrobat. Learn the concepts of typography, design and layout and color principles. Be trained in electronic prepress operations and the components of digital printing systems. Become an Adobe Certified Associate (ACA) in Photoshop, Illustrator and InDesign. Create an online portfolio, as well as a printed portfolio. Printing and portfolio projects include: Logos • Business forms • Package designs • Newsletters • Brochures • Business Cards • T-shirts • Cups • Tiles. Ideas are created on the computer and carried through to a variety of platforms. Digital printing jobs are high-tech, highly skilled, high paying, creative and innovative. Our Graphics Communications lab is a full service printing facility.

ACCREDITATION
■ Graphic Arts Education and Research Foundation
■ PrintED

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
■ Graphic Designer
■ Pre-Press Operator
■ Digital Press operator
■ Bindery Operator

INDUSTRY CERTIFICATION AND LICENSURE
■ Adobe Certified Associate (ACA) Photoshop Illustrator InDesign

COURSE LIST
■ GRA0020 DIGITAL PUBLISHING ASSISTANT 1
■ GRA0021 DIGITAL PUBLISHING ASSISTANT 2
■ GRA0022 DIGITAL PUBLISHING SPECIALIST 1
■ GRA0023 DIGITAL PUBLISHING SPECIALIST 2
Drafting is often called “the universal language of industry.” Whether you are an inventor, an architect, or an engineer, communicating your ideas clearly and precisely to others is vital to having them become reality. Technical drawing is the bridge between those ideas and production. CAD (Computer Aided Drafting) knowledge and a command of the graphical language is essential to every project. Every member of a project team is able to communicate and coordinate, through the language of drafting, a precise set of instructions for manufacturing or construction. Manufacturers and contractors then rely on those drawings either to produce the next groundbreaking product or build the next skyscraper. At McFatter’s CAD Drafting studio, we introduce you to the basics of drafting before guiding you into more complex techniques through the use of state-of-the-art software. The Drafting program provides you with a solid background to act as a stepping stone for advancement in the related career of your choice. The Drafting program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the drafting studio. The classroom and studio are equipped with the latest tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Architectural Drafter
- Civil Drafter
- Mechanical Drafter
- Structural Drafter
- Electrical Drafter
- Automotive Design Drafter
- Aeronautical Drafter
- Marine Drafter
- Landscape Drafter
- Technical Illustrator
- Interior Design Drafter
- AutoDesk-Certified User - AutoCad
- AutoDesk-Certified User - Revit
- AutoDesk-Certified User - Inventor
- Certified SolidWorks Associate
- AutoCad Certified Professional
- ADDA

INDUSTRY CERTIFICATION AND LICENSURE

- AutoDesk-Certified User - AutoCad
- AutoDesk-Certified User - Revit
- AutoDesk-Certified User - Inventor
- Certified SolidWorks Associate
- AutoCad Certified Professional
- ADDA

COURSE LIST

- TDR0070 INTRODUCTION TO DRAFTING
- TDR0370 DRAFTING ASSISTANT
- TDR0775 DRAFTING DETAILER 1
- TDR0776 DRAFTING DETAILER 2
- TDR0570 ARCHITECTURAL DRAFTER
- TDR0874 CIVIL DRAFTER
- TDR0777 MECHANICAL DRAFTER
- TDR0875 STRUCTURAL DRAFTER

1500 Hours/15 Months

Traditional: 100% classroom-based

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost $5,329 (Please see page 53 for details.)
Early Childhood Education

600 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, August and January
Approximate total program cost $2,105 (Please see page 53 for details.)

The Early Childhood Education (ECE) program prepares the student for employment as a lead preschool teacher in a private preschool setting. With successful completion of this program, the student will earn the Florida Department of Education Early Childhood Professional Certificate (ECPC) along with the Florida Department of Education Children and Families Staff Credential. The major areas of training for this program include the mandated Department of Children and Families (DCF) 45-hour courses, along with creating and implementing lesson plans, interpersonal relations, community issues, developmentally appropriate practices (DAP), children with special needs, professionalism and employability skills. Students enrolled in this program will be prepared to pursue the national Child Development Associate (CDA). The ECE program will meet in Room 602A for the first five weeks of the program, and on select days after that. The student will then be assigned to a private preschool for internship.

ACCREDITATIONS
Florida Department of Education, Council for Professional Recognition Florida Department of Children and Families

ADDITIONAL ADMISSIONS REQUIREMENTS
High School Diploma or GED® and background check (approved vendor only), and completion of Form 8 Health.

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Private Preschool Lead Teacher
- Private Preschool Assistant Teacher

Note: Employment may be gained by passing the 7 DCF courses; however, all requirements of the program must be met within one year of the date of hire.

INDUSTRY CERTIFICATION AND LICENSURE
- Florida Department of Education Early Childhood Professional Certificate (ECPC)
- Florida Department of Education Children and Families Staff Credential

COURSE LIST
- HEV0870 CHILD CARE WORKER 1
- HEV0871 CHILD CARE WORKER 2
- HEV0872 TEACHER AIDE (Preschool)
- HEV0873 PRESCHOOL TEACHER
Unravel the secrets of the mysterious heart that has captured our imagination for thousands of years. Make a difference in your life and that of many others by joining our Electrocardiography (EKG) Technology program. With a blend of theory, detailed skills labs and convenient online assignments, you will be provided with the knowledge and skills necessary to be a well-qualified EKG technician. The EKG Technology classroom and laboratory are located in the Medical Building, (Building 2), Room 204.

**ADDITIONAL ADMISSIONS REQUIREMENTS**

Physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

**ARTICULATION**

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**

- Hospitals
- Cardiology Offices
- Physicians’ Offices
- Medical Laboratories
- Insurance Industry

**INDUSTRY CERTIFICATION AND LICENSURE**

- Certified EKG Technician (CET)

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**Electrocardiograph Technology (EKG)**

465 Hours/5 Months

**Hybrid:** Less than 50% of required instructional hours available via distance education

**PROGRAM FREQUENCY:** 2 times a year, August and January

Approximate total program cost $1,944 (Please see page 53 for details.)

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**COURSE LIST**

- HSC0003 BASIC HEALTHCARE WORKER
- MEA0540 EKG AIDE
- MEA0541 EKG TECHNICIAN

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31 | www.mcfattertechnicalcollege.edu
The 300-hour Emergency Medical Technician (EMT) program provides recruits with the training to become certified EMTs following completion of all program competencies. Recruits will be required to perform all designated tasks, in simulated hazardous and non-hazardous situations. Following successful completion of a written examination recruits will become nationally certified through the National Registry of EMT (NREMT) and state certified through the Florida Department of Health. Training topics include:

- Introduction to Emergency Care
- Cardiopulmonary Resuscitation (CPR) and Basic Life Support (BLS) Techniques
- Medical, Legal and Ethical Issues
- Communication and Documentation
- Anatomy and Physiology
- Patient Assessment and Vital Signs
- Multiple Medical/Trauma Emergencies (Adult and Pediatric)
- Pharmacology
- Ambulance Operations
- Emergency Room Operations
- Emergency Response to Terrorism and Weapons of Mass Destruction

EMT recruits must attend state-mandated clinical rotations, which are conducted in accordance with local hospitals and fire-rescue agencies. The Emergency Medical Technician program is delivered at the Broward Fire Academy Campus, located at: 2600 S.W. 71st Terrace, Davie Florida 33314.
Fire Fighter I / II

398 Hours (both)/3 Months
Traditional: 100% classroom-based
PROGRAM FREQUENCY: 4 day classes per year, 2 evening classes per year
Approximate total program cost $2,577 (Please see page 53 for details.)

The 398-hour Fire Fighting Minimum Standards program provides recruits with the training required to become certified firefighters following completion of all program competencies. Recruits will be required to perform all designated tasks, in simulated hazardous and non-hazardous situations. At the conclusion of the program, and following the successful completion of the State of Florida practical and written examinations, recruits will receive a Certificate of Compliance from the Florida State Fire Marshal in accordance with Florida State Statute 633.

Training topics include:
- Introduction to the Fire Service
- Fire Prevention
- Fire Behavior Theory
- Building Construction
- Forcible Entry
- Search and Rescue
- Fireground Operations
- Vehicle Extrication
- Wildland Firefighting
- Hazardous Material Response and Mitigation
- Emergency Response to Terrorism and Weapons of Mass Destruction

The Minimum Standards program is delivered at the Broward Fire Academy Campus, located at: 2600 S.W. 71st Terrace, Davie Florida 33314.

Specialized training segments of the Minimum Standards program such as Wildland Firefighting and Vehicle Extrication are delivered off-campus at topic-specific training sites.

ACCREDITATION
Division of State Fire Marshal-Bureau of Fire Standards Training

ADDITIONAL ADMISSIONS REQUIREMENTS
High School Diploma or GED®, physical examination, fingerprint and background check (approved vendor only).

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Municipal Firefighter
- Industrial Firefighter
- Wildland Firefighter
- Risk Manager/Safety Officer

INDUSTRY CERTIFICATION AND LICENSURE
- Division of State Fire Marshal - Bureau of Fire Standards and Training
- Certified Firefighter I & II

PREREQUISITE
EMT Certification
Game/Simulation/Animation Programming

600 Hours/6 Months

Distance Education: 50% or more of required instructional hours available via distance education

PROGRAM FREQUENCY: 2 times a year, January and June

Approximate total program cost $2,232 (Please see page 53 for details.)

Game/Simulation/Animation Programming at McFatter Technical College is a series of introductory level online courses designed to leave novice PC users with a strong foundation in 2D and 3D game design, modeling, and animation. This program offers a series of courses that provide clear and rigorous content aligned with challenging academic standards and relevant technical knowledge/skills. These important skills are needed to prepare for further education and careers in the Information Technology career cluster (such as Game Designer/Programmer and Game Software Developer). Students will gain knowledge in multiple programming languages (HTML 5, CSS, JavaScript, and C# Programming for Unity 5) and will be exposed to the intricate process that goes behind planning and producing games.

This program is offered primarily online, so students must have access to a computer with high-speed internet, 8GB of RAM, and 500GB of hard drive free space. A dedicated graphics card with a minimum of 16GB RAM is recommended. The coursework and applications used are compatible with Windows 7 or higher.

ADDITIONAL ADMISSION REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) ($15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Game Simulation Programmer
- Software Engineer
- Game Simulation Project Coordinator

INDUSTRY CERTIFICATION AND LICENSURE

Students will be prepared to take
- CIW JavaScript or
- Adobe Certified Associate (Flash/Animate)

COURSE LIST

- DIG0070 GAME/SIMULATION DESIGNER
- DIG0075 GAME/SIMULATION PROGRAMMER
- DIG0076 GAME/SIMULATION SOFTWARE DEVELOPER
Graphic Communications and Printing Technology

1650 Hours/16 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 5 times a year, August, October, January, April and June

Approximate total program cost $5,671 (Please see page 53 for details.)

Graphic Communications and Printing Technology is a workforce development program designed to prepare students for entry level employment in the graphic communications industry. The main objective of this skill-based method of instruction is student proficiency in graphic design, prepress fundamentals and offset lithography operations. The program provides hands-on experience and instruction in: Graphic Design, Typography, Layout & Design, Prepress, Computer to plate Technology, Press operations, Bindery & Finishing.

Hands on training will include Adobe software covering: Page layout, Illustration, Scanning, Photo retouching.

Printing and portfolio projects include: Logos • Business forms • Package designs • Newsletters • Brochures • Business Cards.

Digital printing methods are taught using hands on procedures, with the offset lithography process and other printing methods emphasized. Our Graphics Communications lab is a full service printing facility.

<table>
<thead>
<tr>
<th>ACCREDITATION</th>
<th>EMPLOYMENT OPPORTUNITIES</th>
<th>INDUSTRY CERTIFICATION AND LICENSURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graphic Arts Education and Research Foundation</td>
<td>Graphic Designer</td>
<td>Adobe Certified Associate</td>
</tr>
<tr>
<td>PrintED</td>
<td>Pre-Press Operator</td>
<td>Adobe Photoshop</td>
</tr>
<tr>
<td></td>
<td>Digital Press &amp; Press operator</td>
<td>Adobe Illustrator</td>
</tr>
<tr>
<td></td>
<td>Bindery Operator</td>
<td>Adobe InDesign</td>
</tr>
</tbody>
</table>

COURSE LIST

- GRA0041 PRINTING AND GRAPHIC COMMUNICATIONS
- GRA0042 DIGITAL PRODUCTION PRINTING
- GRA0017 DIGITAL PREPRESS OPERATIONS
- GRA0045 OFFSET PRINTING TECHNOLOGY
- GRA0046 FINISHING AND DISTRIBUTION PROCESSES
Java Development & Programming

1200 Hours/12 Months
Distance Education: 50% or more of required instructional hours available via distance education
PROGRAM FREQUENCY: 3 times a year, August, January and June
Approximate total program cost $4,309 (Please see page 53 for details.)

In today’s world, technology drives business, and people who build technology are leading the race to the future. The Java Development and Programming program is the stepping stone to your future.

Java is a global standard for mobile apps, games, web content, and business software. Java programmers work in many industries creating, implementing, testing, and maintaining software applications. Learning how to program not only lets you master technology, but also enhances your critical thinking and problem solving skills. This program offers a sequence of courses that provides coherent and rigorous content needed to prepare for a bright future in the Information Technology sector armed with higher-order reasoning, technical, and occupation-specific skills.

This program is offered primarily online, so students must have access to a computer with an Intel Pentium Core i3 processor or higher, 8GB of memory, and 500GB of hard drive free space. The coursework and applications used are compatible with Windows 7 or higher and/or Mac OS X 10.6 or higher.

ADDITIONAL ADMISSION REQUIREMENTS
Schedule the Tests of Adult Basic Education (TABE) ($15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION
Program is not directly articulated, only Industry certification (CIW) will give 3 credits for computer science.

EMPLOYMENT OPPORTUNITIES
- Java Programmer
- Business Analyst
- Quality Assurance Analyst

INDUSTRY CERTIFICATION AND LICENSURE
- CIW - JavaScript Specialist
- MTA - Software Development Fundamentals
- CompTIA - Project +

COURSE LIST
- OTA0040 INFORMATION TECHNOLOGY ASSISTANT
- CTS0041 COMPUTER PROGRAMMER ASSISTANT
- CTS0044 COMPUTER PROGRAMMER
- CTS0031 JAVA DEVELOPER
Legal Administrative Specialist

1050 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost $3,358 (Please see page 53 for details.)

Students who complete the program may work as an Information Technology Assistant, Front Desk Specialist, Administrative Support or Legal Administrative Specialist. The Legal Administrative Specialist program includes, but is not limited to, the use of technology to develop communications skills, higher level thinking skills, and decision making skills; legal terminology; the performance of office procedures specific to the legal environment; transcription of legal documents from machine dictation; the production of quality work in an efficient manner using advanced features of business software applications; research of job opportunities; and the production of high quality employment portfolios and job-seeking documents. Classes are held in the industrial building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Legal Administrative Specialist
- Information Technology Assistant
- Front Desk Specialist
- Administrative Support

INDUSTRY CERTIFICATION AND LICENSURE

- Microsoft Office Specialist (MOS) Bundle Certification

COURSE LIST

- OTA0040 INFORMATION TECHNOLOGY ASSISTANT *
- OTA0041 FRONT DESK SPECIALIST
- OTA0042 ADMINISTRATIVE SUPPORT
- OTA0050 LEGAL ADMINISTRATIVE SPECIALIST

* Note: OTA0040 is a core program
Marine Service Technologies

1350 Hours/12 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 1 time a year, August
Approximate total program cost $5,942 (Please see page 53 for details.)

McFatter’s Marine Service Technologies program will prepare you for a career in the pleasure-boat service & repair industry. This one-year program is divided into 6 individual courses. Content includes 2 and 4 stroke engines, inboard gas engines, advanced fuel injection, electrical systems, and diagnostics of computer controlled systems used on modern outboard motors from major manufacturers. In addition, the program features electrical fundamentals and pleasure boat instrumentation as it pertains to NMEA and ABYC. The program is taught by a factory certified instructor.

The Marine Service Technology program consists of theory & lectures, demonstrations, and class discussions. Students are expected to learn mechanical theories, as well as perform hands-on activities, accomplish diagnostic scenarios and overhaul specific components. Students work individually and in groups or teams, which is common practice in the Marine industry.

The program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the necessary tools and equipment to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Electrician
- Electronics Installer
- Inboard Diesel Technicians
- Inboard/Stern Drive Gasoline Technicians
- Marine Riggers
- Outboard Engine Technicians
- Parts Personnel
- Riggers: new boat assembly
- Service Writers

INDUSTRY CERTIFICATION AND LICENSURE

- Evinrude Certification
- Mercury Certification
- Yamaha Certification

__________________________________________________________________________

■ MTE0003  MARINE RIGGER
■ MTE0090  OUTBOARD ENGINE TECHNICIAN
■ MTE0074  OUTBOARD ENGINE DIAGNOSTICS TECHNICIAN
■ MTE0092  INBOARD GAS ENGINE TECHNICIAN
■ MTE0093  DRIVE TRAIN TECHNICIAN
■ MTE0056  INBOARD DIESEL TECHNICIAN
Medical Administrative Specialist

1050 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June

Approximate total program cost $3,638 (Please see page 53 for details.)

A Medical Administrative Specialist serves a key role in medical offices, clinics and hospitals. This multi-skilled practitioner is competent in medical records management, insurance processing, coding and billing, management of practice finances, information processing, and fundamental office management tasks.

This course provides a capstone of medical office functions, including medical terminology, office procedures and real life case studies specific to the medical environment. Students will focus on developing proficiency with computers using word processing, database, spreadsheet, and presentation software that meet industry standards. Students will also gain a strong background in office skills as well as business communication and customer service.

In addition, our program is designed to help students acquire current healthcare knowledge and administrative skills for which employers are hiring.

Classes are held in the Industrial Building and consist of classroom instruction and hands-on training. The classroom is equipped with the latest technology to deliver the program curriculum.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

INDUSTRY CERTIFICATION AND LICENSURE

- Microsoft Office Specialist (MOS) Bundle Certification
- Certified Medical Administrative Assistant (CMAA)

EMPLOYMENT OPPORTUNITIES

- Claims Benefits Specialist
- Payment Processing Specialist
- Admissions Representative Specialist
- Health Care Coordinator
- Front Desk Specialist
As a medical assistant, you form a crucial link between the patient and the physician. Your medical assisting training combines knowledge, communication and hands-on training that will provide you with the skills needed to be a successful healthcare team member. Classes and labs are held in the medical building (Building 2) in Rooms 204 and 205. The clinical externship is facilitated through several off-campus clinics.

## Accreditation
The Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Programs (CAAHEP) Commission on Accreditation of Allied Health Education Programs 25400 US Highway 19 N., Suite 158 Clearwater, FL 33763 (727) 210-2350 www.caahep.org

## Additional Admissions Requirements
High School Diploma or GED®, physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

## Articulation
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

## Employment Opportunities
- Physicians’ Offices
- Urgent Care Centers
- Hospital Outpatient Clinics
- Insurance Billing
- Laboratory Assisting

## Industry Certification and Licensure
- Certified Medical Assistant (CMA)
- Registered Medical Assistant (RMA)

### Course List
- **HSC0003** Basic Healthcare Worker
- **MEA0002** Introduction to Medical Assisting
- **MEA0501** Medical Office Procedures
- **MEA0521** Phlebotomist, MA
- **MEA0543** EKG Aide, MA
- **MEA0581** Clinical Assisting
- **MEA0530** Pharmacology for Medical Assisting
- **MEA0573** Laboratory Procedures
- **MEA0506** Administrative Office Procedures
- **MEA0942** Practicum Experience
Network Support Services

1050 Hours/10 Months
Traditional: 100% classroom-based
PROGRAM FREQUENCY: 3 times a year, August, January and June
Approximate total program cost $4,617 (Please see page 53 for details.)

Network Support Services prepares students for three of the most important aspects of designing and administering a computer network. In this course, hands-on labs, software labs and equipment disassembly and reassembly are used as learning tools. Through the hands-on labs, current networking hardware is used to help students understand the physical components from a real world point of view. Configuration scenarios are designed to prepare students for real world challenges.

State approved course content and certification preparation are addressed throughout the program. Students will be eligible to take the three computer industry certification exams required by industry, as they progress through the program coursework.

The Network Support Services program is delivered in the Communications building. The classroom and lab are equipped with the latest equipment and software to deliver the program content.

ADDITIONAL ADMISSIONS REQUIREMENTS

Schedule the Tests of Adult Basic Education (TABE) ($15) or provide official documentation for a TABE exemption to your program counselor.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Network System Administrators
- Field Technicians
- Helpdesk Support
- Network Designers
- IT Technician
- Computer Repair Technician
- NOC Technician

INDUSTRY CERTIFICATION AND LICENSURE

- CompTIA A+
- CompTIA Network+
- Cisco Certified Entry Network Technician (CCENT)
- Cisco Certified Network Associate (CCNA)

COURSE LIST

- OTA0040 INFORMATION TECHNOLOGY ASSISTANT
- EEV0504 COMPUTER SUPPORT ASSISTANT
- CTS0022 NETWORK SUPPORT HELP DESK ASSISTANT
- CTS0023 NETWORK SUPPORT ADMINISTRATOR
- CTS0024 SENIOR NETWORK ADMINISTRATOR
- CTS0029 WIRELESS NETWORK ADMINISTRATOR
- EEV0317 DATA COMMUNICATIONS ANALYST
Nursing Assistant  *(Articulated)*

165 Hours/1 Month

**Hybrid:** Less than 50% of required instructional hours available via distance education

**PROGRAM FREQUENCY:** 2 times a year, August and January

Approximate total program cost $1,130 (Please see page 53 for details.)

Do you have the desire to help others maintain their health and well-being? The Nursing Assistant Articulated program is designed to prepare students in a short period of time to work in a long-term career in the growing healthcare field. Under the direct supervision of a professional nurse, the Nursing Assistant will come in direct contact with the patient in the performance of his or her assigned duties. This program is a blend of classroom, laboratory, and clinical instruction. The course content includes personal patient care skills, principles of infection control, physical and safety functions, cardiopulmonary resuscitation (CPR) and more. This is an excellent course for students with no previous medical field experience, who wish to enter other Health Science Education Programs. Upon successful completion of this program you may take the State Nursing Assistant Certification Examination.

The Nursing Assistant (Articulated) Program is located in the Medical Building. In addition to a traditional classroom setting, a laboratory is available onsite.

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### ADDITIONAL ADMISSIONS REQUIREMENTS

Physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

### APPROVED BY:

Florida Board of Nursing

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### EMPLOYMENT OPPORTUNITIES

- Nursing Home Facilities
- Retirement Communities for the Elderly
- Specialty Hospitals (except Psychiatric & Substance Abuse)
- Private Duty

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### INDUSTRY CERTIFICATION AND LICENSURE

- Certified Nursing Assistant (CNA)

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### COURSE LIST

- HSC0003 BASIC HEALTHCARE WORKER
- HCP0121 NURSE AIDE AND ORDERLY (ARTICULATED)
Optometric Assisting

1080 Hours/10 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year, August

Approximate total program cost $4,082 (Please see page 53 for details.)

If you have ever thought about making a difference in the lives of others, Optometric Assisting is a career you will enjoy. Optometry is one of the most rewarding careers in the medical field. The look on the face of the patient seeing clearly for the first time in years is priceless. Optometry is a growing medical field with more people needing glasses and contact lenses than ever before. There are plenty of opportunities in the field of eye care. Let us show you our vision of the future. In addition to a traditional classroom and laboratory, located in the Medical Building (Building 2), McFatter has an onsite vision clinic run by the instructor and students. You will utilize your skills as you learn them.

ADDITIONAL ADMISSIONS REQUIREMENTS

Physical examination and immunization record.

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

- Optometric Assistant
- Ophthalmic Assistant
- Optical Sales
- Optical Laboratory Technician

INDUSTRY CERTIFICATION AND LICENSURE

- Certified Paraoptometric Assistant (CPOA)

RECOGNITION

American Optometric Association, Paraoptometric Division.

COURSE LIST

- OPT0720 FOUNDATIONS OF VISIONCARE
- OPT0721 OPTOMETRIC ASSISTANT 1
- OPT0722 OPTOMETRIC ASSISTANT 2
- OPT0007 OPTOMETRIC ASSISTANT 3
Patient Care Technician

600 Hours/6 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 2 times a year, August and January
Approximate total program cost $2,462 (Please see page 53 for details.)

Are you eager to become a multi skilled healthcare provider in a growing medical field? Under the direct supervision of a professional nurse, the Patient Care Technician will come in direct contact with the patient in the performance of his or her assigned duties. This program is a blend of classroom, laboratory, and clinical instruction. The course content includes personal patient care skills, principles of infection control, home health care services, physical and safety functions, phlebotomy procedures, EKG modalities, restoration therapy, CPR and more.

The Patient Care Technician program is located in the Medical Building. In addition to a traditional classroom setting, a laboratory is available onsite.

ADDITIONAL ADMISSIONS REQUIREMENTS
Physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

APPROVED BY:
Florida Board of Nursing

EMPLOYMENT OPPORTUNITIES
- Hospitals
- Nursing Homes
- Home Health Agencies
- Clinics

INDUSTRY CERTIFICATION AND LICENSURE
- Certified Nursing Assistant (CNA)

COURSE LIST
- HSC0003  BASIC HEALTHCARE WORKER
- HCP0121  NURSE AIDE ORDERLY (Articulated)
- HCP0332  ADVANCED HOME HEALTH AIDE
- HCP0020  PATIENT CARE ASSISTANT
- HSC0016  ALLIED HEALTH ASSISTANT
- MEA0580  ADVANCED ALLIED HEALTH ASSISTANT
- PRN0094  PATIENT CARE TECHNICIAN
Pharmacy Technician - ATD (Applied Technology Diploma)

1050 Hours/10 Months
Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time per year, August
Approximate total program cost $4,180 (Please see page 53 for details.)

As a Licensed Certified Pharmacy Technician, you can become part of one of the fastest growing careers in the medical field. McFatter Technical College's Pharmacy Technician program is one of South Florida's first accredited programs and offers students an affordable education and convenient schedule to provide knowledge and skills needed to work closely with pharmacists in a hospital, retail/community and many other disciplines. This program will prepare you for the Certified Pharmacy Technician (CPhT) credential and in becoming a Florida Board of Pharmacy Licensed technician (RPhT) in as little as 10 months. Students will be instructed in a classroom and laboratory environment in the Medical Building, Room 202. Lab simulations will allow the students to obtain hands-on practice prior to the required clinical experience in a community and hospital pharmacy environment.

ACCREDITATION
- ASHP - American Society of Health-System Pharmacists
- ACPE- Accreditation Council for Pharmacy Education

4500 East-West Hwy
Suite 900
Bethesda MD, 20814

ADDITIONAL ADMISSIONS REQUIREMENTS:
High School Diploma or GED®, physical examination and immunization record, drug screening (approved vendor only), and background check (approved vendor only).

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Community/Retail Pharmacy
- Hospital Pharmacy
- Mail Order Pharmacy
- Pharmaceutical Representative
- Insurance Companies
- Compounding Pharmacies
- Home IV Pharmacy

INDUSTRY CERTIFICATION AND LICENSURE
- PTCE-Pharmacy Technician Certification Exam (National Exam)
- Licensing with the Florida Board of Pharmacy

COURSE LIST
- HSC0003 BASIC HEALTHCARE WORKER
- PTN0084 PHARMACY TECHNICIAN 1
- PTN0085 PHARMACY TECHNICIAN 2
- PTN0086 PHARMACY TECHNICIAN 3
Practical Nursing

1350 Hours/12 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 5 times a year, July, September, December, March and June
Approximate total program cost $5,983 (Please see page 53 for details.)

Do you want to make a real difference in the lives of others? It is time to consider a career as a nurse! Whether in a hospital setting, doctor’s office or private duty, nurses have moved beyond the role of being the doctor’s assistant. Today’s nurses are responsible for encouraging the health of individuals and families, and play an essential role in the physical and emotional care of patients. Become part of this century’s highly respected and sought-after profession. The opportunities are endless, and McFatter’s Practical Nursing program is the place to start! Theory, laboratory, simulation, and clinical experiences are integrated into the curriculum providing an opportunity to learn.

The Practical Nursing program is located in the Medical Building. In addition to a traditional classroom and laboratory environment, McFatter Technical College has an onsite High Fidelity Simulation Center used throughout the program.

ACCREDITATION
Accrediting Commission for Education in Nursing (ACEN)
3343 Peachtree Road NE Suite 850
Atlanta, Georgia 30326
http://www.acenursing.org
Phone: (404) 975-5000
Fax: (404) 975-5020

ADDITIONAL ADMISSIONS REQUIREMENTS
High School Diploma or GED®, passing scores on the TEAS, physical examination, Tuberculin (PPD) 2-step (X2) or chest X-ray, immunization record, drug screening, and background check.
■ $38 Drug Testing Fee (authorized lab only)
■ $45 Level 2 Background Check Fee (approved vendor only)
■ $18 Compliance Tracking Subscription Fee (approved vendor only)
■ $60 ATI TEAS Test Fee
■ Physical exam - annual fees by provider

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
■ Physician Offices
■ Outpatient Care Facilities
■ Home Health Care
■ Nursing Homes
■ Nursing Care Facilities
■ Hospitals

INDUSTRY CERTIFICATION AND LICENSURE
■ National Licensed Practical Nurse (NCLEX-PN)
■ $110 Application and Licensing Fee to Board of Nursing
■ $200 Fee to Pearson Vue, testing vendor
■ Fee varies for LiveScan Services Provider

COURSE LIST
■ PRN0098 PRACTICAL NURSING FOUNDATIONS 1 300 HRS
■ PRN0099 PRACTICAL NURSING FOUNDATION 2 300 HRS
■ PRN0290 MEDICAL SURGICAL NURSING 1 300 HRS
■ PRN0291 MEDICAL SURGICAL NURSING 2 300 HRS
■ PRN0690 COMPREHENSIVE NURSING AND TRANSITIONAL SKILLS 300 HRS
Principles of Teaching

600 Hours/6 or 12 Months

Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 1 time a year part-time, 2 times a year full-time, August and January

Approximate total program cost $1,952 (Please see page 53 for details.)

The Principles of Teaching program prepares the student for employment as a teacher assistant within the Broward County Public Schools System. The content includes an understanding of education in the United States, the ability to work effectively with all students, educational technology, lesson planning and implementation, classroom management, student assessment, communication skills, other skills needed to support the learning activities of students, rules and regulations within the Broward school system, and a review of the Broward County mandated ParaPro Assessment. The Principles of Teaching program will meet in Room 130L in the Administration building initially, and on select days during the semester. Students will be assigned to a Broward County public school for required internship.

ADDITIONAL ADMISSIONS REQUIREMENTS

High School Diploma or GED® and background check (approved vendor only).

ARTICULATION

Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES

■ Teacher Assistant
■ Classroom Assistant
■ Childcare Monitor

INDUSTRY CERTIFICATION AND LICENSURE

■ ParaPro Assessment

COURSE LIST

■ EDG0312 SUBSTITUTE TEACHER
■ EDG0317 TEACHER ASSISTANT
The Commercial Foods and Culinary Arts/Professional Culinary Arts & Hospitality program offers students the opportunity to prepare for employment as pastry, restaurant, and hotel and resort cooks, in addition to basic management positions in the food service industry in our state of the art, full production commercial kitchens (labs) on campus in Building 6. The program consists of hands-on activities in the kitchens and academic activities through lectures, videos, demonstrations and online curriculum.

Training in food service management, ServSafe (sanitation) and purchasing and receiving controls is acquired through hands-on computer procedures and the implementation of specific software for that purpose. Central to the program are the highly interactive hands-on cooking demonstrations, in which students are directed in a wide range of food preparations from stocks, soups and sauces to baked goods and desserts. ServSafe and equipment operation skills necessary to any commercially run venture are an integral part of the curriculum.

**ACCREDITATION**
American Culinary Federation Education Foundation (ACFEF)

**ARTICULATION**
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**
- Chef
- Food Preparation Worker
- Restaurant Cook
- Cafeteria Cook
- Short Order Cook
- Private Household Cook

**INDUSTRY CERTIFICATION AND LICENSURE**
- ServSafe
Television Production Technology

1200 Hours/12 Months (minimum)
Hybrid: Less than 50% of required instructional hours available via distance education

PROGRAM FREQUENCY: 3 times a year, August, January and June
Approximate total program cost $4,079 (Please see page 53 for details.)

McFatter’s Television Production Technology program is the most comprehensive training for the industry in South Florida. Curriculum includes everything needed in the video production industry: studio camera, jib camera and remote camera operation, sound mixing and recording, studio and remote lighting techniques, scripting, set and scenery design, teleprompting, technical directing, producing, and video editing. Students edit using Adobe Premiere and Final Cut Pro, and are taught video compositing techniques in After Effects and Photoshop. In addition to these core components, students also learn things not commonly taught at other video training facilities, such as preventive maintenance and video monitoring. As part of their training, students participate in Broward County Public School’s television station, where they get hands-on experience. Students don’t come to McFatter TV Production to get the training they want... they come to get the training they need.

The classroom/lab and studio are located at BECON, 6600 Nova Drive, Davie, FL 33317.

ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

EMPLOYMENT OPPORTUNITIES
- Studio Technician
- Lighting Technician
- Camera Operator
- Editor
- Audio Operator
- Teleprompter Operator
- Floor Manager

INDUSTRY CERTIFICATION AND LICENSURE
- Adobe Certified Associate (ACA) Premiere Pro

COURSE LIST
- RTT0514 STUDIO ASSISTANT
- RTT0516 STUDIO TECHNICIAN
- RTT0109 TELEVISION PRODUCTION OPERATIONS
Unlock the secrets of Web development in all its forms by designing, coding and publishing websites that can work in mobile, tablet and desktop formats. To create Websites that are dynamic and engaging, the student will use cutting edge tools such as HTML5/CSS3, Photoshop, Dreamweaver, Premiere Pro, WordPress, Web database applications, and JavaScript. Students will also learn and work with eCommerce, SEO and Social Media management to develop a real-world portfolio using all of their acquired skills to gain entry level employment or start their own business as a Web designer and developer. Earn industry certifications from Adobe and CIW Internet Webmaster Professional. Students in this program will be given free Web hosting services to develop, host, and maintain their own portfolios.

There are two options for taking this program. Option 1: Face-to-face instruction will be held in Building 1 and will be combined with an online component. Option 2: Instruction will be provided primarily online.

Students enrolling in this program must have access to a computer with high-speed internet, 8GB of RAM, 500GB of hard drive free space, and Adobe Cloud CC. The coursework and applications used are compatible with Windows 7 or higher and/or Mac OS X 10.6 or higher.

### ADDITIONAL ADMISSION REQUIREMENTS
Schedule the Tests of Adult Basic Education (TABE) ($15). Applicants must complete an Online Readiness Assessment during their scheduled TABE appointment.

### ARTICULATION
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

### EMPLOYMENT OPPORTUNITIES
- Entry level Web Design
- Entry level Graphics Arts
- Entry level eCommerce
- WordPress Design
- Self-employment (freelance)

### INDUSTRY CERTIFICATION AND LICENSURE
- Adobe Photoshop
- Adobe Dreamweaver
- Adobe Premiere Pro
- Google Analytics
- Google Adsense
The Welding Technology program offers students the necessary skills to enter a challenging and high-demand career in the fields of construction, engineering, manufacturing and many more. In our training program, students will learn to use gas and electric welding equipment with steel, aluminum and stainless steel metals. In addition to the necessary hands-on skills, students will become well-versed in reading blueprints and applied math. This entry level program consists of:

- Basic manufacturing processes
- Metals identification
- Basic interpretation of welding symbols
- Oxyfuel gas cutting practices
- Basic Shielded Metal Arc Welding (SMAW)
- Gas Metal Arc Welding (GMAW)
- Gas Tungsten Arc Welding (GTAW)

The Welding Technology program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the program curriculum.

**ACCREDITATION**
American Welding Society

**ARTICULATION**
Upon completion of the program and meeting eligibility requirements, students may be awarded credits toward an Associate of Science (A.S.) Degree or Associate of Applied Science (A.A.S.) Degree at selected Florida state colleges.

**EMPLOYMENT OPPORTUNITIES**
- Welding Technician
- Plumber, Pipe fitter
- Structural Metal Worker
- Brazer and Solderer
- Sheet Metal Worker
- Fabricator and Fitter
- Boilermaker

**INDUSTRY CERTIFICATION AND LICENSURE**
- Certified Welder (AWS)
Welding Technology-Advanced

750 Hours/7 Months
Hybrid: Less than 50% of required instructional hours available via distance education
PROGRAM FREQUENCY: 3 times a year, August, January and June
Approximate total program cost $3,145 (Please see page 53 for details.)

If you are ready to enhance your skills in the Welding industry, our Welding Technology – Advanced program is for you! This program will refine your skills in gas and electric welding equipment and your work with steel and aluminum. An emphasis will be placed on stainless steel pipe skills. This advanced level program also consists of:
• Shielded Metal Arc Welding (SMAC) techniques
• Pipe fitting fabrication techniques
• Advanced Gas Tungsten Arc Welding (GTAW) skills
• Emerging technologies directly related to geographically relevant welding needs.

The Welding Technology Advanced program requires successful completion of Welding Technology and requires instructor approval.

The Welding Technology program is delivered in the Industrial Building. Students will receive instruction in the classroom and will practice hands-on skills in the shop/lab area. The classroom and shop/lab are equipped with the latest tools and equipment to deliver the program curriculum.

EMPLOYMENT OPPORTUNITIES
■ Welding Technician
■ Plumber, Pipe fitter
■ Structural Metal Worker
■ Brazer and Solderer
■ Sheet Metal Worker
■ Fabricator and Fitter
■ Boilermaker

INDUSTRY CERTIFICATION AND LICENSURE
■ Certified Welder (AWS)

COURSE LIST
■ PMT0075  ADVANCED WELDER 1
■ PMT0076  ADVANCED WELDER 2
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<th>Program Title</th>
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<th>Out of State</th>
<th>Registration, Activity, Lab, Test, Insurance and Trust Fees</th>
<th>Books and Supplies</th>
<th>Industry Certification Costs</th>
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<th>Out of State Total</th>
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</table>
Industry Certification/Licensure Exams

Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study. Students who take and pass their exam(s) may be eligible to receive reimbursement for the cost of their exam(s). Conditions apply – see your Counselor/Advisor for details. Below is a partial list of certifications available to MTC students. Please be advised that this list is subject to change.

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<th>Accounting Operations</th>
<th>Digital Printing Technology</th>
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<td>• Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)*</td>
<td>• Adobe Certified Associate (ACA)</td>
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<tr>
<td>• Quickbooks Certified User*</td>
<td>• Photoshop*</td>
</tr>
<tr>
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<td>• InDesign</td>
</tr>
<tr>
<td></td>
<td>• Illustrator</td>
</tr>
<tr>
<td>Administrative Office Specialist</td>
<td>Drafting</td>
</tr>
<tr>
<td>• Microsoft Office Specialist (MOS) Bundle Certification (3 of 5)*</td>
<td>• Autodesk Certified User</td>
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<tr>
<td>• Quickbooks Certified User</td>
<td>• AutoCAD*</td>
</tr>
<tr>
<td></td>
<td>• Inventor</td>
</tr>
<tr>
<td></td>
<td>• Revit Architecture</td>
</tr>
<tr>
<td>Applied Cybersecurity</td>
<td>Early Childhood Education</td>
</tr>
<tr>
<td>• CompTIA Security*</td>
<td>• Early Childhood Professional Certificate (ECPC)*</td>
</tr>
<tr>
<td>• Certified Ethical Hacker (CEH)</td>
<td>• Staff Credential</td>
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<tr>
<td>Automotive Collision Repair and Refinishing</td>
<td>Automotive Service Excellence (ASE)*</td>
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<tr>
<td>• Automotive Service Excellence (ASE)*</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Automotive Service Technology</td>
<td>Fire Fighter I/II</td>
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<tr>
<td>• Automotive Service Excellence (ASE)*</td>
<td>• Certified Fire Fighter*</td>
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<tr>
<td>Baking and Pastry Arts</td>
<td>Game/Simulation/Animation Programming</td>
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<tr>
<td>• Certified Food Protection Manager (ServSafe®)*</td>
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<td></td>
<td>• Flash*</td>
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<td>Cloud Computing and Virtualization</td>
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<td>• CompTIA Cloud4+</td>
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| * Indicates industry certification exams eligible under the Guarantee for Success on page 12.
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Part-Time Instructional Staff

ABRAMCZYK, CHRISTOPHER  
Florida Atlantic University  
Associate’s Degree

ALNOR, DWIGHT  
Broward College  
60 Credit Hrs. Or Greater, Non-Graduate

ANDERSON II, WILLIAM DAVID  
High School Diploma

AUROITHE, JENNIE  
Saint Thomas University  
Master’s Degree

BADIO, PIERROT  
South University (GA)  
Master’s Degree

BASS, MICHELLE  
Johnson & Wales University  
Associate’s Degree

BIANCHINI, NEIL  
Broward College  
Associate’s of Science

BISHOP, JAMES  
Broward College  
Associate of Arts

BLATCHFORD III, ROBERT  
High School Diploma

BRACKNEY, SCOTT WILLIAM  
Barry University-FL  
Master’s Degree

BRANAGAN, BRENDAN  
High School Diploma

BRAUSS, SANDRA  
Southern College of Optometry  
Associate of Science

BROMANTE, JOAN T  
State University New York System Office  
Master’s Degree

CABRERA, JUSTIN ANDREW  
Broward College  
Associate’s Degree

CARSON, DANIELLE MONIQUE  
Florida Agricultural & Mechanical University  
Bachelor’s Degree

CASINO, MARTHA ELIZABETH  
Broward College  
Associate’s Degree

CASTILLO, GEORGE  
Community College of the Air Force  
Associate of Science

CEREGHINO, AUDREY  
Florida International University  
Bachelor’s Degree

COLIN, PIERRE  
Saginaw Valley State University  
Bachelor’s Degree

COMPAS, MARIE  
SUNY At Albany  
Bachelor’s Degree

CROWE, CHAD TYLER  
Lynn University-FL  
Bachelor’s Degree

CROWE, JUSTIN  
Palm Beach Community College  
Less Than 60 Credit Hrs.

DE WINTER, SERGE  
Barry University-FL  
Diploma

DEJORIS, MICHAEL  
Associate of Science

DEMAIO, EVELYN  
University Of Phoenix - Phoenix Campus  
Bachelor’s Degree

DIZAYI, LAWAND  
National Healthcareerer Association  
Certificate

DORSETTE, JOSEPH  
Broward College  
Certificate

DORSEY, ARTISKA PETAY  
Broward College  
Certificate

EGERT, CY  
Hallandale High School  
High School Diploma

EIMMERMAN, JAMES  
High School Diploma

ELDERMAN, JOANNE  
Florida International University  
Bachelor’s Degree

ELRAD, DAWN LESLIE  
Florida International University  
Bachelor’s Degree

FARAONE, ANTHONY M  
Johnson & Wales University  
Associate’s Degree

FARRELL, BARBARA  
Bridgewater State College  
Bachelor’s Degree

FRIEDMAN, JASON  
Western New England College  
Less Than 60 Credit Hrs.

GHEORGE, DANIEL  
Florida Atlantic University  
Bachelor’s Degree

GREY, CARLA W  
Florida International University  
Bachelor’s Degree

GROSSO, VINCENT  
Florida Atlantic University  
Master’s Degree

GUNSTEN, JAY  
Florida State University  
Bachelor’s Degree

HALE, KEVIN  
Broward College  
Associate Of Arts

HALL, ZACHARY DONALD  
Broward College  
Associate’s Degree

HAMILTON, LORNA ESTELLA  
University Of Phoenix - Phoenix Campus  
Master’s Degree

HINTON, ALICIA  
University Of Phoenix - Phoenix Campus  
Master’s Degree

HUNT, PATRICK  
City College - Ft. Lauderdale Campus  
Associate’s Degree

JONKER, ALEXANDRA  
Broward College  
Associate’s Degree

KIDDY, VALERY S  
Florida International University  
Bachelor’s Degree

KNAPP, WALTER  
Air Force Institute Technology  
Master’s Degree

LARSEN, DANIEL  
Columbia Southern University  
Bachelor’s Degree

LAYTON, BRYAN  
Broward College  
Associate’s Degree

LAZAR, ALAN  
Strayer University  
Master’s Degree

LEEN, HARRY FREDERICK  
Wayne State University  
Master’s Degree

LONG, ANTHONY  
Florida International University  
Bachelor’s Degree

LOPEZ, JEFFREY  
Broward County, FL  
Vocational Certificate

57 | www.mcfattertechnicalcollege.edu
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## 2018-2019 School Calendar

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

### First Quarter
- **Wednesday, August 8, 2018**: Employee Planning - 1
- **Thursday, August 9, 2018**: Employee Planning - 2
- **Friday, August 10, 2018**: Employee Planning - 3
- **Monday, August 13, 2018**: Employee Planning - 4
- **Tuesday, August 14, 2018**: Employee Planning - 5
- **Wednesday, August 15, 2018**: Start 1st Quarter - (44 Days)
- **Monday, September 3, 2018**: Holiday - 1
- **Monday, September 10, 2018**: Day Off
- **Monday, September 17, 2018**: Interim Reports Issued
- **Wednesday, September 19, 2018**: Day Off
- **Monday, October 8, 2018**: FTE Survey 2
- **Tuesday, October 9, 2018**: FTE Survey 2
- **Wednesday, October 10, 2018**: FTE Survey 2
- **Thursday, October 11, 2018**: FTE Survey 2
- **Friday, October 12, 2018**: Early Release - 1
- **Friday, October 19, 2018**: Employee Planning - 6

### Second Quarter
- **Monday, October 22, 2018**: Start 2nd Quarter (40 Days)
- **Tuesday, November 6, 2018**: Employee Planning - 7
- **Monday, November 12, 2018**: Holiday - 2
- **Wednesday, November 14, 2018**: Report Cards Issued for First Quarter
- **Tuesday, November 20, 2018**: Interim Reports Issued
- **Wednesday, November 21, 2018**: Day Off
- **Thursday, November 22, 2018**: Holiday - 3
- **Friday, November 23, 2018**: Day Off
- **Friday, December 1, 2018**: Early Release - 2
- **Monday, December 4, 2018**: Day Off
- **Tuesday, December 5, 2018**: Day Off
- **Wednesday, December 6, 2018**: Day Off
- **Thursday, December 27, 2018**: Day Off
- **Friday, December 28, 2018**: Day Off
- **Monday, December 31, 2018**: Day Off
- **Tuesday, January 1, 2019**: Holiday - 4
- **Wednesday, January 2, 2019**: Day Off
- **Thursday, January 3, 2019**: Day Off
- **Friday, January 4, 2019**: Day Off
- **Monday, January 7, 2019**: Employee Planning - 8

### Third Quarter
- **Tuesday, January 8, 2019**: Start 3rd Quarter (51 Days)
- **Monday, January 21, 2019**: Day Off
- **Wednesday, January 30, 2019**: Report Cards Issued for Second Quarter
- **Monday, February 4, 2019**: FTE Survey 3
- **Tuesday, February 5, 2019**: FTE Survey 3
- **Wednesday, February 6, 2019**: FTE Survey 3
- **Thursday, February 7, 2019**: FTE Survey 3
- **Friday, February 8, 2019**: FTE Survey 3
- **Tuesday, February 12, 2019**: Day Off
- **Wednesday, February 27, 2019**: Day Off
- **Thursday, March 21, 2019**: Day Off
- **Friday, March 22, 2019**: Employee Planning - 9
- **Monday, March 25, 2019**: Day Off
- **Tuesday, March 26, 2019**: Day Off
- **Wednesday, March 27, 2019**: Day Off
- **Thursday, March 28, 2019**: Day Off
- **Friday, March 29, 2019**: Day Off

### Fourth Quarter
- **Monday, April 1, 2019**: Start 4th Quarter (45 Days)
- **Tuesday, April 16, 2019**: Report Cards Issued for Third Quarter
- **Friday, April 19, 2019**: Day Off
- **Wednesday, May 1, 2019**: Interim Reports Issued
- **Thursday, May 9, 2019**: Early Release - 5
- **Monday, May 27, 2019**: Holiday - 6
- **Tuesday, June 4, 2019**: Early Release - 6
- **Tuesday, June 4, 2019**: Last Day of School
- **Wednesday, June 5, 2019**: Employee Planning - 10
- **Wednesday, June 5, 2019**: Day Off
- **Wednesday, June 26, 2019**: Report Cards Issued for Fourth Quarter

### Summer Term
- **Monday, June 10, 2019**: Start Summer Term (43 Days)
- **Tuesday, July 4, 2019**: Day Off
- **Friday, August 10, 2019**: Last Day of Term

*NOTE: WHEN SCHOOLS AND ADMINISTRATIVE OFFICES ARE CLOSED, “BLACK-OUT-DAYS” ARE IDENTIFIED BY THE OFFICE OF SCHOOL PERFORMANCE AND ACCOUNTABILITY AND EXTRACURRICULAR ACTIVITIES WILL BE RESTRICTED OR WILL NOT OCCUR.*

59 | www.mcfattertechnicalcollege.edu
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